

TENDER NOTICE NO. SLIC/H&AI/P&GS/005/2017
“RECEPTION COUNTERS/ CABINS”

Sealed Technical and Financial bids are invited in accordance with PPRA rules, under „Single Stage – Single Envelope Procedure“, from vendors registered with GST/Income Tax Department, having their own offices and phone/fax numbers, for Making and installation of “Reception Counters /Cabins”.

Detailed specifications and Terms and Conditions are mentioned in the following Tender Document:

TENDER DOCUMENT

S r N o	Items	Description	Qty	Delivery Schedule	Closing Date & Time for Submissio n of Bids	Date/Ti me of Opening Bids
1	Reception Counters/ Cabins	5 X 7 feet, 8 Feet high Cabin with Counter, Glass, Door, Drawers etc Material: Lamination (best quality Imported). Nander Wood for Frames of the Cabin, Aluminum Sheet for Bottom border & Glass 4 mm. Cost must be quoted per square feet	20 Cabins	After work order the installation must be finished within one month period	3:00 PM 25/09/17	3:30 PM 25/09/ 17

Delivery of Consignment: The cost must include the transportation of material and construction and installation cost in MTIs of Peshawar, DHQ hospitals of Kohat, Hangu, Mardan, Haripur, Charsadda, Abbottabad, Mansehra, Batagram, Karak, Lakki Marwat, D.I. Khan, Bannu, Chitral, Malakand, Lower Dir, Upper Dir, Buner and Shangla.

TERMS AND CONDITIONS

1. Bidders are required to submit their bids in a sealed large envelope, clearly marked “Bids for Reception Counter/Cabin” for Health & Accident Insurance, Peshawar Zone, Peshawar”

This envelope should contain two smaller sealed envelopes clearly marked “Technical Proposal” and “Financial Proposal” respectively.

2. Proposals will be opened in the office of Secretary Zonal Procurement Committee, State Life , Health & Accident Insurance, 2nd Floor, State Life Building , 34-The Mall , Peshawar Cantt. , on the date and time as specified in the specifications/delivery schedule above, in the presence of bidders or their representatives.
3. The proposal must have the following **verifiable documents**:
 - i. Proof of offices in Pakistan.
 - ii. Registration of business.
 - iii. Tax Certificate
 - iii. Copy of job orders of similar jobs.

4. PRICES

The Prices must be quoted per square feet and must be inclusive of all duties / taxes, packing, octroi and delivery and installation charges. The consignment would be arranged to be delivered and installed by the vendor free of cost at MTIs of Peshawar, DHQ hospitals of Kohat, Hangu, Mardan, Haripur, Charsadda, Abbottabad, Mansehra, Batagram, Karak, Lakki Marwat, D.I.Khan, Bannu, Chitral, Malakand, Lower Dir, Upper Dir, Buner and Shangla. However, if GST is applicable, the same should be shown separately.

The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order /Contract.

The Prices must be stated **both in words and figures** in Pakistan Currency.

Offers must be valid for 90 days.

Quotation must be written on prescribed form (Financial Bid Form) otherwise Bids will not be entertained.

The lowest evaluated financial Bid would be accepted.

Bid Shall accompany a Pay Order / Bank Draft of the 2% of the total bid amount in favor of State Life Insurance Corporation of Pakistan as earnest money. The same will be returned immediately to un-successful bidders after completion of formal procedure and to successful bidder after completion of job.

5. No bid will be accepted without earnest money.
6. All the bids must include G.S.T. and all other taxes.

7. Sample of material mentioned in specification should compulsorily be accompanied with the bid.
8. If the successful bidder fails to supply the material as per purchase order the same shall be returned to the supplier and the earnest money will be forfeited.
9. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any supplier or printer who submitted a bid or proposal, the grounds for its rejection out of all bids or proposals.

Secretary
Zonal procurement Committee
State Life Insurance Corporation of Pakistan,
Health & Accident Insurance, Peshawar,
State Life Building , 2nd Floor,
34-The Mall, Peshawar cantt.
Phone 091-9213949
Sajid_munir25@yahoo.com

FINANCIAL BID FORM

Item	Description	Qty	Price/Cost per Square Foot	GST	Total Amount
Reception counters/ cabins	5 X 7 feet, 8 Feet high Cabin with Counter, Glass, Door, Drawers etc Material: Lamination (best quality Imported). Nander Wood for Frames of the Cabin, Aluminum Sheet for Bottom border & Glass 4 mm.	20			

Note:

The Above quoted prices must be inclusive of all applicable duties/taxes, packing, octroi and delivery and installation charges. The cost must also include the transportation and installation charges for installation at MTIs of Peshawar and DHQ hospitals of Kohat, Hangu, Mardan, Haripur, Charsadda, Abbottabad, Mansehra, Batagram, Karak, Lakki Marwat, D.I.Khan, Bannu, Chitral, Malakand, Lower Dir, Upper Dir, Buner and Shangla. The consignment would be arranged to be delivered in any required district of Khyber Pakhtunkhwa. However, if GST is applicable, the same should be shown separately.