



# STATE LIFE

INSURANCE CORPORATION OF PAKISTAN  
ABBOTTABAD ZONE  
Mir Alam Shopping Plaza  
Post office Jehangi  
Mansehra Road  
Abbottabad

PH : 0992-920014  
FAX: 0992-920010

DATE: 12/07/2023

## MINIMUM SPECIFICATIONS OF SIXTEEN DESK TOP COMPUTERS ALONG WITH MANDATORY TERMS AND CONDITIONS FOR VENDORS

S.#	ITEM/DESCRIPTION	Quantity	Location	Remarks
1.	<b><u>DESKTOP COMPUTER NON-BRANDED</u></b> <ul style="list-style-type: none"><li>• Processor: Intel Ci3, 3220 Processor</li><li>• 3<sup>Rd</sup> Generation</li><li>• Chipset: OEM/Intel Chipset H61</li><li>• Memory: 4GB DDR3 RAM</li><li>• Hard Drive: 500GB SATAII Super Drive</li><li>• Internal DVD Super Multi Drive.</li><li>• Display: Integrated Intel HD Graphic.</li><li>• Sound: Integrated HD Audio</li><li>• Mouse &amp; Key Board: USB &amp; Optical (DOS)</li><li>• Chassis: Power Supply Tested Tower</li><li>• LED Display: 18.5" (Brand New)</li><li>• Philips / Dell</li></ul> <b><u>OR EQUILENT</u></b>	16	Abbottabad Zone	To be provided to SLIC Abbottabad Zone as per specification & conditions directions stated in the uploaded documents.

## **TERMS AND CONDITIONS:**

1. The bid/quotations must be in sealed envelope.
2. The envelope must be addressed to Incharge P&GS /Secretary ZPC, State Life Ins Corp Mir Alam Shopping Plaza Manshera Road Abbottabad.
3. Last date for submission of quotations is 26/07/2023 at 10:00AM.
4. The quotations will be opened on the same day at 10:30AM.
5. The bidders (if wish so) or their authorized representative (in writing on letter head) can participate on the given date and time.
6. The bids are invited on **SINGLE STAGE** process with properly written on envelop of the items to be purchased i.e. **QUOTATION FOR PERSONAL COMPUTERS** etc.
7. The prices so quoted in the bids/quotations must be inclusive of all applicable taxes & will be treated as firm till the completion of work order.
8. The lowest bid will be accepted & if the successful bidder fails to comply with quality / quantity & with our terms & conditions the items will not be accepted.
9. 5% Earnest money is mandatory to be attached with the bid on the name of State Life Ins Corp Abbottabad Zone.
10. NO, bid will be accepted without earnest money as stated above.
11. The Corporation reserves the right to cancel/ reject any one or all the quotations/bids in accordance with rule (33) of PPRA.
12. Payment will be made after the completion/supply of the demanded items.
13. Only one price for each item is admissible no rates/multiple or vogue rates for any item will surge for cancellation of the bid/s.
14. The Corporation reserves the right to increase /decrease or cancel the items keeping in view available budget & proposed rates.
15. No **Astray/ Frivoling** vendors {having No office, landline, Fax or business of repute} will be entertained/considered to participate in the bid process.
16. The bidders must have their proper business address, Landline & Fax number.
17. The bidders must be FBR Registered & status be as active Tax Payor.
18. Any relaxation in Tax (if any) by the government in lieu of Personal Computer copy of certificate for such mandatorily be attached, otherwise the admissible taxes will be deducted as per SOPs of FBR/ Government of Pakistan.
19. Any damaged/faulty item/s provided will be mandatorily be returned to the vendor.
20. If any dispute so arises the SLIC Abbottabad Zone decision will be final under PPRA rules and NO further arguments will be accepted.
21. Annexure "A" & "B" mandatorily be filled & submitted.

**TO BE SUBMITTED BY THE FRIM / SERVICE PROVIDER**  
**ON THEIR LETTER HEAD**

**Annexure "A"**

**INCHARGE (P&GS),**  
State Life Insurance Corp. of Pakistan,  
Mir Alam Shopping Plaza Manshera Road  
**ABBOTTABAD.**

**SUB:- TENDER NOTICE NO. \_\_\_\_\_ PURCHASE OF COMPUTERS,**

Dear Sir,  
Having gone through the Tender Document, terms & conditions, we hereby offer to provide the above services for a total amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) as per Tender Document attached.

PO /DD /DR / CDR No. \_\_\_\_\_ Dated \_\_\_\_\_ from \_\_\_\_\_ Bank for Rs. \_\_\_\_\_ is enclosed as Earnest Money/Security Deposit.

Thanking you,

Yours faithfully,

**For and on behalf of Firm / Service Provider**  
Seal of Firm / Supplier with Signature

**VENDOR/ SELLER PROFILE**

**Annexure "B"**

Name of Vendor/ Bidder \_\_\_\_\_

Registered Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

Cell No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-Mail \_\_\_\_\_

Name of Official  
(Who will represent vendor/  
seller on the day of tender  
opening) \_\_\_\_\_

NTN No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Vendor/ Sellers Signature \_\_\_\_\_

CNIC No. \_\_\_\_\_

