



### **TRANSFER OF POLICY RECORD**

Policyholder has an option to transfer his policy record from policy issue zone to any other servicing zone once in full tenure of the policy.

**Requirements:**

- (i) Application form**
- (ii) Copy of Valid CNIC**
- (iii) All the due premium and policy loan must be paid**

**Note:**

- (i)** The application form needs to be submitted to the concerned Zonal Office.
- (ii)** The Policy Holder can avail the subject facility once in the life term of the policy.