



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Health & Accident  
Insurance,  
Regional Office,  
State Life Building No.11  
15- A , Davis Road  
Lahore -54000  
Phone : 042-99200234  
Fax No. 042-99203492

Date: 11.10.2019

**TENDER NOTICE NO.P&GS/H&AI/LHR/05/2019**

**Purchase of Steel Racks & Almiraah for H&AI Zone , State Life Lahore**

Sealed technical & financial bids are invited in accordance with PPRA rules, under 'Single Stage-two Envelope Procedure', from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the purchase of Steel Racks & Almiraah.

S#	Description of Items.	Qty	Bid Closing Schedule	Bid Opening Schedule
1	<b>Steel Racks</b>	20	28-10-2019 at 10:00 A.M	28-10-2019 at 10:30A.M
	Size: (96"*48"*16") with 08 Shelves, Fixed Side & Back, Close with MS Sheet, Shelves heavy18 gauge . Frame of Angle iron 1 1/2" *1 1/2" * 1 1/2" ,Painting Grey Spray, 08 Shelves, 07 Khanas ( 13" Khana Size for sack File ) Quantity = 16 07 Shelves, 06 Khanas, (15.5" Khana Size for Box File) Quantity = 04			
2	<b>Steel Almiraah.</b>	11		
	Size: 84"x36"x18" with 07 shelves fixed. Made of MS sheet of all 22 gauges. Two Door with lock and handle. Painting hammer spray grey. 06 khanas (13.6 Khana Size for Personnel File) Quantity = 05 05 khanas (15.5" Khana Size for Box File) Quantity = 06			

1. The bids shall comprise a single envelope containing two separate envelopes inside and each envelope shall contain separately the 'financial proposal' and the 'technical proposal'.
2. Proposals shall accompany a Pay Order / Bank Draft of the 5% of the total bid amount in favor of State Life Insurance Corporation of Pakistan as earnest money. The same will be returned to un-successful bidders at the end of bidding process and earnest money of successful bidder will be retained and converted into performance security, which shall be returned after expiry of warranty

- period of supplied items and shall be subject to deductions on account of unsatisfactory performance. No bid will be accepted without earnest money.
3. Bid will not be accepted if a vender is under litigation with State Life or blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. Personal influence will also disqualify bidders.
  4. All the bids must include G.S.T. and all other applicable taxes.
  5. The Bids Prices shall be lowest quoted on Item-wise basis.
  6. The selected firms will provide items within 30 days from receipt of supply orders as per sample to be approved from SLIC. If supply is not made in due time, a fine of 0.5% of contract value per delayed day will be charged to the firm. If supply/ installation is delayed beyond 40 days from receipt of supply order, the earnest money will be confiscated
  7. The approved bidder immediately after receipt of letter of award shall provide a sample of the rack to SLIC for scrutiny and approval. After the sample is approved, the bidder shall supply/ install rest of the items as per approved sample.
  8. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders in line with PPRA rules. Personal influence will also disqualify bidders.
  9. Bid validity period shall be till 31<sup>st</sup> December 2019 from date of opening of bids. This period can be extended by SLIC with the consent of bidders.
  10. No advance payment will be made. Payment will be processed upon satisfactory delivery / Installation of items. In case of non-compliance or failure of execution of order within the specified time or supply of sub-standard items and Services, the earnest money shall be forfeited in favor of the Corporation.
  11. The firm/supplier will be bound to supply the required items at State Life Building No. 11, 15 – A, Davis Road, Lahore.
  12. Maintenance Period/ Warranty of the supplied items must be valid for at least one year. The supplier will be responsible to assemble/ install the racks as per requirement and incase of failure to maintain quality in installation, the same will be fixed at his risk and cost besides penalty as may be awarded by Competent Authority in SLIC.
  13. The sealed bids envelope should bear the phrase of “**Tender for Steel Racks & Almirah for H&AI Zone, State Life Lahore**”.
  14. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

**Ubaid-Ur-Rahman,**  
Secretary, Zonal Procurement Committee,  
State Life Insurance Corporation of Pakistan  
Health & Accident Insurance Zone, 15 – A, Davis Road,  
Lahore, Phone: 042-99206220

## Technical Evaluation Criteria

(For Purchase of Steel Racks & Almirah F.Y 2019-20)

The firms must attach the following documents. Non-submission of following documents in the technical& financial bids shall lead to rejection of bids (MANDATORY). The financial proposal shall be submitted on the format attached as Annex-I

<b>Sr.</b>	<b>Eligibility/ Evaluation Criteria</b>	<b>Requirement</b>	<b>Supporting Documents to be Attached as</b>
1.	Sales Tax Registration (copy of certificate)	Mandatory	Annex-A
2.	Income Tax Registration (copy of certificate)	Mandatory	Annex-B
3.	Experience Certificate for similar work (copy of certificate(s))	Mandatory	Annex-C
4.	Affidavit/ undertaking that the firm has never been blacklisted by any organization/ government on judicial stamp paper.	Mandatory	Annex-D
5.	Proof of Active Taxpayer List	Mandatory	Annex-E
6.	Earnest Money/ Bid Security 5% of total tender amount through bank draft/ pay order (To be attached with Financial Proposal)	Mandatory	<b><i>Must be attached with Financial Proposal only</i></b>

# FINANCIAL PROPOSAL

(For Purchase of Steel Racks & Almirah F.Y 2019-20)

Name of Supplier: \_\_\_\_\_

S#	Description of Items.	Qty	GST %	Cost of each item with all Taxes
1	<b>Steel office Almirah.</b>			
	(96"*48"*16") Fixed Side & Back, Close with MS Sheet, Shelves heavy18 gauge . Frame of Angle iron 1 1/2" *1 1/2" * 1 1/2" ,Painting Grey Spray, 08 Fix Shelves, 07 Khanas ( 13" Khana Size for sack File ) Quantity = 16 07 Fix Shelves, 06 Khanas, (15.5" Khana Size for Box File)Quantity = 04	20		Rs. In words ( _____ _____
3	<b>Steel office Almirah.</b>			
	Size: 84"x36"x18". Made of MS sheet of all 22 gauges. Two Door with lock and handle. Painting hammer spray grey. 07 Fix Shelves, 06 khanas (13.6 Khana Size for Personnel File)Quantity = 05 06 Fix Shelves, 05 khanas (15.5" Khana Size for Box File) Quantity = 06	11		Rs. In words ( _____ _____

Signature with Date:- \_\_\_\_\_