TENDER NOTICE

The Federal Government owned Autonomous Corporation invites sealed Tenders valid for the whole year 2012 with effect 01.01.2012 to 31.12.2012 from preferably GST & Non-Registered firm or Printers preferably based at Faisalabad and Lahore for supply of specified printing items on the below noted terms and conditions:-

TERMS AND CONDITIONS

- A) Security amount must be deposited equal to 2% of the total value of the tender cost in the form of CDR by the bidders against receipt. The total value of the tender is estimated about Rs.18.00 Lac.
- B) If the firm supplies sub-standard printing items during the period of agreement, the security deposited may be forfeited in the favour of Corporation.
- C) The firm will be bound to supply the required items at 6th Floor, State Life Building, 2-Liaqat Road, Faisalabad on the very short notice preferably in the Ist week of each quarter 2012 against purchase order.
- D) The bidder will have to attach copies of their NTN with the tender.
- E) 3.5% income tax or as per Government policy will be deducted on the total value of the shipment. Moreover, 16% or as per FBR policy GST will be deducted at source from Non-GST registered firms, however 1/5th GST will be deducted at source from the Sales Tax registered firm. The increase tax of GST and Income Tax will be applicable as per FBR policy.
- F) The CDR/Earnest Money of the bid looser will be returned on their written request.
- G) The sealed quotation must be reached, by post/courier/by hand to Manager (P&GS), State Life Insurance Corporation of Pakistan, 6th Floor, State Life Building, 2-Liaqat Road, Faisalabad upto 11.00 a.m on 13.02.2012 or may drop the respective bid in the drop box available at 6th floor. The time of opening the bid before the representative of the firms/supplier will be 11.30 a.m (sharp) on 13.02.2012. The envelope must bear the quotation for Printing items at its right corner for identification.
- H) The State Life reserves the right to cancel any bid or bids without assigning any reason. The quantity of items mentioned in tender may be less or excess during 01.01.2012 to 31.12.2012.

Deptt./Organization	P&GS/State Life Ins. Corporation of Pakistan
Tender Title	Specified Printing Items
Tender Enquiry No.	P&GS/01/12
Tender	Specified Printing Items
Description/Specification	As per detailed attached
Advertised in the Press on (applicable for	
tenders having estimated	N/A
value Rupees One	
Million & above)	
Tender closing date	13.02.2012
Tender closing time	11.00 A.M hours
Tender opening time	11.30 A.M hours
Person to be contacted	MUHAMMAD IQBAL SIAL, DY.MANAGER (P&GS)
	SLIC, 6 th Floor, State Life Building, 2-Liaqat Road Faisalabad
	Contact Nos.
	Ph: 041-9201572
	Fax: 041-9200391

I) The payment will be made by cheque on receipt of shipment. The quotation must elaborate only the unit cost of the specified items.

FAISALABAD ZONE.

