

TENDER NOTICE NO.01/2013 for General printing

Sealed financial bids are invited from reputable “A” class printers (who possess the press declaration) registered with Sales Tax Department, having Press Declaration, own offices and phone/fax numbers, (if found contrary the tender will be rejected), for the printing of general items whole year 2013, as per following specifications: -

S #	Description of Items.	Specification/ paper Gramage	Quantity
1	Non-Medical Form.	80 gram good Quality paper	30000
2	Full Medical Form.	80 gram good Quality paper	13000
3	Policy Brief Sheet	80 gram good Quality paper	30000
4	ZUC Brief Sheet	80 gram good Quality paper	1000
5	Non Medical Revival in 2 Colors printing	80 gram good Quality paper	4000
6	Medical Revival in 2 Colors printing	80 gram good Quality paper	2000
7	Policy file covers	350 gram bux-board imported card	12000
8	Office file covers	Liner card imported	20000
9	Windows Envelops with office monogram	Craft Paper A Quality	100000
10	Envelops size 9*4 with office monogram	Craft Paper A Quality	10000
11	Envelops size 11*5 with office monogram	Craft Paper A Quality	5000
12	Envelopsize10*12 with office monogram	Craft Paper A Quality	3000
13	Visiting cards	260 gram art card two color printing	On demand
14	Letter Heads (Each pad of 100 pages) 100	80 gram good Quality paper	200 pads
15	Loan Register	70 gram paper 200 pages	4
16	Policy Register lather binding	70 gram paper 300 pages	3
17	Proposal Register lather binding	70 gram paper 300 pages	3
18	Cheque deposit slip 1+3	NCR paper	200 books
19	General voucher Register lather binding	70 gram paper 200 pages	4
20	(PHS) Receipt book100 pages in duplicate	68 gram paper	300 books
21	N-20 (Each pad of 100 pages)	68 gram paper	200 pad
22	DGH (Each pad of 100 pages)	68 gram paper	200 pad
23	PR book 100 pages1+3	NCR paper	200 books
24	Commission payment voucher (Each pad of 100 pages)	68 gram paper	200 pads
25	General Payment voucher (Each pad of 100 pages)	68 gram paper	200 pads
26	General Printing on one side paper Size 12*12	68 gram (Each pad of 100 pages)	On demand
27	General Printing on one side paper Size 8*13	68 gram (Each pad of 100 pages)	On demand
28	General Printing on one side paper Size 9*11	68 gram (Each pad of 100 pages)	On demand
29	General Printing on one side paper Size 7*10	68 gram (Each pad of 100 pages)	On demand

30	General Printing on both sides paper Size 12*12	68 gram (Each pad of 100 pages)	On demand
31	General Printing on both sides paper Size 8*13	68 gram (Each pad of 100 pages)	On demand
32	General Printing on both sides paper Size 9*11	68 gram (Each pad of 100 pages)	On demand
33	General Printing on both sides paper Size 7*10	68 gram (Each pad of 100 pages)	On demand
34	File Card	300 gram bux board card double paste.	2000
35	Attendance Sheet two colors	68 gram paper	1000

Delivery Schedule: -

Within 10 days issuance of work order.

- 2) The copy of Specimen of each form is available in the office of the under signed and may be seen/ got during office hours.
- 3) The bidder must tender an earnest money of Rs. 10000/ in the shape of pay order/bank draft in favor of State Life Insurance Corporation of Pakistan, which shall be returned to the unsuccessful bidders immediately and to the successful bidder after satisfactorily completion of 01 year i.e. 2013. The bids must reach to the office of the undersigned on or before 13th February 2013 at 11:00 a.m.
- 4) Bids will be opened on 13th February, 2013 @ 11.30 a.m. in the office of Assistant Manager (Personnel & General Services), State Life Zonal Office, Ground Floor, State Life Building, Minara Road, Sukkur, in the presence of those bidders or their authorized agents, who wish to be present at the occasion.
- 5) The envelope should bear the “General Printing 2013”.
- 6) Competent Authority reserves the right to accept/reject any/all bids assigning reason thereof.

(SECRETARY)
Zonal Procurement Committee,
State Life Insurance Corporation,
of Pakistan, Zonal Office,
P&GS Department,
Ground Floor, State Life Building.
Minara Road,
Sukkur.
Phone # 071-9310506

TENDER NOTICE NO.02/2013 for Supply of Stationary items.

