

**STATE LIFE**

Insurance Corporation of Pakistan
Sahiwal Zone

2nd Floor Sattar Complex
Stadium Road, Sahiwal
Ph. 040-9200027
Fax.040-9200024

Dated:- 4th October, 2016.

TENDER NOTICE # P&GS/07/2016 SAHIWAL ZONE.

Sealed financial bids are invited from pre-qualified GST/NTN registered firms having own office, phone/Fax number (if found contrary the tender will be rejected) preferably based at Sahiwal for the following items on given terms and conditions:-

S.N	Items	Specification	Total
1	STEEL SOFA SET 3 SEATERS	3 seaters Imported	8
2	COMPUTER REVOLVING CHAIRS	With Armed leather sheet	5
3	COUNTERS	As per Specification and Sample Attached on P # 3 - 6.	3
4	CABIN	Front Side Only Length =14 feet 2 inches , Hieght= 19 feet One Door Length=3 feet and 5 inches Hieght=6 feet and 7 inches, with Centre of the partition sliding Glass 3'.5" x 3'.5"	2
5	OFFICERS REVOLVING CHAIR	Executive Heavy Duty Adjustable with Leather sheet	10
6	CONFERENCE ROOM CHAIRS	As per Sample attached on P # 6 (same design and leather sheet color)	11
7	STEEL FILE CABINET/ ALMIRAH	3' x 6' x 1-1/2' , 4 shelves 20 guage	5
8	WATER DISPENSER		12

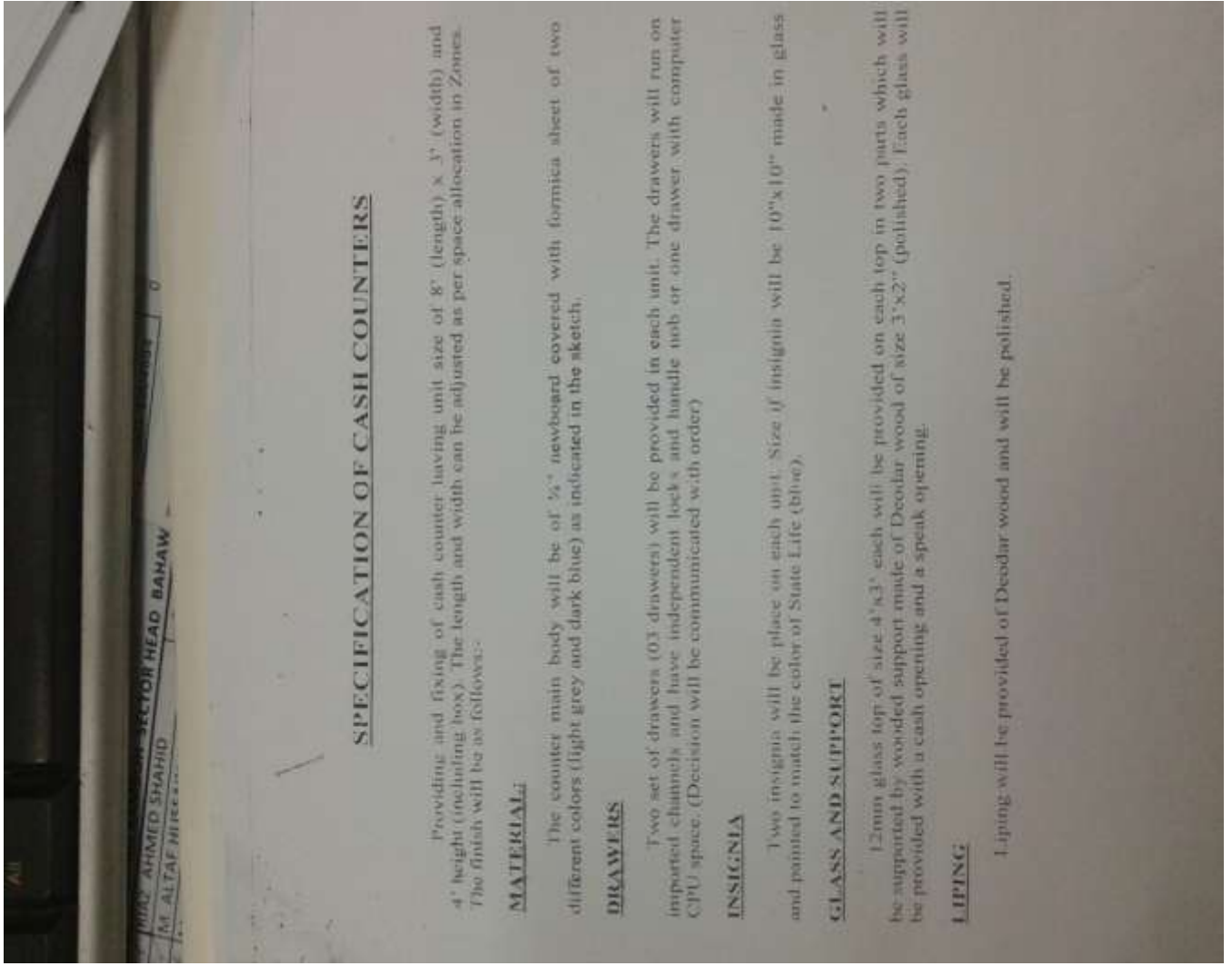
TERMS AND CONDITIONS.

