

**TENDER FOR REPAIR & MAINTENANCE OF FIRE
HYDRANT SYSTEM**

AT

**STATE LIFE BUILDING -11 ABDULLAH
HARON ROAD KARACHI**

TENDER NO. FHS/RE/FF/JUL/01/2023

TECHNICAL BID



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

**TENDER FOR REPAIR & MAINTENANCE OF FIRE HYDRANT SYSTEM
AT STATE LIFE BUILDING NO.- 11 ABDULLAH HAROON ROAD KARACHI**

TENDER NO. FHS/RE/FF/JUL/01/2023

POST QUALIFICATION DOCUMENT

Real Estate Division,
5th Floor, State Life Building – 9,
Dr. Ziauddin Ahmed Road, Karachi.
Ph: 021-99202877

POST QUALIFICATION DOCUMENTS

TENDER FOR REPAIR & MAINTENANCE OF FIRE HYDRANT SYSTEM **AT STATE LIFE BUILDING NO.- 11 ABDULLAH HAROON ROAD KARACHI** **TENDER NO. FHS/RE/FF/JUL/01/2023**

APPLICATION INSTRUCTIONS FOR THE POST QUALIFICATION

All bidders desiring to qualify for this contract should complete the post qualification documents.

All inquiries related to this document and or / post qualification forms should be addressed in writing to:

Assistant Manager (Elect.)

State Life Insurance Corporation of Pakistan,
Real Estate Division,
5th Floor, State Life Building No. 9,
Dr. Ziauddin Ahmed Road,
Karachi. 021-99202877

BASIC CONDITIONS FOR POST -QUALIFICATION

1. Information supplied by the bidders for the post qualification must apply to the company named.
2. The SLIC will review the information provided by the firms for post qualifications. Financial Bids of only those bidders which pass the Post Qualification process will be opened in the presence of bidder's representative who choose to attend at a time to be determined later. The Financial Bid Documents of the bidders who fail to post qualify shall be returned unopened (As per single stage Two Envelop procedure of PPRA rules)
3. The response to this notice' must be sufficiently detailed to convince the SLIC that the firms applying for post qualification have the experience as well as the technical expertise and financial qualification necessary for the execution of the subject work and they must prove that they have carried out similar works.
4. Firms submitting post qualification applications may be called to make presentation of their experiences to the SLIC. If so, the authorized representative of the firm will be required to be present.

5. All post qualification documentation including financial statement, auditor's report and bank references shall be in English Language.
6. Firm shall also submit copies of the following certificates/information with Technical Bid:
 - i. SST Registration Certificate from SRB.
 - ii. NTN Number
 - iii. Company Profile containing all details of experiences, personnel & equipment.

RETURN TO:

Assistant Manager (Elect.)

State Life Insurance Corporation of Pakistan,
Real Estate Division,
5th Floor, State Life Building No. 9,
Dr. Ziauddin Ahmed Road,
Karachi. 021-99202877

Please complete the following:

1.	a.	SUBMITTED BY
	b.	REGISTERED ADDRESS
2.	<u>COMPANY PROFILE:</u>		
	a.	FULL/FIRM NAME OF THE COMPANY
	b.	REGISTERED OFFICE ADDRESS
	c.	DESCRIPTION OF COMPANY FIRM
	d.	TELEPHONE NUMBER
	e.	E-MAIL	Fax No.
	f.	Contract's Name / Title
	g.	NAME OF PRESENT EXECUTIVE DIRECTOR AND THEIR POSITION IN THE COMPANY WITH BIO-DATA

PROVIDE COPY OF MEMORANDUM AND ARTICLE OF ASSOCIATION OR PARTNERSHIP DEED, WHICH EVER IS APPLICABLE.

