



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

REAL ESTATE DIVISION

Principal Office,
State Life Building No. 9,
Dr. Ziauddin Ahmed Road,
Karachi - 75530

TELEPHONE : UAN: 111-111-888
PABX : 9202800-9
D. H. (RE) : 9202873
TELEFAX : 9202877
E-mail : dhred@statelife.com.pk
Website : www.statelife.com.pk

Dated: _____

M/s. _____

_____.

SUB: TENDER FOR REFILLING AND REPAIRING OF FIRE EXTINGUISHERS INSTALLED IN STATE LIFE BUILDING NO. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 LOCATED AT KARACHI.

TENDER NO. (FF/RFX/APR/01/2022)

Dear Sir,

Enclosed, please find herewith technical document, for the subject work for prequalification for the period of three (03) years as per open framework agreement procedure of PPRA rules. Please return the same duly filled and completed in all respect on the above noted address to reach latest by 01-06-2022 at 11:00 AM.

You are requested to return the tender bid document by the stipulated date whether or not you are interested in this bid. For further details, you may contact the undersigned before opening of the tender.

Only pre-qualified bidders will be invited to participate in financial process later on.

The Corporation reserves the right to reject any or all tenders as per PPRA rules.

WALLED NASIM
Assistant Manager (Elect./FF) RE



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**INVITATION OF TENDER FOR REFILLING AND REPAIRING OF FIRE
EXTINGUISHERS INSTALLED IN STATE LIFE BUILDING #. 1, 2, 3, 4, 5, 6, 7,
9, 11 & 12 LOCATED AT KARACHI.**
TENDER NO. (FF/RFX/APR/01/2022)

BRIEF OF WORK:

The tender for Refilling and Repairing of Fire Extinguishers Installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi is work for refilling & repairing of all the fire extinguishers installed at State Life Building Karachi based on the work orders to be issued as per requirements. Prior approval of the estimate shall have to be taken by Contractor after verification from Fire Consultant / Building Incharge. At first stage, the bidders will be pre-qualified for the period of three (03) years and financial bid be called every year.

By submitting this tender, the rates quoted by the bidder for each type and capacity of the cylinder, will be fixed for the period of One (01) year.

The contractor shall comply all the terms and conditions mentioned in the tender and material supplied shall be as per the specifications attached with financial documents.



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KARACHI.**

TENDER NO. (FF/RFX/APR/01/2022)

PRE-QUALIFICATION DOCUMENTS

FIRE FIGHTING SECTION (RE)
5TH FLOOR, STATE LIFE BUILDING #. 9,
DR. ZIAUDDIN AHMED ROAD,
KARACHI



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TENDER NO. (FF/RFX/APR/01/2022)

SCOPE OF WORK

The Scope of Works Includes:

1. Refilling & repairing of all type of Fire Extinguisher Cylinders defined in each work order as per requirement. Prior approval of the estimate shall have to be taken by Contractor after verification from Fire Consultant / Building Incharge.
2. All Fire Extinguishers shall be emptied completely in the presence of State Life Representative / Fire Fighting Incharge before refilling the same.
3. Cost should include Transportation charges to and from the building.
4. Rates of refilling and repairs shall be valid for a minimum period of One (01) year from the date of award of work.
5. No advance payment shall be made to the contractor regarding refilling of Fire Extinguishers / Cylinders.
6. The Contractor shall keep, update and provide complete data base of refilling and Fire extinguishers on soft and hard copies using standard format for checking and information and record of State Life. All refilling of Extinguishers, proper coding should be ensured.