TENDER NO.FZ/3/P&GS/2012

LIST OF PRINTING ITEMS

8Ammandment to proposal for policy500 "8½ x 11¼70 Gram High Finish or equivalent9Annexture C200 "8 x 12½70 Gram offset Paper10Annual Statement of Declaration200 "8½ x 13½70 Gram Offset or equivalent11Annuity claim under policy (FZ-214)50"5½ x 968 Gram High Finish or equivalent12App Ka Maktoob300"8½ x 11¼68 Gram High Finish or equivalent13Application for grant of cash25"8½ x 1370 Gram Offset or equivalent14Application for Promotion SO to SM25"8 1/2 X 1368 Gram High Finish or equivalent15Application for Promotion SR to SO25"8 1/2 X 1368 Gram High Finish or equivalent16Application for Reg. SR,SO,SM200 "8½ x 13½75 Gram Offset or equivalent (double side print)17Application for Rnl. Of Registeration (SR,SO,SM)200 "8½ x 13½75 Gram Offest or equivalent (double side print)18Application to work as S.R200 "8½ x 13½75 Gram Offest or equivalent (double side print)19Attendance Register Cover (Regualr) Yellow500 Nos.14 X 17Colour Card 150 Gram Imported every card20Attendance Sheet (Large)2000 Sheets17 X 770 Gram Offset or equivalent23Authority Letter Card3000 Cards7.5 X 9.5300 Gram Alboster Card or equivalent24Beema Dar Ki Taraf Sa Khidmat Ki Darkhasat24 PadsA-4-Size68 Gram High Finish or equivalent	Sr. No.	NAME OF ITEMS	REQ.QTY YEARLY	SIZE Measurement in Inches	SPECIFICATION
3Address change advice100"89 x 5%68 Gram High Finish or equivalent4Adjustment of suspence300"7% x 9%68 Gram High Finish or equivalent5AIB Claim Processing Sheet Fz 30750"8 x 1368 Gram High Finish or equivalent6AIR/ADB Supplimentary Contract20"8 k 13"68 Gram High Finish or equivalent7Aleration Advice M 2 A500"7% x 9%68 Gram High Finish or equivalent8Annandment to proposal for policy500"8 k 21%70 Gram officer Paper10Annexture C200"8 k 12%70 Gram officer Paper11Annexture C200"8 k 12%70 Gram officer Paper12App Ka Maknooh200"8 k 12%70 Gram officer equivalent13Application for gram of cash25"8 k 12 X 1368 Gram High Finish or equivalent14Application for Promotion SQ to SM25"8 12 X 1368 Gram High Finish or equivalent 300 sheet15Application for Romotion SR to SO25"8 12 X 1368 Gram High Finish or equivalent 300 sheet16Application for Romotion SR to SO25"8 12 X 1375 Gram Offest or equivalent (ouble side print) 200 sheet17Application for Rom SR to SO200"8 k 14 X 1770 Gram Offest or equivalent (ouble side print) 200 sheet18Application for Rom SR to SO200"8 k 14 X 1770 Gram Offest or equivalent (ouble side print) 200 sheet19Attendance Register Cover (Reguhr) Yellow500 Nos.14 X 177	1	Accident claim under policy F.Z. 233	50 Pads	9 1/2 x 7 ¹ /2	68 Gram High Finish or equivalent
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5 AIB Claim Processing Sheet F.307 50" 8 x 13 68 Gram High Finish or equivalent 6 AIBADB Supplimentary Contract 20" 8½ x 11¼ 68 Gram High Finish or equivalent 7 Alteration Advice M 2 A 500" 7½ x 9½ 68 Gram High Finish or equivalent 8 Ammundment to proposal for policy 500" 8½ x 11½ 70 Gram Offset or equivalent 9 Annexture C 200" 88 x 12½ 70 Gram Offset or equivalent 10 Annuity claim under policy (FZ-214) 50" 5½ x 9 68 Gram High Finish or equivalent 11 Annuity claim under policy (FZ-214) 50" 8½ x 11¼ 68 Gram High Finish or equivalent 12 App Ka Makoob 25" 8½ x 134 68 Gram High Finish or equivalent 300 sheet 13 Application for gram of cash 25" 8½ x 134 68 Gram High Finish or equivalent 300 sheet 14 Application for Promotion SR to SO 25" 8½ x 134 73 Gram Offset or equivalent 300 sheet 15 Application for Reg. SR.SO.M 200" 8½ x 134 73 Gram Offset or equivalent 16	3	Address change advice	100 "	8½ x 5½	68 Gram High Finish or equivalent
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	33	Claim Covering Letter	25 Reg	8½ x 11½	70 Gram Offset or equivalent
35Claim Payment Voucher20 "8½ x 11¼55 Gram (White Rose) or equivalent	34	Claim Form AIB	20 Pads	8 ¹ / ₂ x 13 ¹ / ₂	68 Gram High Finish or equivalent
	35	Claim Payment Voucher	20 "	8½ x 11¼	55 Gram (White Rose) or equivalent