Sealed financial bids are invited from reputable office stationery suppliers, registered with Sales Tax Department, having own offices and phone/fax numbers, (if found contrary the tender will be rejected), for the supply of following different stationery items as per details given hereunder:

S#	SPECIFICATIONS	Quantity
01	Liner paper per Dasta 55 gram	12
02	Duster White Cotton large Size Good Quality	120
03	Stamp Pad large size good quality	24
04	Pencil (10 Of each packet)	20 packets
05	Eraser pelican Germany L-30 (for Pencil use) or equalent	40
06	Water pot good quality (water bank) or equalent	12
07	Jam clips 36 mm 100 raised lip power or equalent	300 packet
08	Paper pin packet flower brand original size# 2 weight 50 gram or equalent	100 packet
09	Stapler pin 24/6 1000 staples good quality	500 packet
10	Stapler machine medium good quality made in Japan or equalent	20
11	Rough pad medium A4- 55 gram paper	100
12	Green sheets loose 500 each pocket china ledger	2
13	Punch machine (Large) Maped or equalent	12
14	Scotch tape 1" (Deer brand) or equalent	18
15	Scotch tape (Croton) 2"	12
16	Gum stick medium UHU brand or equalent	36
17	Ring rubber nylon half kg local brand or equalent	24
18	High lighter (Dollar) yellow color or equalent	24
19	Box file Fiber china brand or equalent	12
20	Carbon paper KCR or equalant	24
21	Foot scale steel large china	12
22	Register 400 page HB legal size or equalent	6
23	Register 300 page offset HB legal size or equalent	24
24	Stock Register 200 page HB legal size or equalent	6
25	Acts Register HB 200 pages legal size or equalent	4
26	Register dispatch/ received HB 200 pages legal size or equalent	4
27	Ball pen piano plain all colors (10 each packet) or equalent	100 packet
28	Ball pen piano crystal all colors (10 each packet) or equalent	100 packet
29	Computer sheets 80 columns 1000 sheets each box imported paper	100
30	Computer sheets 132 columns 1000 sheets each box imported paper	50
31	Computer Paper FS 80 gram AA 500 sheets each packet or equalent	50

32	Computer Paper A4 80 gram AA 500 sheets each packet or equalent	50
33	Glue white Germany ½ KG	6
34	Marker 90 Dollar or equalent or equalent	100
35	Stamp pad ink Dollar Large size or equalent	20
36	Calculator CT 500 or equalant	12
37	Signature pen uniball good quality or equalant	200
38	Shapnar steel (Germany)	24
39	Franking metal ink lion brand Red colour 28 gram or equalent	6
40	Computer sheets 80 column golden form 1000 sheets each packet or equalent	60
41	Tuner HP1010 Laser jet Original	12
42	Ribbon Printronix Original P-600 or equalent	24
43	Ribbon Epson Original 2180 or equalant	36
44	Epson Original LQ-300 or equalant	120
45	Cartage HP-3744 (set) Original	4
46	Pin remover Good Quality	12
47	Paper cutter small good quality	12
48	Computer sheets 80 columns carbon copy 500 sets sheets as per sample	24

Delivery Schedule: -.

- a) Within 10 days issuance of first order 1/4th of the whole assignment
- b) 01-04-2013 to 30-06-2013
- c) 01-07-2013 to 30-09-2013
- d) 01-10-2013 to 31-12-2013

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3) Bids will be opened on 13th February, 2013 @ 11.30 a.m. in the office of Assistant Manager (P&GS), State Life Zonal Office, Ground Floor, State Life Building, Minara Road, Sukkur, in the presence of those bidders or their authorized agents, who wish to be present at the occasion.

4) The envelope should bear the “Stationary 2013”. Specimen of items (to be supplied) may be provided with Tender.

5) Competent Authority reserves the right to accept/reject any/all bids assigning reason thereof.

(SECRETARY)
Zonal Procurement Committee,
State Life Insurance Corporation,
of Pakistan, Zonal Office,
P&GS Department,
Ground Floor, State Life Building.
Minara Road,
Sukkur.
Phone # 071-9310506