SIGNATURE AND SEAL OF THE CONTRACTOR

**INVITATION OF TENDER FOR REFILLING AND REPAIRING OF FIRE
EXTINGUISHERS INSTALLED IN STATE LIFE BUILDING #. 1, 2, 3, 4, 5, 6, 7, 9, 11
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TENDER NO. (FF/RFX/APR/01/2022)

TERMS & CONDITIONS

1. The Contractor shall perform the duties as per satisfaction of State Life and Fire Fighting Consultants, appointed by the State Life.
2. The offer must have the validity of **One hundred twenty (120) Days**.
3. Quantities stated in the tender are in proportion of existing total fire Extinguishers and may vary to any extent i.e increase or decrease to requirement of State Life. Payment, shall however, be made on the actual quantities consumed and accepted.
4. Rates quoted must include free delivery/cartage from and to required destination.
5. Payment shall be made after delivery of material/ cylinder to the building and duly accepted by the authorized representative of State life / fire consultant. Delivery Challan duly signed by respective building in charges / Fire Fighting consultants should be submitted along with bill.
6. Contract shall be valid for a period of One (01) Year. Re-bidding will be carried and every year for 03 years of pre-qualification period.
7. State life reserves the right to accept / reject any or all tenders as per PPRA Rules.
8. All Equipments / Fire Extinguishers for Fire Fighting shall be checked thoroughly, and detail report shall be submitted on monthly basis duly verified by fire supervisor of concerned Building.
9. Contractor shall carry out the work under supervisor of Fire Fighting Consultant and Building Incharge (RE). All quotations, reports and bills shall be submitted to Services Section for Fire Fighting Consultants.

I / we accepted the above terms and conditions and the preceding pages of this Document and submit our rates, as stated in this Tender Document.

Accepted for and on behalf of Contractor

SIGNATURE SEAL OF THE CONTRACTOR

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CRITERIA, DATA, AND INFORMATION REQUIREMENT FOR PRE-QUALIFICATION OF FIRMS

ALL FIRMS ARE REQUIRED TO SUBMIT THEIR DOCUMENTS COMPLETE IN ALL RESPECTS AND WITH ALL THE RELEVANT DETAILS TO BE CONSIDERED DURING PRE-QUALIFICATION.

MANDATORY REQUIREMENTS FOR PRE-QUALIFICATION,

- National Tax No./FBR Registration Certificate
- SST Registration Certificate
- Under Taking On Stamp Paper That Company / Firm Is Not Black Listed Or Under Litigation From Any Firms, Govt., Semi Govt. Or Private Organizations. Firms Under Litigation / Or Black Listed Need Not To Apply.

Name of the Firm	:			
Address	:			
Contacts	:			
Email	:			
Sr. No.	Description	Detail	Marks Allocation	Profile Page No.
1.	Status of the Firm	Years of establishment 20 Marks	1 Marks per Year	
3.	Number of reputed organizations where such services have been provided. (Copy of Letter of Award or agreement must be enclosed)	25 Marks	1 Firm = 05 Marks	
4.	Services presently in Hand. (Copy of Letter of Award or agreement must be enclosed)	25 Marks	1 Firm = 05 Marks	
5.	Financial status of the firm and income tax returns of the last three years	10 Marks	Annual Turnover = 1 million = 10 Annual Turnover = up to 0.5 million = 05	
6.	Account Maintenance Certificate	10 Marks	1 Certificate = 05 Marks	
7.	Valid registration/membership certificates from National Fire Protection Association (NFPA) USA or any other equivalent (copy required) membership certificate which is recognized and accepted	10 Marks	1 Certificate = 10 Marks	
Total Marks		Total 100	(Section Marks 60 Out of 100)	

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Annexure "A"

