

Date :

M/s _____

Sub: PROVIDING SERVICES OF FIRE SAFETY PATROLLING AND CONSULTANCY SERVICES IN STATE LIFE BUILDINGS IN SINDH & RAHIMYAR KHAN (Ref#:FF/Services/002/2

Enclosed, please find herewith technical document, for the subject work for prequalification for the period of three (03) years as per open framework agreement procedure of PPRA rules. Please return the same duly filled and completed in all respects on the above noted address to reach latest by **10-12-2021** at 11:00 AM.

You are requested to return the tender bid document by the stipulated date whether or not you are interested in this bid. For further details, you may contact the undersigned before the opening of the tender.

Only pre qualified bidders will be invited to participate in financial process later on.

The Corporation reserves the right to reject any or all tenders as per PPRA rules.

Waleed Nasim
AM (Electrical/Fire Fighting) RE

Ends: As above.

Date :

STATE LIFE INSURANCE CORPORATION OF PAKISTAN

REAL ESTATE DIVISION

TENDER NO. FF/Services/002/2021

**INVITATION OF TENDER FOR PROVIDING SERVICES OF FIRE SAFETY PATROLLING AND
CONSULTANCY SERVICES IN STATE LIFE BUILDINGS IN SINDH & RAHIMYAR KHAN (Ref#:
FF/Services/002/2021)**

PRE QUALIFICATION DOCUMENTS

FIRE FIGHTING SECTION (RE)
5TH FLOOR, STATE LIFE BUILDING #. 9,
DR. ZIAUDDIN AHMED ROAD,
KARACHI

Date :

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TERMS AND CONDITIONS

1. All the works shall be carried out / executed in accordance with the bill of quantities and fire safety practice as applicable locally.
2. Fire Superintendent will carry out the overall management and detailed inspection of the work under the supervision of the Fire Incharge. All the firefighting material to be used must be approved by fire consultant / Incharge.
3. Contractor shall repair all the defects in the work executed by him if those are found during defect liability period.
4. All the rates quoted should be inclusive of all prevailing cost of labour, material, taxes, profit etc.
5. All payments to contractor will be paid by SLIC, directly into its bank account by digital banking, for which contractor shall provide details of its bank account.

SCOPE OF WORK

1. To Advice on technical matters as and when required pertaining to Fire Fighting / Safety arrangements in order to up-grade the fire safety system upto the requirements of IAP rules and fire codes, applicable in the country.
2. Preparation of all Firefighting related feasibility reports, technical papers and technical notes as and when required by State Life .
3. Monitoring of purchase of firefighting equipments for the buildings including administrative and technical responsibilities as under:-
 - a. Monitoring daily diary of events and state of firefighting equipments and refilling due for fire extinguishers.
 - b. Preparation of technical specifications and BOQ for purchase of firefighting equipments.
 - c. Settlement of disputes with suppliers of other related agencies including meeting with relevant authorities for achieving required progress.
 - d. Seeking approval of competent authority and Government Agencies for fire Safety arrangements in the building as per their requirement.
 - e. To attend various meetings with the Suppliers and other agencies working for State Life at Office or at site.
4. Conduct half yearly lecture/training and practical demonstration for nominated personnel at State life Building # Karachi, Hyderabad, Sukkur, Larkana, Mirpurkhas & Rahim Yar Khan, using audio / video training aids for fire safety system at their own expenses.
5. Be responsible against all types of fires, firefighting arrangements upgrading and its maintenance in the all buildings under this contract / letter of award.

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6. Assume complete responsibility whatsoever regarding Fire Fighting / fires in the buildings, responding/ dealing with all concerned Govt. agencies and departments, shall also be completely responsible for making and ensuring proper, adequate and effective fire safety arrangements in the buildings with due approval of State Life.
7. Provide training to at least four (04) State Life Security guards so that they may be able to fight fire, in case of emergency.
8. To Provide and depute round the clock trained and certified Fire Fighting personnel to be present in the buildings (including holidays) in order to fight any probable, outspread of fire. Details of personnel required are given in **Annexure - "A"**.
9. To Arrange frequent visits of a government certified Fire Surveyors for maintenance and up-gradation of firefighting equipment and issue certificate for insurance purpose.
10. The minimum wages and other terms and conditions of employment of personnel engaged for the job shall not be less than fixed by the Government / law of Land.
11. The contractor should strictly perform his duties as per terms and conditions mentioned above, if found any deficiency, damages shall be imposed equivalent to actual / assessed amount and shall be recovered from its due payment.
12. In case of untoward fire incident, the company's shall immediately call fire brigade/SDMA and coordinate with them on time complete in all respects.
13. The Company/firm shall be solely responsible for any legal repercussions resulting fire in loss of lives, material values and utilities etc. in the buildings.
14. To provide details regarding offices operating in Pakistan with addresses & telephone numbers.
15. In case of an emergency the company must have adequate resources available to provide back up at the needed location/s.
16. Contractor shall bound its staff to wear company I.D card throughout duty time.
17. Contractors who downloaded pre-qualification documents from state life website shall submit proof of payment of pre-qualification documents fee while submitting the tender.