1. ORGANIZATION AND FINANCIAL DATA:

- a. TYPE OF BUSINESS ORGANIZATION (CORPORATION JOINT VENTURE PARTNERSHIP ETC).
- b. IF JOINT VENTURE, NAMES OF THE JOINT VENTURE PARTNERS WITH NAME OF THE LEADING PARTNER
- c. IF PARTNERSHIP, NAME OF THE PARTNERS WITH POSITION HELD BY EACH PARTNER
- d. IF CORPORATION PROVIDE THE NAME AND THE TITLE OF PRINCIPALS (PRESIDENT, VICE PRESIDENT, ETC)

WHEN INCORPORATED _____ WHERE _____ COUNTRY STATE

- e. DATE BUSINESS FOUNDED
- f. UNDER PRESENT MANAGEMENT SINCE
- g. ATTACH THE LAST THREE (03) YEARS AUDITED FINANCIAL STATEMENT OF YOUR COMPANY.

If joint venture, audited financial statement of each firm must be submitted.

PERFORMANCE RECORD

- a. Please provide a brief resume of works completed by your firm in the last five years including all jobs involving similar nature of works (see attached Form) / Performa.
- b. List of Projects currently in progress of similar nature of works. (See attached form) / Performa.

2. ORGANIZATION

- a. What is the size of your permanent, employees?
- b. Provide organization chart of your firm indicate lines of communication and reporting responsibility.
- c. Detail of key technical staff with their qualification and experience including of those who would be deputed for the proposed project.
- d. Name of Bankers to the organization with Account Number and address. Bankers report on the credit worthiness of the organization must accompany under a sealed cover.

6. LITIGATION ETC.

Provide detail of all cases: Present and past under dispute or litigation/arbitration.

7. LIST OF REFERENCES:

a. From Clients (attach certificate).

1. _____
2. _____
3. _____

8. CERTIFICATION- SIGNATURE

I hereby certify to the best of my knowledge that the information hereby submitted in this brochure is correct.

NAME : _____

TITLE : _____

SIGNATURE : _____

DATE : _____

SEAL : _____

9. BANK ACCOUNT DETAILS

BANK NAME : _____

ACCOUNT TTILE: _____

ACCOUNT NO. : _____

IBAN NO. : _____

POST QUALIFICATION FORM - 1

List Previous Experience of Similar Nature of Works (Last 05 Years)

TENDER NO. FHS/RE/FF/JUL/01/2023

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	TYPE OF CONTRACT/ PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK RS. ONLY)	STATE ANY PENALTIES, CLAIMS, ARBITRATION	TYPE OF WORK	CARRIED OUT ALONG OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	DATE OF COMPLETION

POST QUALIFICATION FORM – 2

List All Projects of Similar Nature, which are under progress

TENDER NO. FHS/RE/FF/JUL/01/2023

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	TYPE OF CONTRACT/ PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK RS. ONLY)	STATE AY PENALTIES, CLAIMS, ARBITRATION	TYPE OF WORK	CARRIED OUT ALONG OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	EXPECTED DATE OF COMPLETION

CRITERIA FOR POST-QUALIFICATION
TENDER FOR REPAIR & MAINTENANCE OF FIRE HYDRANT SYSTEM
AT STATE LIFE BUILDING NO.- 11 ABDULLAH HAROON ROAD KARACHI
TENDER NO. FHS/RE/FF/JUL/01/2023

MANDATORY

- i. Copy of NTN,
- ii. Copy of SST,
- iii. Affidavit on stamp paper that the firm/company is not blacklisted by any Govt./Semi Govt./MNCs & Private Organization.

A.	COMPANY PROFILE:	Page number/reference of Technical Bid to be filled by firm	Marks Obtained
	i. Years of establishment of the firm / company (01 mark per year)	10 Marks	
B.	SIMILAR WORKS / PROJECTS HANDLED IN LAST 10 YEARS		
	(05 Marks per Contract)	30 Marks	
C.	SIMILAR PROJECTS IN PROGRESS		
	(05 Marks per Contract)	20 Marks	
D.	TECHNICAL STAFF:		
	i. Engineers (Registered with PEC) 03 Marks each	15 Marks	
	iii. B. Tech / DAE 1.5 Marks each		
E.	CERTIFICATES:		
	ISO Certificate (05 Marks)	05 Marks	
F.	FINANCIAL POSITION: *		
	Annual Turn Over, Financial Status of The Firm with Income Tax Returns of The Last three Years. (Attach Financial statements) <ul style="list-style-type: none"> • Above Rs. 10 million = 20 Marks • Rs. 08 – 10 million = 15 Marks • Rs. 04 – 08 million = 10 Marks • Rs. 01 – 04 million = 05 Marks • Below Rs. 1 million = 00 Marks 	20 Marks	
TOTAL SCORE		100	