LIST OF ITEMS INCLUDES IN TENDER

Sr. #.	Item	Qty.
01.	<u>DCP</u> Recharging / Refilling of DCP Fire Extinguishers using imported material i.e., Dry Chemical Powder –CO ₂ , Gas cartridge to be charged when required after emptying the cylinders in presence of State Life’s representative / Fire Incharge. <i>a.</i> DCP Trolley 75 KG <i>b.</i> DCP Trolley 50 KG <i>c.</i> DCP Cylinder 12 KG <i>d.</i> DCP Cylinder 09 KG <i>e.</i> DCP Cylinder 08 KG <i>f.</i> DCP Cylinder 06 KG <i>g.</i> DCP Cylinder 02 KG	 01 08 210 20 43 73 23
02.	<u>CO₂</u> Refilling Extinguishers of following capacities <i>a.</i> 50 KG Trolley <i>b.</i> 45 KG Trolley <i>c.</i> 30 KG Trolley <i>d.</i> 07 KG Cylinder <i>e.</i> 06 KG Cylinder <i>f.</i> 05 KG Cylinder <i>g.</i> 03 KG Cylinder <i>h.</i> 02 KG Cylinder	 01 07 01 02 02 73 121 12
03.	<u>AFFF FOAM TYPE</u> Recharging / refilling foam type cylinder including dismantling, cleaning, washing of vessel and its component and recharging them to rated capacity. <i>a.</i> 155 Litre Cylinder (34 Gallons) <i>b.</i> 10 Litre Cylinder (02 Gallons)	 01 07

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04.	REPAIR WORKS:	
	<i>a.</i> Supply and fixing of horn for cylinder.	20
	<i>b.</i> Supply and fixing of hose for cylinder	20
	<i>c.</i> Replacement of adopter for cylinder	10
	<i>d.</i> Repairing of spindles for cylinder	10
	<i>e.</i> Renewal of valve disk.	05
	<i>f.</i> Renewal of safety disk.	05
	<i>g.</i> Renewal of stored pressure cylinder dial gauge, if defective	05
	<i>h.</i> Fire extinguishers fixing bracket to be renewed / fixed.	05
	<i>i.</i> Oil Painting of Fire Cylinder of any Capacity.	20
	<i>j.</i> Hydro-testing of CO2 Fire Cylinder of any capacity for its strength from approved company with test certificate for Five (05) Years	Each
	<i>k.</i> Replacement of CO2 Cylinder Valve.	Each
	<i>l.</i> Replacement of Trolley Valve & Pipe.	Set
	<i>m.</i> Replacement of shell of Fire Extinguisher. cylinder shall	Each

Note:

- i. The quantities given above are arbitrary for comparison of total bid value only. Quantities may vary to any extent. The actual quantity to be executed will depend upon on the demand arising from time to time.
- ii. Brackets, Safety Discs, Valve Disc and Adopters will be relocated / supplied free of cost by the contractor, whenever required.

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SPECIAL CONDITIONS

01.	Nature of Job.	Refilling And Repairing Services of Fire Extinguishers Installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi.
02.	Place of submission of Tender.	Real Estate Division (Fire Fighting Section), 5 th Floor, Principal Office, State Life Building No. 9, Dr. Ziauddin Ahmed Road, Karachi.
03.	Date and time of opening of Tender.	a. Submission of Technical bid on <u>01-06-2022 at 11:00 AM.</u> b. Opening of Technical Bid on <u>01-06-2022 at 11:30 AM.</u>
04.	Place of duty.	State Life Buildings as listed in Annexure "A" .
05.	Contract Period.	Pre-qualification Period – 03 Years Financial Bids will be called every year from pre-qualified bidders
06.	Tender Fee	Rs. 1000/-

SEAL & SIGNATURE OF THE CONTRACTOR

LIST OF BUILDINGS INCLUDE IN THE SCOPE

Sr. No.	State Life Buildings at Karachi
01.	State Life Building No. 1, I. I. Chundrigar Road
02.	State Life Building No. 2, Wallace Road
03.	State Life Building No. 3, Dr. Ziauddin Ahmed Road
04.	State Life Building No. 4, Shahrah Liaquat Road
05.	State Life Building No. 5, Abdullah Haroon Road
06.	State Life Building No. 6, M. A. Jinnah Road
07.	State Life Building No. 7, G. Allana Road
08.	State Life Building No. 9, Dr. Ziauddin Ahmed Road
09.	State Life Building No. 11, Abdullah Haroon Road
10.	State Life Building No. 12, Abdullah Haroon Road