36	Clinical Data Form	50 "	8½ x 11	68 Gram High Finish or equivalent
37	Commission Payment Voucher SR,SO,SM	50 "	14½ x 9½	68 Gram High Finish or equivalent
38	Conveyance Bill	20 Pads	5½ x 8½	68 Gram High Finish or equivalent
39	D C S Renewal	100 Pads	11 x12	68 Gram High Finish or equivalent
40	D- P.O 6-B	100 "	14½ x 9½	68 Gram High Finish or equivalent
41	D. G. H Form	1000 "	11½ x 9	70 Gram ofset or equivalent
42	D.P.O 4-A	50 "	8½ x 11	68 Gram High Finish or equivalent
43	D.P.O 6-A	200 "	8½ x 13½	68 Gram High Finish or equivalent (double Side P
44	D/C Processing Sheet (3 Ply Single Print)	25 "	8 1/2 x 13	70 Gram Offset or equivalent 300 sheet
45	D/C. J.V	50 "	9x 11	68 Gram High Finish or equivalent
46	D/C. Intimation Ledger	5 Reg	13 x 16½	75 Gram Offset or equivalent
47	D/C/Letter Urdu	25 Pads	8½ x 13½	68 Gram High Finish or equivalent
48	Daily cash Register (200 Leaves)	10 Reg	Standard Size	70 Gram Offset or euqivalent
49	Dak Dispatch Register (250 Leaves)	15 Nos	Standard Size	68 Gram High Finish or equivalent
50	Dak Receipt Register (250 Leaves)	15 Nos	Standard Size	68 Gram High Finish or equivalent
51	Dak Receipt Slip	400 Pads	5½ x 8½	68 Gram High Finish or equivalent
52	Dawedar ka bian (Form Alaf) (2 Ply Single Print)	25 "	8½ x 11	75 Gram Offset or equivalent
53	Death Claim Letter (FZ-210)	25 "	7½ x 10	68 Gram High Finish or equivalent
54	Death Claim Processing Sheet (Yellow)	10 "	8 x 13	3 Ply Single Print Colour Paper 70 Gram(Imported sheet
55	Debit & Credit Note	50 "	8½ x 11	68 Gram High Finish or equivalent
56	Declaration for the grant of Education Allowance	20 "	8½ x 13½	68 Gram High Finish or equivalent
57	Decleration Form field	20 "	8½ x 13½	68 Gram High Finish or equivalent
58	Decleration Rule - 2002	200 Pads	8½ x 13½	70 Gram ofset or equal
59	Discharge of policy form No.XII	25 Pads	8½ x 11	70 Gram ofset or equal
60	Enevelope Khaki 9 x 4	60000 Nos	9 x 4	Golden Craft Paper or equivalent
61	Enevelope Policy Docoument Size	20000 Nos	10 x 12	Golden Craft Paper or equivalent
62	Enevelope X-Ray Size	3000 Nos	15 x 20	Golden Craft Paper or equivalent
63	Envelop Large X-Ray size	1000	15 x 20	White colour with cloth
64	Envelop Window	100000	5½ x 8½	55 Gram (White Rose) or equivalent
65	Envelope File Size	5000 Nos	11½ x 15	Golden Craft Paper or equivalent
66	Envelope White 5x11	20000 Nos	5 x 11	75 Gram Offset or equivalent
67	Envelope White (Medical) 5x11	25 Pads	5 x11	75 Gram Offset or equivalent
68	F.I.B 25/ (sawalnama) 5x11	25 "	8½ x 11¼	68 Gram High Finish or equivalent
69	File Movement Cheque Despatch	25 "	8½ x 11¼	68 Gram High Finish or equivalent
70	File Movement Discharge Voucher	25 "	8½ x 11¼	68 Gram High Finish or equivalent
71	File Movement Payment Voucher	25 "	8½ x 11¼	68 Gram High Finish or equivalent
72	Filecover office (Office + Field) (As per sample)	20000 Nos	22 x 13½	250 Gram Bleach Card or equivalent with steel clip Life Monogram etc.
73	Form -B (2 Ply single print)	25 Pads	8½ x 11½	75 Gram Offset or equivalent (200 Sheet)
74	Form D - 2	25 "	8 1/2 X 11	68 Gram High Finish or equivalent
75	Form -Jeem (1 Ply)	25 "	8½ x 11½	75 Gram ofset or equal
76	Form R - 2	25 "	8 1/2 X 11	68 Gram High Finish or equivalent
77				
77	Frorm Daal (1 Ply)	25 "	8½ x 11½	75 Gram Offset or equivalent (2 - colour print)