Note: Qualifying /Passing - Marks = 60 out of 100

SEAL & SIGNATURE OF CONTRACTOR

TENDER FOR REPAIR & MAINTENANCE OF FIRE HYDRANT SYSTEM
AT STATE LIFE BUILDING NO.- 11 ABDULLAH HAROON ROAD KARACHI
TENDER NO. FHS/RE/FF/JUL/01/2023

1. GENERAL TERMS:

- 1.1. Tender is invited for repair and maintenance of fire hydrant system as per attached B.O.Q at State Life Building #. 11 Abdullah Haroon Road Karachi.
- 1.2. Tender shall be submitted in a sealed envelope. Tender documents (all papers) must be signed and stamped to signify the acceptance of tender's conditions.
- 1.3. Technical services and operating conditions for achieving the performance shall be the responsibility of the Bidders.
- 1.4. The successful bidder will be required to submit the schedule of repair & maintenance within Seven (07) Days from the acceptable Letter of Award.
- 1.5. Tender without Bid Security will be rejected.
- 1.6. Any conditional Tender will not be accepted and will be liable to rejection.
- 1.7. Contractor has to clean the site in every respect from unused material, debris and tools on completion of work.
- 1.8. All the works to be carried out under the direct supervision Real Estate Division Principal Office, Karachi.
- 1.9. Payment to be made as per actual work done.
- 1.10. State Life Insurance Corporation of Pakistan will not be responsible for any loss to life or theft of tool / equipment or consumable material and will not accept any claim, liabilities or compensation.

2. PRE-BID VISIT:

Bidders are requested to visit the site before submission of Tenders/Bids and ensure that their offers are completed in all respect and that all terms & conditions mentioned in this document shall be strictly complied with. Bidders must ensure/study the specification, schedules and B.O.Q as are attached with offer to avoid any debate/discussion/dispute during/after execution of work.

No TA/DA will be given to Bidders for Pre-Bid Visit.

3. PRICES AND ESCALATION:

1. Quoted price shall be inclusive all Taxes of Supply, Transportation, Insurance, Octari, Profit, loading, unloading, lifting and fixing of equipment at Site, as specified in the Tender.
2. No price escalation claim will be entertained for any reason in quoted price.

SEAL & SIGNATURE OF CONTRACTOR

4. MODE OF PAYMENT:

- i. Through running bills not less than 25 % of tender cost.
- ii. All payment shall be made directly into the Bank Account of Contractor through digital banking. Contractor shall provide details of its Bank Account as required.

5. DEFECT LIABILITY PERIOD:

1. Defect liability period shall be started after completion of work for one years.
2. The contractor will replace the components, parts etc. if not found according to specification or found defective due to faulty design, material or workmanship or being non-genuine.
3. Cost of removal, rechecking and cartage charges for defective materials sent back to place of manufacturing be borne by the contractor.
4. Contractor will bear all charges of any service, parts during defect liability period.

6. DELIVERY AND EXECUTION PERIOD:

The contractor shall furnish a completion report that the work has been completed and genuine materials/parts supplied/installed strictly confirm to the specification as laid down in the contract.

The Contractor shall Supply, Repair/Replace install the components within One Hundred Ninety (90) Days from the date of commencement of work.

7. LIQUIDATED DAMAGES:

Failure to execute the work within the stipulated time will render contractor liable to payment of liquidated damages at the rate of 0.1% of contract price per day or part thereof, of delay subject to maximum 10% of Contract amount.

8. SIGNING OF CONTRACT AGREEMENT:

1. Upon acceptance of the tender the supplier shall execute with the State Life Insurance Corporation of Pakistan a proper agreement on judicial stamp paper of containing certain terms and conditions in the form prescribed by the State Life Insurance Corporation of Pakistan within Seven (07) days from the acceptance of Letter of Award.
2. The contract shall be Governed and interpreted in all respects in accordance with the Law of Pakistan.
3. State Life Insurance Corporation of Pakistan reserves the right to reject any or all offers, as per provisions of PPRA Rules.
4. In case of any dispute, Divisional Head (Real Estate) State Life, is the final arbitrary authority to settle the matter and it will be liable to accept the decision by both parties. Whereas contractor shall be implied in any action commenced and further to enforce of any decree or order.

