

## CAREER OPPORTUNITIES

State Life Insurance Corporation of Pakistan, commonly known as SLIC, is the largest life insurance Corporation in Pakistan by assets, as well as the leading insurer in the country, extending the benefits of insurance to all sections of society and meeting our commitments to our policyholders and the nation.

SLIC is looking for dynamic and result oriented professionals for the following management cadre positions on a contract basis for a period of three (03) years, further extendable subject to satisfactory performance, based at the SLIC Principal Office in Karachi:

S. No.	Title of the Post	Minimum Qualification, Experience	Role & Responsibilities
1.	<b>Deputy General Manager (Investment)</b>  1 Position  Max Age limit - 45 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or Master's degree in the field of Business Management, Finance, Economics or a related field</li> <li>OR</li> <li>Member of a recognized professional body of accountants (ICAP/ICMAP/ACCA)</li> <li>CFA certification will be considered as an extra advantage</li> <li>Overall 12 years of experience, out of which 05 years post-qualification experience must be in the field of research, investment management, investment advisory, corporate finance, investment banking or in the treasury management function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company, credit rating agency or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Oversee portfolio management with a primary focus on optimizing investment strategies</li> <li>Oversee the research function to support investment decisions and enhance portfolio performance</li> <li>Develop and implement investment policies aligned with company goals</li> <li>Ensure compliance with regulatory requirements and internal policies</li> <li>Collaborate with other senior management to align investment strategies with organizational objectives</li> </ul>
2.	<b>Assistant General Manager (Accounts &amp; Operations)</b>  1 Position  Max Age limit - 45 years	<ul style="list-style-type: none"> <li>Member of a recognized professional body of accountants (ICAP/ICMAP/ACCA)</li> <li>Overall 07 years of experience, out of which 02 years post-qualification experience must be in the field of finance, accounting or audit function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company or any other propriety investment fund</li> <li>Post-qualification experience of conducting external audits of banks/DFIs, asset management companies, non-banking financial institutions, stock brokerage houses, insurance companies or other propriety investment funds, shall also be considered as valid experience</li> </ul>	<ul style="list-style-type: none"> <li>Prepare financial statements and reports related to the investment portfolio</li> <li>Reconcile investment-related bank accounts and balance and resolve discrepancies in a timely manner</li> <li>Liaise with banks for ensuring timely payments for various investment-related activities</li> <li>Support internal and external audits by providing necessary documentation and explanations</li> <li>Prepare and monitor the investment related budget</li> <li>Ensure filing of withholding tax statements (related to the investment function) on a timely basis and ensure compliance with tax regulations</li> <li>Ensure accuracy of data on accounting applications, access of data to authorized users and its backup periodically</li> <li>Monitor and report on investment income, expenses and variances from budgeted figures</li> </ul>
3.	<b>Assistant General Manager (Investment)</b>  1 Position  Max Age limit - 45 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or Master's degree in the field of Business Management, Finance, Economics or a related field.</li> <li>OR</li> <li>Member of a recognized professional body of accountants (ICAP/ICMAP/ACCA)</li> <li>CFA certification will be considered as an extra advantage</li> <li>Overall 07 years of experience, out of which 03 years post-qualification experience must be in the field of research, investment management, investment advisory, corporate finance, investment banking or in the treasury management function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company, credit rating agency or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Manage investment portfolios, focusing on maximizing returns and minimizing risks</li> <li>Monitor market trends and economic conditions to guide investment decisions</li> <li>Evaluate and assess the performance of existing investments and make recommendations for adjustments or divestments as needed</li> <li>Ensure compliance with relevant regulations and internal controls</li> <li>Maintain a strong focus on optimizing returns while managing risk effectively</li> </ul>
4.	<b>Manager (Investment)</b>  1 Position  Max Age limit - 45 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or Master's degree in the field of Business Management, Finance, Economics or a related field</li> <li>OR</li> <li>Member of a recognized professional body of accountants (ICAP/ICMAP/ACCA)</li> <li>Overall 05 years of experience, out of which there must be a minimum of 03 years post-qualification work experience in the field of research, investment management, investment advisory, corporate finance, investment banking or in the treasury management function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company, credit rating agency or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Oversee investment activities, including portfolio management, compliance, and operational efficiency</li> <li>Conduct market analysis and assist in developing investment strategies</li> <li>Monitoring of cash balances and their timely deployment into suitable investment avenues</li> <li>Ensure smooth execution of transactions and liaison with back-office operations</li> <li>Collaborate with senior managers to support overall investment objectives</li> </ul>
