



**STATE LIFE**

**INSURANCE CORPORATION OF PAKISTAN**

**Real Estate Department**

State Life Building

Minara Road Sukkur

TEL: 071-9310503

Fax. 071-9310502

**FIRE SAFETY PATROLLING AND CONSULTANCY SERVICES AT STATE LIFE BUILDING RAHIMYAR KHAN**

# **TENDER DOCUMENTS**

## **FOR FIRE SAFETY PATROLLING & CONSULTANCY SERVICES**

**AT**

**STATE LIFE BUILDING,  
ABU DHABI ROAD  
RAHIMYAR KHAN.**

REAL ESTATE DEPARTMENT



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Dear Sir,

Enclosed, please find herewith Technical Bid & Financial Bid documents along with detailed advertisement at PPRA website, for the subject work for quoting your rates. Please return the same duly filled and completed in all respects on the above noted address to reach latest by **10.02.2021. At 11:00 AM.**

You are requested to return the tender documents by the stipulated date whether or not you are interested in this bid. For further retails, you may contact the undersigned before the opening of the tender.

The work under this tender shall be carried out as per general engineering practice in accordance with the bill of quantities attached hereto etc . Your rates must be inclusive of all cost of materials, labour, overheads, profits, taxes, SST, surcharges and preparatory works as required and no escalation or extra payment shall be considered on any of these account or reason.

State Life Insurance Corporation of Pakistan reserves the right to reject any or all tenders as per PPRA rules.

Thanking you,

Yours sincerely,

**MAHBOOB ALI SHAIKH**

In-Charge(RE)

5<sup>th</sup> floor SLB

SUKKUR



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### **SPECIAL CONDITIONS**

1	Nature of Job.	Fire Safety and Patrolling Services deputed at State Life Building Rahimyar Khan.
2	Place of submission of Tender.	Real Estate Department, 5 <sup>th</sup> Floor, State Life Building Minara road Sukkur.
3	Date and time of opening of Tender.	a. Submission of bid on Wednesday, <b>10-02-2021</b> <b>at 11:00 AM.</b> b. Date of opening of Technical Bid on <b>10-02-2021 at 11:30 AM.</b> c. Date of opening of Financial Bid shall be intimated later to the post-qualified bidders.
4	Tender-Bid Security.	Bid Security of 02% of bid value per annum calculated on monthly quoted price in the shape of pay order / bank draft in favour of State Life Insurance Corporation of Pakistan.
5	Release of Bid Security.	To the unsuccessful bidder on the acceptance of the lowest bid by State Life.
6	Place of duty.	State Life Building Abu Dhabi road Rahimyar Khan.
7	Mode of payment.	State Life will pay monthly bills based on actual Firemen deployed for the services. The payment will be made on satisfactory services each month.
8	Contract Period.	Initially the contract is for one year, may be extended further (maximum 02 years) if the services are found satisfactory) on maximum to the extent of average rate of inflation announced by State Bank of Pakistan.
9	Period of honoring the Bill.	Within 15 days after certification from State Life representative/Building In-charge certificate.
10	Date of commencement of works.	Within 07 (Seven) days from the date of acceptance of letter of award.
11	Deduction from Bills.	Income Tax, PST, or any other tax as levied by the Government of Pakistan. Absentees <b>(Rs. 900 per day for fireman)</b>
12	Timings of work.	(03 shift system) 8 hours x 3 shifts = 24 hours



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## **TERMS AND CONDITIONS**

1. All the works shall be carried out / executed in accordance with the bill of quantities and fire safety practice as applicable locally.
2. Fire Superintendent will carry out the management and detailed inspection of the work under the supervision of the Fire Incharge. All the material to be used must be approved by Engineer /In-charge.
3. Contractor shall repair all the defects in the work executed by him if those are found during defect liability period.
4. All the rates quoted should be inclusive of labour, material, taxes, profit etc.

## **SCOPE OF WORK**

1. Advice on technical matters as and when required pertaining to Fire Fighting / Safety arrangements in order to up-grade the fire safety system up to the requirements of IAP rules and fire codes, applicable in the country.
2. Preparation of project feasibility report, technical papers and technical notes as and when required.
3. Monitoring of purchase of firefighting equipments for the buildings including administrative and technical responsibilities as under:-
  - a. Monitoring daily diary of events and state of firefighting equipments.
  - b. Preparation of technical specifications and BOQ for purchase of firefighting equipments.
  - c. Settlement of disputes with suppliers of other related agencies including meeting with relevant authorities for achieving required progress.
  - d. Seeking approval of competent authorizes and Government Agencies for fire Safety arrangements in the building as per their requirement.
  - e. To attend various meetings with the Owners, Suppliers and other agencies working for State Life at Office or at site.
4. Conduct as and when desired by State Life basis regular lecture and practical demonstration to nominated personnel at State life Building Minara Road Sukkur and at SLB Rahimyar khan , using audio / video training aids for fire safety system at their own expenses.
5. Be fully responsible against all types of fires, firefighting arrangements upgrading and its maintenance in the all buildings under this contract / letter of award.