09. COMPLETION OF WORK (RISK & COST)

If due to any reason, contractor is unable to complete the work in given time or beyond 50 days of completion date, for which L.D has been imposed on him, SLIC can terminate the contract with him and get the remaining work executed through other contractor at his risk & cost. The cost so incurred will be deducted from his bills or recovered from him through other / legal means.

SEAL & SIGNATURE OF CONTRACTOR

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SPECIAL CONDITIONS

1.	Date and time of opening of Tender	Submission of Bid on <u>23-08-2023</u> @ 11:00 a.m. Opening of Bid on <u>23-08-2023</u> @ 11:30 a.m.
2.	Bid Security	Rs. 70,000/- in the form of pay order by schedule bank in favor of M/s. "State Life Insurance Corporation of Pakistan"
3.	Release of Bid Security	a. To unsuccessful Tenderer after award of work. b. To successful Tenderer upon completion of work
4.	Forfeiture of Bid Security	a. If the bid is withdrawn after opening. b. If the bidder does not accept letter of award or refuse to enter in contract.
5.	Date of Commencement of Work	Seven (07) days from the date of award of work.
6.	Time of Completion	Ninety (90) Days from the date of commencement of work
7.	Liquidated Damages	0.1% of the contract price per day (maximum 10% of contract amount)
8.	Maintenance Period	Twelve (12) months from date of certificate of completion of works.
9.	Bid/Tender validity period	Five Months from date of opening of bid.
10.	Mode of Payment	Through running bills not less than 25 % of tender cost.
11.	Retention Money	05% (Five percent) of the certified amount will deducted from bills.
12.	Release of retention money	Upon completion of maintenance period
13.	Deduction of taxes	All applicable government taxes (federal & provincial) including income tax, SST, etc. will be deducted from bills of contractor.

SEAL & SIGNATURE OF CONTRACTOR

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
REAL ESTATE DIVISION

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FINANCIAL BID DOCUMENTS

FINANCIAL BID

REAL ESTATE DIVISION
5th Floor, State Life Building #. 9,
Dr. Ziauddin Ahmed Road,
Karachi

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BILL OF QUANTITY

STATE LIFE BUILDING NO. 11

SR. NO.	DESCRIPTION	QUANTITY	UNIT	RATE (Rs.)	AMOUNT (Rs.)
1	Repair and Maintenance of Fire Hydrant valve, size;2.5" change rubber seal, lux springs, lux sliding pins, greasing and polishing complete in all respect.	25	Nos.		
2	Supply and Installation of Fire Hose Pipe of size 2.5" Canvas type 30 mtrs length including aluminum type male and female coupling complete in all respect.	20	Nos.		
3	REPAIRING OF Fire Hose Box (size 24"x24"x8") with lock and other accessories complete in all respect.	28	Nos.		
4	Supply and Installation of Fire Jet Nozzle, Size 2.5" dia 12" long aluminum complete in all respect.	15	Nos.		
5	Repair/Maintenance/replacement and servicing of firefighting pump/jocki Pump and motors, overhauling, greasing, change of motor shaft seal complete in all respects.	2	Nos.		
6	Welded G.I Pipe for fire hydrant line. 4" Dia4.0 inch diameter 3.2mm Thickness 10 Gauge.	200	Rft.		
7	Welded G.I Pipe for fire hydrant line, 2.5 inch diameter 2.9mm thickness 11 gauge.	200	Rft.		
8	Dismantling of already installed G.I old pipe and reinstallation and fixing c/w all respect.	400	Nos.		
9	Checking of electrical panels, components, motors, pumps,(parts to be replaced is not in working condition) their fixation & installation. Motor winding is not included. After completion of works, whole system to be tested on pressure and commissioned	1	Job		

Amount In words (_____)

Note: The rates must be inclusive of all profits, all type of applicable taxes transportation etc.

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