5.	<b>Manager (Settlement &amp; Corporate Affairs)</b>  1 Position  Max Age limit - 45 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or Master's degree in any field. Preference shall be given to the field of Business Management, Finance, Economics or a related field</li> <li>OR</li> <li>Overall 10 years of experience, out of which there must be a minimum of 05 years of work experience in the settlement of equity securities or government securities transactions, in a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Handle equity settlement processes, ensuring accurate and timely settlement of equity transactions</li> <li>Collaborate with internal terms and external stakeholders to facilitate smooth equity settlements and resolve settlement related issues</li> <li>Maintain records of settlement of transactions, monitor trade settlements, and reconcile discrepancies</li> <li>Ensure compliance with regulatory requirements related to equity settlement and corporate governance</li> <li>Oversee corporate affairs activities, including managing board meetings, board nominations, shareholder communications, and regulatory compliance</li> <li>Stay updated on changes in regulatory guidelines and industry best practices related to equity settlement and corporate governance</li> </ul>
6.	<b>Deputy Manager (Research)</b>  1 Position  Max Age limit - 35 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or a Master's degree in the field of Business Management, Finance, Economics or a related field</li> <li>Minimum 02 years of work experience in the field of research, investment management, investment advisory, corporate finance, investment banking or in the treasury management function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company, credit rating agency or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Monitor and analyze market trends, economic conditions, and industry developments to make informed investment decisions</li> <li>Analyzing and forecasting the performance of various listed companies and sector trends</li> <li>Conducting research of available fixed income avenues for investment consideration</li> <li>Conduct thorough research and due diligence on potential investment opportunities across all investable asset classes</li> </ul>
7.	<b>Assistant Manager (Research)</b>  1 Position  Max Age limit - 30 years	<ul style="list-style-type: none"> <li>Minimum qualification of a 4-years Bachelor's degree or a Master's degree in the field of Business Management, Finance, Economics or a related field</li> <li>Minimum 01 year of work experience in the field of research, investment management, investment advisory, corporate finance, investment banking or in the treasury management function of a bank/DFI, asset management company, non-banking financial institution, stock brokerage house, insurance company, credit rating agency or any other propriety investment fund</li> </ul>	<ul style="list-style-type: none"> <li>Analyzing and forecasting the performance of various listed companies and sector trends, particularly the companies in which there is an investment position</li> <li>Conducting research of available fixed income avenues for investment consideration</li> <li>Conduct thorough research and due diligence on potential investment opportunities across all investable asset classes</li> <li>Prepare and present regular reports to senior management and stakeholders on the performance of the portfolio</li> </ul>

**Note:**

- Only shortlisted candidates will be called for the test/interview.
- Salary package of selected candidates shall be decided as per prevailing rules/policy of the Corporation
- Government employees may apply through the proper channel after getting an NOC from their parent department
- SLIC reserves the right to accept or reject any application, or postpone/cancel the recruitment process without assigning any reason
- These positions are Karachi based only and non-transferable
- Female candidates are encouraged to apply

**How To Apply:**

- Please download the Application Form from the SLIC website [www.statelife.com.pk](http://www.statelife.com.pk)
- Interested candidates who possess the requisite qualifications, age and experience may apply by sending the duly filled Application Form, along with their Resume, 02 passport size photos, Domicile, experience certificates and all educational documents within 21 days of the publication of this advertisement to the address mentioned below
- Please indicate the job title (post applied) on the right hand corner of the envelope
- Applications received after the due date shall not be entertained
- No TA/DA is admissible for appearing in the interview
- For further information, please contact 021-99204527, 99204585, 111-111-888

**We are an equal opportunity employer**

Divisional Head (HR & Admin) State Life Insurance Corporation of Pakistan, Principal Office, State Life Building # 9, Dr. Ziauddin Ahmed Road, Karachi.