1. Security amount must be deposited equal to 2% of the approximate value of the tender including Taxes in form of “ Cash Payment “ , “ Call Deposit Receipts “ in favor of State Life Insurance Corporation of Pakistan, Zonal Office Sahiwal which will be refunded to the un-successful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender. No tender will be acceptable without earnest money.
2. Rates should be valid upto 31-12-2016. **Tender closing date 01-11-2016 at 11.00 am. Tender opening date 01-11-2016 at 11.30 am positively.**
3. On finding sub standard quality as and when noticed during process, the Security Deposit will be forfeited in favor of the Corporation.

4. Price must be quoted with all Taxes as per Govt. Rules.
5. The firm/suppliers in-question will be bound to supply the required items as whole consignment within 10 Days from the issuance date of supply order/ work order.
6. Successful bidder will provide the items at State Life Zonal Office situated at 2nd Floor Sattar Complex Stadium Road, Sahiwal.
7. The bidders will attach their respective copies of N.T.N and Sales Tax Certificates. Order will be placed to bidders on lowest items rates.
8. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post **latest by 01-11-2016 at 11.00 am** excepted Sunday as per above mentioned data/time.
9. The levied Taxes will be deducted as per Govt. rules at the total value of Tender.
10. The order will be placed to the item wise lowest bidders.
11. Tender documents with complete specification can be obtained from the Office of the undersigned on payment of Rs.300/- as tender fee (non refundable) in shape of Pay Order/Bank Draft in favor of State Life Insurance Corporation of Pakistan.
12. The Corporation reserves the rights to cancel/reject any on or all the Tenders or reduce / increase the quantity of Tender.
13. The envelop should be marked **QUOTATION FOR TENDER NO.P&GS/07/2016** the rate should be include transportation/Courier Cost.
14. The rate validity of bid should be upto 31-12-2016 from the date of the opening of tender. Bidders must quote one rate, incomplete, ambiguous, conditional bids will not be accepted.
15. The bid winners will ensure and provide certificate duly signed that the items being supplied are new and not refurbished / reconditioned, meet the specifications and functional otherwise the Corporation reserves the rights to initiate the legal proceedings against the suppliers in the courts of law / PPRA.

For further details, the undersigned may be contacted during working hours in person or telephonically on Phone No. 040-9200027.

Secretary
Zonal Procurement Committee,
Sahiwal.



SPECIFICATION OF CASH COUNTERS

Providing and fixing of cash counter having unit size of 8' (length) x 3' (width) and 4' height (including box). The length and width can be adjusted as per space allocation in Zones. The finish will be as follows:-

MATERIAL

The counter main body will be of ½" newboard covered with formica sheet of two different colors (light grey and dark blue) as indicated in the sketch.

DRAWERS

Two set of drawers (03 drawers) will be provided in each unit. The drawers will run on imported channels and have independent locks and handle knob on one drawer with computer CPU space. (Decision will be communicated with order)

INSIGNIA

Two insignia will be place on each unit. Size of insignia will be 10"x10" made in glass and painted to match the color of State Life (blue).