80Health card Agy.2500 Nos5 x 9½Colour Card81Hospitalization25 pads8 x 1268 Gram High Finish or e82Indent Pad50 Pads8½ x 1168 Gram High Finish or e83Inter Office Commounication Pad50 Pads8½ x 1168 Gram High Finish or e84Intimation Register (mty) 300 leave3 Reg13 x 16½75 Gram offset paper or e85Journal Voucher400 Pads11½ x 1255 Gram (White Rose) o86L. A. 3. New Business200 Pads8½ x 1168 Gram High Finish or e87L-A-3 (PHS)40 Pads8½ x 13½68 Gram High Finish or e88Leave Application English40 "8½ x 1168 Gram High Finish or e89Leave Application Urdu50 "7½ x 1068 Gram High Finish or e90Leave Encashment Form25 "8½ x 11½68 Gram High Finish or e91Letter Head Pad500 PadsA4Size90 Gram Offset or equiva92Loan Cheque Despatch Register (300 Leaves)10 RegStandard Size68 Gram High Finish or e93Maturity Claim D.V200 Pads8½ x 11¼68 Gram High Finish or e94Maturity Claim J.V50 Pads8½ x 1168 Gram High Finish or e95Medical Fee statement100 "8½ x 11½68 Gram High Finish or e96Medical Attendance Certificate Form B20 "8½ x 11½68 Gram High Finish or e97Medical Bill Field50 "7½ x 1068 Gram	-
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162 Stop Payment Letter 10 Pads 9 x 5½ 68 Gram High Finish or equivalent	160	Statement of attandance Physian & Surgeon	25 Pads	8½ x 13	70 Gram Offset Paper
	161	Status Change Advice M-11-A	25 "	9 x 5½	68 Gram High Finish or equivalent
163Supply Order Book (100 x 3 Pages)10 Books8½ x 11½Three Ply Colour Paper (Local)	162	Stop Payment Letter	10 Pads	9 x 5½	68 Gram High Finish or equivalent
	163	Supply Order Book (100 x 3 Pages)	10 Books	8½ x 11½	Three Ply Colour Paper (Local)
164Suspence Adj Book200 Pads11 x 8½4 Ply Colour Paper (Local) 50 x 4 each pade	164	Suspence Adj Book	200 Pads	11 x 8½	4 Ply Colour Paper (Local) 50 x 4 each pad 200 pa

165	T.A. D.A. Form	20 "	13 x 11½	68 Gram High Finish or equivalent		
166	Termination Letter (Agency)	50 Pads	8½ x 11½	68 Gram High Finish or equivalent		
167	Zakat Deducation Register (200 Leaves)	5 Reg	13 x 16½	75 Gram Offset or equivalent		
168	Anticipated claim J.V	50 Pads	8½ x11½	55 Gram W/R / equal		
169	Audit Observation Pad	50 Pads	A4 Size	70 Gram Color paper Imported		
170	AIB Claim Requirement Letter	30 Pads	A4 Size	68 Gram H.F / equal		
171	CHQ Schedule	50 "	8.5 X 11	3 Ply Color Paper Local		
172	CHQ Advise Pad Commission	20 "	8.5 X 13.5	68 Gram H.F		
173	J.V Petty cash sets	5 books	10x12	3 Ply paper local 300 sheets.		
174	L.A.3 N.B	25 Box	80 colmn	80 colmn golden form paper 1000 Sheets		
175	Medical Exp card Staff	1500Sheets	13x11	75 Gram ofst or equal		
176	Record Transfer pad urdu	25 Pads	8 ¹ /2x11 ¹ /2	68 Gram H.F or equal		
177	S.V Requirment Letter	50 Pads	8½x11½	68 Gram H.F or equal		
GSEre	GSFresh Tender Notice (Printing Friend (Office)					

GSFresh:Tender Notice (Printing Friend (Office)