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CRITERIA, DATA, AND INFORMATION REQUIREMENT FOR PRE-QUALIFICATION OF FIRMS

ALL FIRMS ARE REQUIRED TO SUBMIT THEIR DOCUMENTS COMPLETE IN ALL RESPECTS AND WITH ALL THE RELEVANT DETAILS TO BE CONSIDERED DURING PRE QUALIFICATION.

MANDATORY REQUIREMENTS FOR PRE-QUALIFICATION.

- National Tax No.*
- Registration with sales tax on services with provincial government*
- Certificate of Association/membership with FPAP.*
- Under Taking On Stamp Paper That Company /Firm Is Not Black Listed Or Under Litigation From Any Firm , Govt., Semi Govt. Or Private Organizations. Firms Under Litigation /Or Black Listed Need Not To Apply.*

CRITERIA OF EVALUATION OF TECHNICAL BIDS

NAME OF THE FIRM ADDRESS Contacts. Email:			
S#	Description	Details	Marks Allocation
1.	Company Profile	• Years of establishment=10 marks	• 1 mark per year
2.	Structure Of the Firm, Numbers & Name Of Permanent Officers / Staff And Allied Facilities.	10 marks	20 person = 10 marks
3.	Number of organization where fire protection services have been provided in last 10 years	20 Marks	1 Firm = 4 Marks
4.	Number of organization where fire protection services are being providing currently.	20 Marks	1 Firm = 4 Marks
5.	Annual Turn Over, Financial Status Of The Firm with Income Tax Returns Of The Last three Years. (Attach Financial statements)	10 Marks	Above Rs. 10 million = 10 Marks • Above Rs. 6 million = 08 Marks • Above Rs. 4 million = 06 Marks • Above Rs. 2 million = 04 Marks • Below Rs. 1 million = 02 Marks
6.	Valid registration/membership certificate from National Fire Protection Association (NFPA) USA or any other equivalent membership certificate which is recognized and accepted nationally/internationally	10 Marks	1 membership = 5 Marks (Max)
7.	Original satisfactory performance certificates from at least two reputed firms /organizations (other than State Life) where services of similar nature , are being provided by the firm	15 Marks	7.5 marks for each
8.	ISO Certification	05 marks	05 marks
Total marks		100	
Qualifying Marks			60 Out Of 100

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Annexure "A"

LIST OF BUILDINGS AND STAFF DEPLOYMENT

S#	Building #	Fire Supervisor	Fire Man	Total
KARACHI				
1	SLB No. 01, Annexe, 1-A, 1-B, 1-C, I.I. Chundrigar Road, Karachi	1	4	5
2	SLB No. 02, 2-A, 2-B, Wallace Road, Karachi	1	4	5
3	State Life Building # 3, Dr. Ziauddin Ahmed Road. Karachi	-	3	3
4	SLB No. 04, Shabrae-E-Liaquat Karachi	-	3	3
5	SLB No. 05 & 5-A, Abdullah Haroon Road, Karachi	-	3	3
6	SLB No. 06, M.A. Jinnah Road, Karachi	-	3	3
7	SLB No. 07, G. Allana Road, Karachi	-	3	3
8	SLB No. 09, Dr. Ziauddin Ahmed Road, Karachi	1	4	5
9	SLB No. 11, Abdullah Haroon Road, Karachi	1	3	4
10	SLB No. 12,, Abdullah Haroon Road, Karachi	-	3	3
Interior Sindh				
11	SLB-2 Gul Center Hyderabad	-	3	3
12	SLB-3 Thandi Sarak Hyderabad	1	4	5
13	Mirpurkhas	-	3	3
14	Sukkur	-	3	3
15	Larkana		3	3
Rahim Yar Khan				
16	State Life Building Rahim Yar Khan		3	3
Grand Total		5	52	57

Note:

State Life may vary the quantity of above firefighting staff to any extent as per its requirements.

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SPECIAL CONDITIONS

1	Nature of Job.	Fire Safety and Patrolling Services by deputing human resources at State Life Buildings in Sindh & Rahim Yar Khan.
2	Place of submission of Tender.	Real Estate Division (Fire Fighting Section), 5 th Floor, Principal Office, State Life Building No. 9, Dr. Ziauddin Ahmed Road, Karachi.
3	Date and time of opening of Tender.	a. Submission of Technical bid on 10-12-2021 at 11:00 AM. b. Opening of Technical Bid on 10-12-2021 at 11:30 AM.
4	Place of duty.	State Life Buildings as listed in Annexure "A" .
5	Contract Period.	Pre-qualification Period – 03 Years Financial Bids will be called every year from pre-qualified bidders
6	Date of commencement.	Within 07 (Seven) days from the date of acceptance of letter of award.
7	Timings of work.	(03 shift system) 8 x 3 = 24 hours