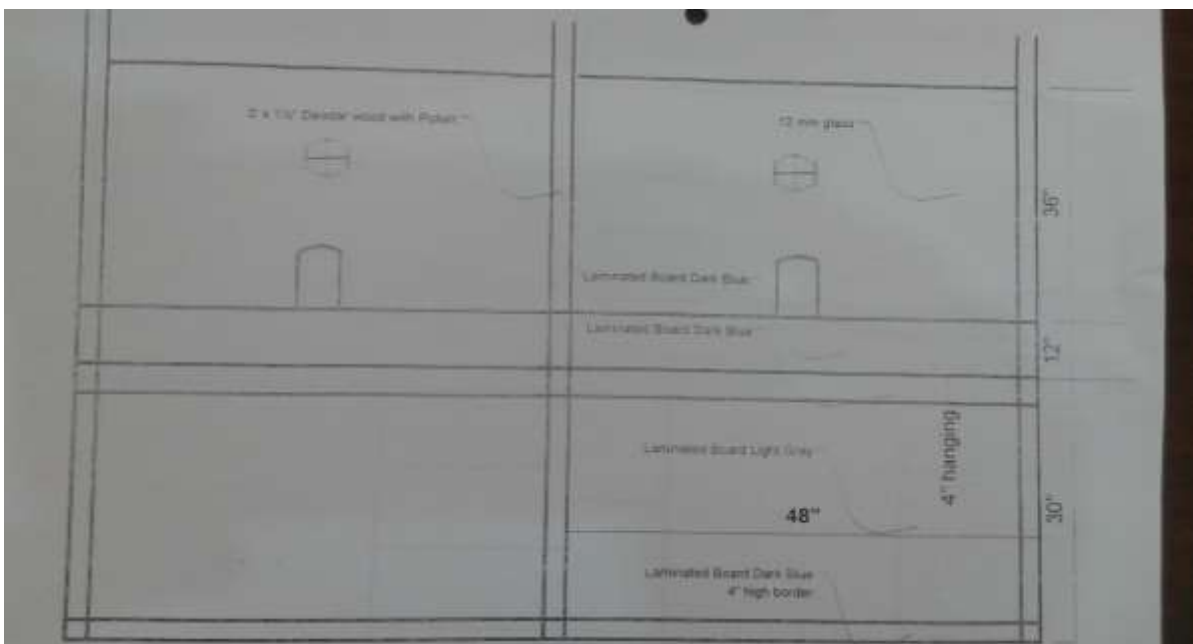
GLASS AND SUPPORT

12mm glass top of size 4'x3' each will be provided on each top in two parts which will be supported by wooded support made of Decodar wood of size 3"x2" (polished). Each glass will be provided with a cash opening and a speak opening.