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6. Assume complete responsibility what so ever regarding Fire Fighting / fires in the buildings, responding/ dealing with all respective agencies and shall also be completely responsible for making and ensuring proper, adequate and effective fire safety arrangements in the buildings after approval of State Life.
7. Provide training to at least four (04) State Life Security guards to be able to fight fire, in case of emergency.
8. Provide round the clock trained and certified Fire Fighting personnel present in the building (including holidays) [24/7/365] in order to fight only probable outspread of fire.
9. Arrange frequent visits of a Government certified Fire Surveyor for maintenance and up-gradation of firefighting equipment and issue certificate for insurance purpose.
10. The minimum wages and other terms and conditions of employment of personnel engaged for the job shall not be less than fixed by the Government / law of Land.
11. The Contractor shall submit proof of payment of paying wages, not less than fixed by Government or authorized department, every month to the employer / Corporation. If it is found / reported that minimum wages are not being paid by the Contractor, the same shall be deducted from the monthly payable amount.
12. The consultant should strictly perform his duties as per terms and conditions mentioned above, if found any deficiency, damages shall be imposed equivalent to actual / assessed amount and shall be recovered from its due payment.
13. In case of untoward fire incident the company's shall immediately call fire brigade/SDMA and coordinate with them on time complete in all respect.
14. Company/firm shall be solely responsible for any legal repercussions resulting fire in loss of lives, material values and utilities etc. in the buildings.



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#### BILL OF QUANTITIES

s.#	Description	Qty	Unit	Rates (Rs)/month.	Total Amount (Rs.)
01	<b>Fireman:</b> Providing skilled and experienced firemen is 03 shifts of 08 hours each round the clock, 365 days per year.	03	Nos.		
<b>Total amount per month = Rs. _____ per month</b>					
<b>Total amount per annum = Rs. _____ per annum)</b>					
<b>In words(_____)</b>					

Note:

- The above rates should be inclusive of all taxes, including PST, SST, profits, overheads, miscellaneous charges, Levis etc. as prevailing during the course of contract period.
- The above staff strength /quantities can be changed as per requirement. The strength of staff deployed will be communicated to the consultant as per requirement and at any time after awarding the contract.
- The contractor shall submit proof of payment of paying wages as per Govt. rules and not less than fixed by Government or authorized department, every month to the employer / corporation. If it is found / reported that minimum wages are not being paid by the contractor, the same shall be deducted from the monthly payable amount



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### **POST QUALIFICATION CRITERIA**

**ALL FIRMS ARE REQUIRED TO SUBMIT THEIR DOCUMENTS COMPLETE IN ALL RESPECTS AND WITH ALL THE RELEVANT DETAILS TO BE CONSIDERED DURING POST QUALIFICATION.**

#### **Mandatory Requirements,**

- **NATIONAL TAX NO.**
- **Under Taking On Stamp Paper That Company /Firm Is Not Black Listed or Under Litigation from Any Firm, Govt., and Semi Govt. Or Private Organizations.**
- **FIRMS UNDER LITIGATION /OR BLACK LISTED Need Not To Apply.**
- **License from firefighting agency.**
- **Letters/certificated (Original) from at least two reputed government , multinational ,private firms where firm is currently engaged having similar nature and scope of works.(the letters shall be return to unsuccessful bidders after award of works to successful bidder)**

S#	Description	Details	Marks Allocation
1.	Status Of The Firm	<ul style="list-style-type: none"> <li>• Year of establishment=10</li> <li>• Company profile/data/works=5</li> </ul>	<ul style="list-style-type: none"> <li>• 1 mark per year</li> <li>• A1=5, A=4, B=3, C=2</li> </ul>
2.	Structure Of The Firm, Numbers & Name Of Permanent Officers / Staff And Allied Facilities.	10 marks	20 person = 10 marks
3.	Detail and proof of enlistment with Government, Semi-Government, NGOs and reputed private organizations.	10 Marks	1 Firm = 2 marks
4.	Number of reputed organizations where fire protection services have been provided	20 Marks	1 Firm = 4 Marks
5.	Consultancy/protection Services presently in hand including Govt. / private organizations / buildings, names of the organization, size / area of the buildings and no of trained person engaged.	20 Marks	1 Firm = 4 Marks
6.	Financial Status Of The Firm And Income Tax Returns Of The Last Five Years	10 Marks	1 Year = 2 Marks
7.	Valid registration /membership certificate from National Fire Protection Association (NFPA) USA or any other equivalent membership certificate which is recognized and accepted nationally/internationally	10 Marks	1 Firm = 5 Marks (Max)
8.	Copy of Certified fire surveyor issued by Government of Pakistan.	5 Marks	5 marks
	<b>Total marks</b>	<b>100</b>	
	<b>Qualifying Marks</b>		<b>60 Out Of 100</b>



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## **Receipt**

*Received with thanks one set of tender documents for Captioned works for an amount of Rs. 500/- from Real Estate Department, State Life Insurance Corporation of Pakistan.*

Signature:

For and on behalf of

M/s \_\_\_\_\_