



**RE - TENDER NOTICE NO.P&GS/MUL/004/2023**  
**DATED 05-04-2023**

Sealed financial bids are invited from NTN registered firms having own Office Phone/Fax number (if found contrary the tender will be rejected) preferably based at Multan for unit wise rates of following items on the below mentioned terms and conditions:-

<b>Sr #</b>	<b>Items</b>	<b>Specification</b>
1	Photocopy	70 grams Imported Paper, Legal Size (single-side rate)
2	Photocopy	70 grams Imported Paper, Legal Size (double-side rate)
3	Photocopy	70 grams Imported Paper, A4 Size (single-side rate)
4	Photocopy	70 grams Imported Paper, A4 Size (double-side rate)

**TERMS AND CONDITIONS**

1. Quotations shall be accepted only on Tender Document to be collected from our Office on Payment of Rs.1,500/- Cash as Tender Fee (Non Refundable).
2. Quotations shall be accepted only with Call Deposit of Rs.50,000/- ,will be retained only successful party.
3. We shall provide only space with Electricity. The firm will provide the services within the building of State Life Multan Zone.
4. The quality of paper and photocopy will be checked any time. If found substandard, maximum upto 20% discount on the respective bill may be applied as a penalty against substandard quality, on the recommendation of Committee. If there found major discrepancies, the contract will be cancelled by serving one week notice to the party.
5. The bidders will attach their respective copy of NTN Certificate.
6. The sealed Tenders duly completed in all respects must be reached to the undersigned by hand/by Courier Service/by post during office



**STATE LIFE**

Insurance Corporation of Pakistan  
Multan Zone

PABX : 061-9200771-3

FAX : 061-9200778

hours, i.e, 09:00 am to 05:00 pm (sharp) except Saturday and Sunday till the closing date/time as mentioned below.

7. Tender Closing Date: 26-04-2023, 11:00 am. Tender Opening Date: 26-04-2023, 11:30 am, venue at 2<sup>nd</sup> Floor P&GS Department (in the office of undersigned) State Life Building Chowk Nawan Shehr Multan.
8. The Income Tax will be deducted as per Rule, at source.
9. Then Corporation reserve the right to cancel/reject any one or all the Tenders accordance with rule (33) of Public Procurement regulations.
10. This contract will be valid upto 30-04-2024, and may be extended till further period.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 061- 9200678.

**(Muhammad Ejaz-ul-Hassan)**  
**Secretary Procurement Committee**  
State Life Multan Zone