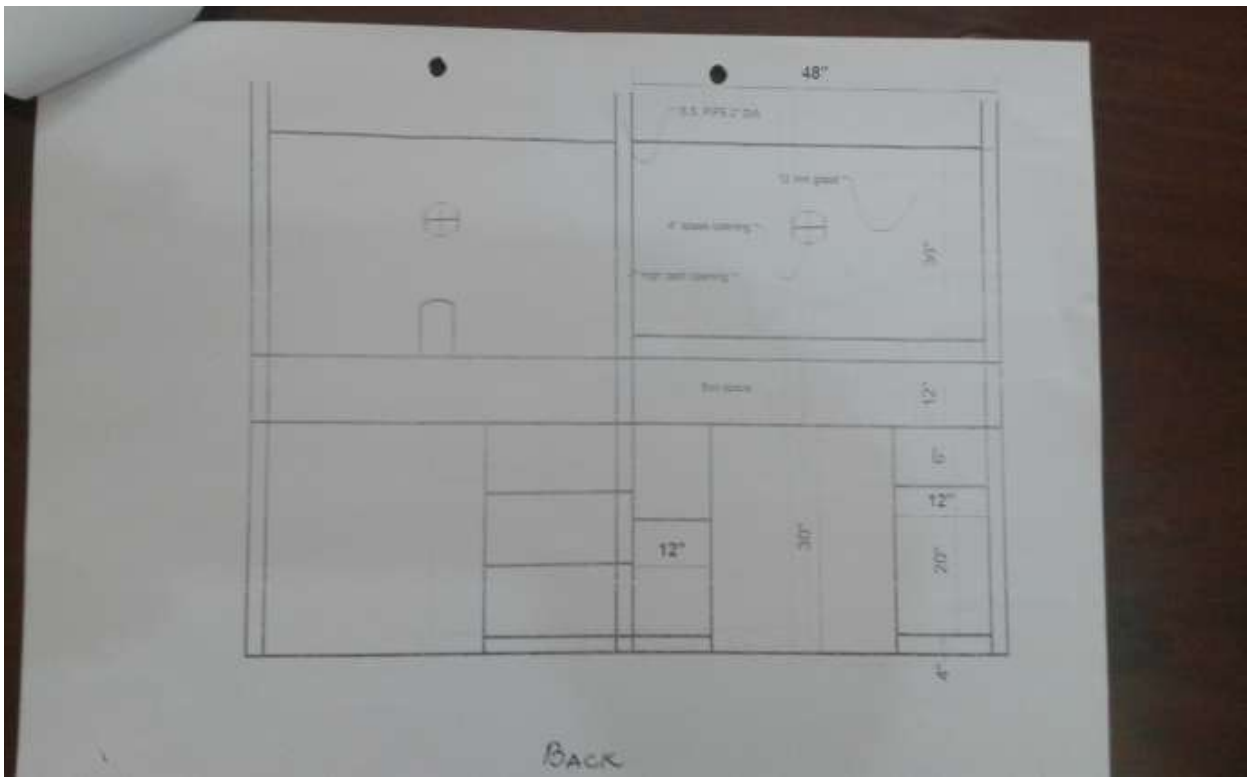
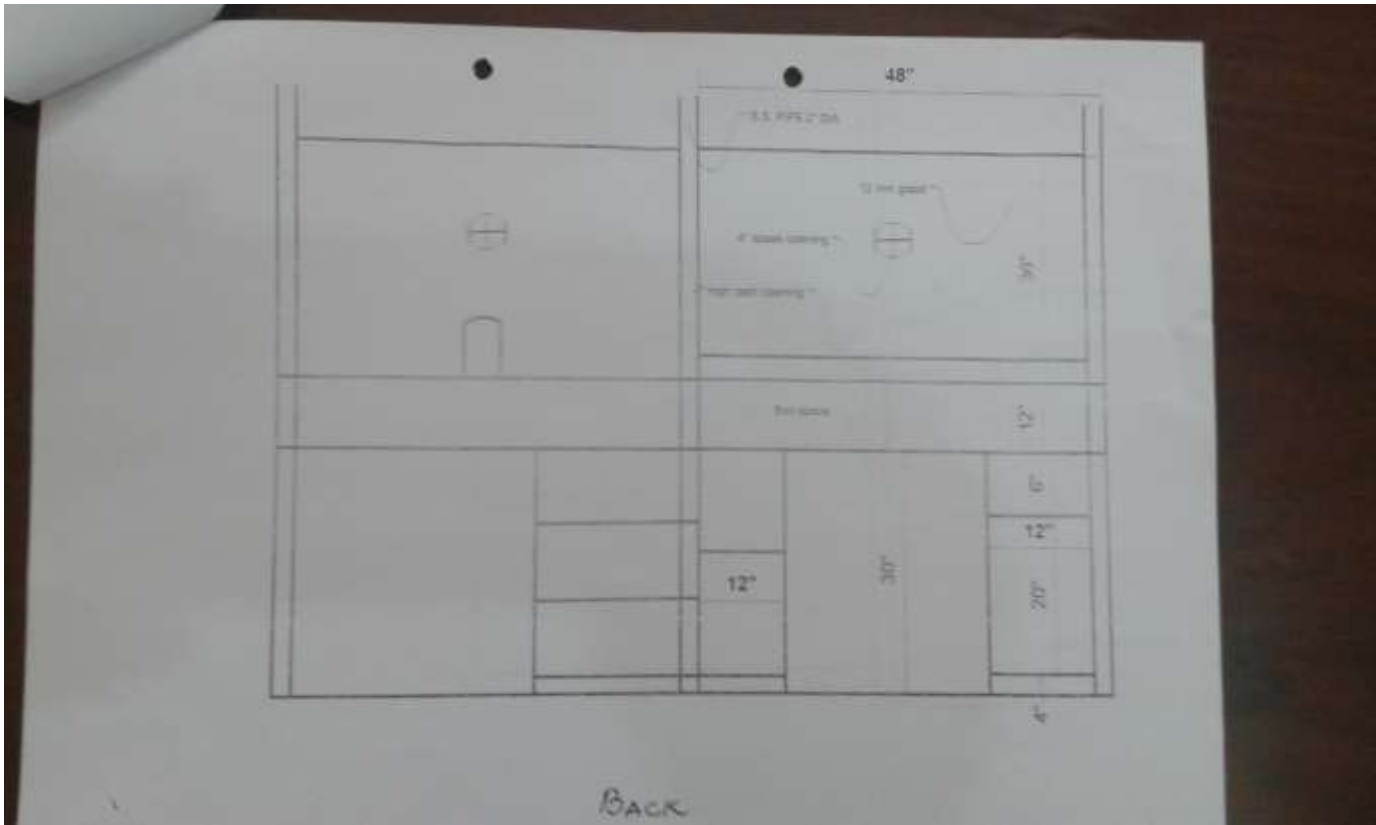
LIPING

