

# **TENDER NOTICE NO.P&GS/SLIC/RVK/003/2016**

## **P.C's & Printers, A.C's, Furniture, Cash Counter, Cash Counting Machine for Zonal Office State Life, R. Y. Khan Zone Dated 03.10.2016**

Sealed Financial Bids are invited from Pre-qualified / Non Pre-qualified GST/NTN registered Firms / Suppliers having own Office Phone / Fax Number (If found contrary Tender will be rejected) preferably based at Rahim Yar Khan for the supply of P.C's, Printers, Office Furniture, Cash Counting Machine & A.C's on the below terms and conditions:

<b>A</b>		
<b>SR.#</b>	<b>DESCRIPTION</b>	<b>Qty.</b>
1.	<b>SOFA SET (5-SEATER)</b> Frame made of Seasoned Sheesham Wood with Arm, seats of Master Molty Foam (10 years warranty) or equivalent & Poshished with fine quality cushioned with lacker finish (size of frame/sample may be seen in the office).	04
2.	<b>CENTRAL TABLE</b> Frame Made of Seasoned Sheesham Wood with Lamination Top of Formite with lacker finish (size of frame/sample may be seen in the office).	02
3.	<b>REVOLVING CHAIRS (STANDARD SIZE)</b> Model 511 of Boss made or equivalent with heavy duty plastic base. (Sample may be seen in the office).	03
4.	<b>TABLE (5'x3') WITH SIDE RACK (3'x1.5'x16")</b> Made of Seasoned Sheesham vin board with lipping of solid Sheesham wood where needed having 3-Drawers on channels with locks and glass top with side rack made of sheesham vin board with lipping/foot of solid sheesham wood with lacker finish.	02
5.	<b>STEEL FILING CABINET</b> Made of Steel 20-Gauge with four drawers on channels having silver hamer paint with lock.	02
6.	<b>Three Seater Steel Sofa Set:</b> Made stainless steel (Good quality) Size of frame/sample may be seen in the office	12
7.	<b>CONFERENCE ROOM CHAIRS</b> Made of Seasoned Sheesham wood with arm, Seat & Back with Master Molty Foam (10 years warranty) or equivalent, poshisehd with fine quality cushioned with lacker finish (size of frame/sample may be seen in the office).	132

<b>B</b>		
<b>Sr. No</b>	<b>Name of Items</b>	<b>Req. Quantity</b>
1.	Computers with Laser Jet Printers	03
2.	AC 1.5 Ton (Air Conditioner 1.5 Ton (18000 BTU) including OEM 10 RFT, Orient or Equivalent	03
3.	Floor Standing A.C (2 Ton) with supply and installation (Hair HPU-24C03 or equivalent	02
4.	Cash Counting Machine EQ 6200 or equivalent	03

<b>C</b>		
<b>S. NO</b>	<b>NAME OF ITEMS</b>	<b>Req. QUANTITY</b>
1.	Cash Counter 5x4x3 (as per specimen)	8

(2)

## **SPECIFICATION OF CASH COUNTERS**

Providing and fixing of cash counter having unit size of 5' (length) x 3' (width) and 4' height (including box).

### **MATERIAL:**

The counter main body will be of ¾" new board covered with Formica sheet of two different colors (light grey and dark blue) as indicated in the sketch.

### **DRAWERS:**

Two set of drawers (03 drawers) will be provided in each unit. The drawers will run on imported channels and have independent locks and handle nob or one drawer with computer CPU space.

### **INSIGNIA:**

Two insignia will be placed on each unit. Size of insignia will be 10'x10' made in glass and painted to match the color of State Life (blue).

### **GLASS AND SUPPORT:**

12 mm glass top of size 4'x3' each will be provided on each top in two parts which will be supported by wooded support made of Deodar wood of size 3'x2x (polished). Each glass will be provided with a cash opening and a speak opening.

### **LIPING:**

Liping will be provided of Deodar wood and will be polished.

## **NOTE:**

**Two Cash Counters will be installed at State Life Sector Office, Khanpur, Four Cash Counter will be installed at F&A & Two for PHS State Life Zonal Office. Sketch can be seen in the office during office hour 9:00 am to 5:30 pm except Saturday and Sunday**

## **Terms & Conditions**

1. Each tender must contain a demand draft/pay order of 5% of quoted amount being bid security in favor of "State Life Insurance Corporation of Pakistan, Rahim Yar Khan Zone". The tender without earnest money will be not be entertained.
2. Rates should be valid for 90 days. Tender closing date 19.10.2016 at 11:00 A.M. Tender opening date 19.10.2016 at 11:30 A.M. positively. Tender will be opened in (P&GS) Department, Rahim Yar Khan Zone, in the presence of the Tenders or their representatives who wish to be present, at the time of Tender opening.
3. Tender documents with complete specification can be obtained from the Office of the undersigned on payment of Rs. 300/- as tender fee (non refundable) in shape of Pay Order/Bank Draft/Cash in favor of State Life Insurance Corporation of Pakistan.
4. The Income and Sales Tax Registration Certificates must be attached with tender.
5. All items should be made as per specifications mentioned in tender document.
6. The Vendor/Supplier will be responsible to deliver to furniture fixture/All items at our Zonal Office at Model Town 2<sup>nd</sup> floor Iqbal Complex State Life, Rahim Yar Khan. However, no separate transportation charges will be paid in this regard.

(3)

7. The qualified vendor/firm at the time of release of their earnest money will furnish an affidavit that in case any fault occurred in supplied items in first six months they will replace the same without any cost.
8. The quantity of items may increase/decrease as per requirement.
9. All rates must be quoted inclusive of all taxes
10. The delivery time of all items will be Twenty days from the issuance of work order.
11. The Vendor/Supplier will be bond to supply the furniture/fixture as per samples/specifications, any deviation in this regard, will be liable for cancellation of supply order & forfeiting of earnest money/bid security.
12. The Tenders received after the due date & time will not be entertained. The in-time delivery of tender will solely be the bidder's onus.
13. The incomplete & conditional tenders will not be accepted.
14. Only those firms may participate who agreed with laid down terms & conditions.
15. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
16. The firm has to submit an affidavit being not being black listed from any department/organization.
17. Total payment will be made after the completion of the job.

For further details the undersigned may be contacted during working hours in person or telephonically  
on  
Phone.068-9230036.

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Makhdoom Shahrukh Jamil  
Incharge P&GS  
Secretary Zonal Procurement Committee  
State Life Insurance Corporation of Pakistan  
2nd Floor, Iqbal Complex  
Rahim Yar Khan

**This Tender is available at the following web sites**

[www.ppra.org.pk](http://www.ppra.org.pk)

[www.statelife.com.pk](http://www.statelife.com.pk)

(4)

Price Rs. 300/- (non- refundable)

## VENDOR/FIRM PROFILE

Name of vendor/firm \_\_\_\_\_

Registered Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Name of proprietor \_\_\_\_\_

Name of Official  
(who will represent vendor/  
firm on the day of tender opening)

NTN No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Vendor/firms owner Signature \_\_\_\_\_

Cell No. \_\_\_\_\_

CNIC No. \_\_\_\_\_