Liping will be provided of Decodar wood and will be polished.

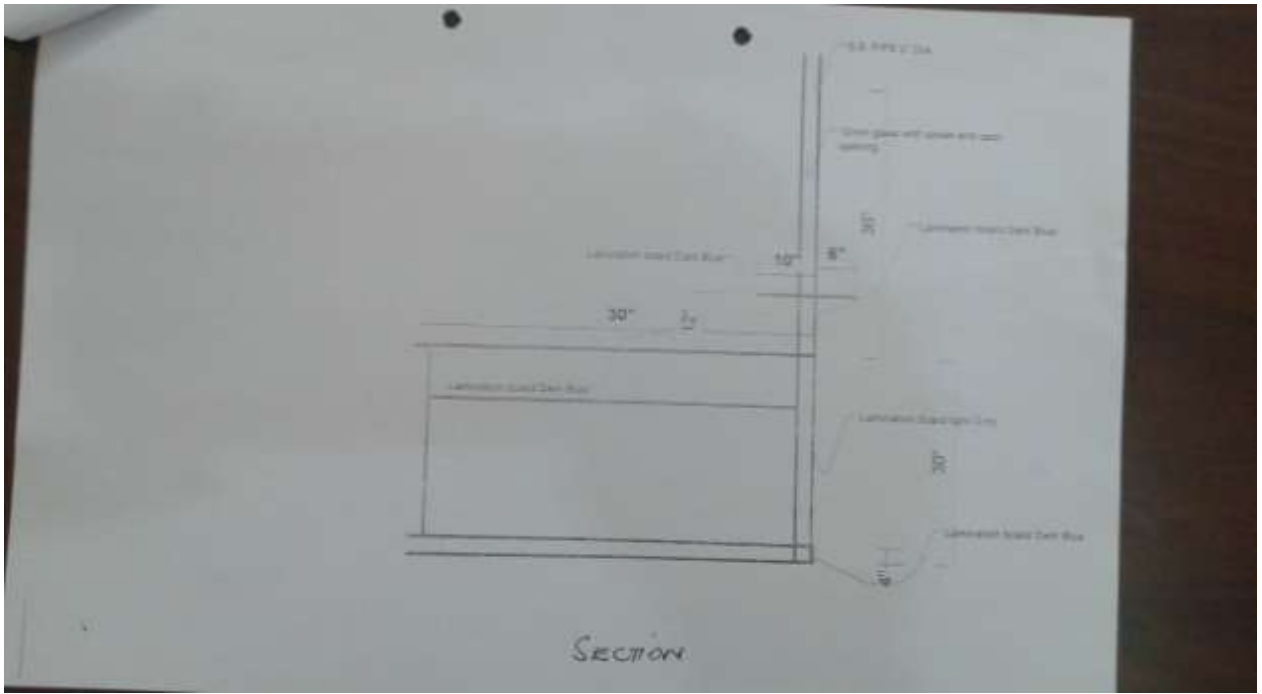
COUNTERS SPECIFICATION



COUNTER SAMPLE AND SPECIFICATIONS



COUNTERS SPECIFICATION



COUNTERS SPECIFICATION



CONFERENCE ROOM CHAIR

