

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
RAWALPINDI ZONE

TENDER NO.AGY/Z.H/TOURISM/01/2022

TENDER NOTICE FOR TOUR & TRAVEL SERVICES

The Sealed Bids are invited from reputable Vendors/ Tour operating Firms having their own setup/ Phone & Fax numbers, registered with Tax Authorities, Government of Pakistan, for the following procurement.

<u>Type of Services</u>	<u>Delegation</u>	<u>Bid Security</u>	<u>Closing Date for Submission of Tender</u>	<u>Date of Opening of Tender</u>
<ul style="list-style-type: none">• Travelling by Luxury Saloon/Air Conditioned/Heated Coaster• Hotel Stay (02 Bed) sharing Air conditioned/heated• Quality Meal (03 Breakfast-03 Lunch-02 Dinner) (Mutton, Desi Murgh, Fish, Murgh Pulao• 03.Tea Refreshment (Samosas, Biscuits, Nimko)• Fruit During travelling (Mineral Water/Glass at the Coasters)• Basic First Aid	60 persons (approx.)	2%	02-12-2022 At 11:00 AM	02-12-2022 At 11:30 AM
Attractions				
<ul style="list-style-type: none">• Travelling via Motor Way.• Visit of Data Darbar• Visit of All Historical Places like Minar-e-Pakistan, Badshahi Mosque, Shahi Qila,• Visit of Jallo & Safari Park.• Visit of Wahga Border				
Duration				
<ul style="list-style-type: none">• 03 days 02 Nights stay at Lahore• Tentative dates for Tour 09-11 December 2022				

2. The tender documents can be obtained from the office of the undersigned on any working day from 09:00 a.m. to 05:00 p.m. (Monday – Friday) on written request on company/firm's letter head without any cost or down loaded from State Life and PPRA websites.

(Incharge P&GS)/Secretary
Zonal Procurement Committee (ZPC),
State Life Insurance Corporation of Pakistan,
SLB-1, The Mall, Rawalpindi.
Phone: 051-9271354, Fax: 051-9271358
Dated 16-11-2022.

TO BE SUBMITTED BY THE VENDOR / FRIM

AGM/ IN-Charge (Agency Admin.),
State Life Insurance Corp of Pakistan,
4th Floor, State Life Bldg. # 1,
The Mall,
Rawalpindi.

Dear Sir,

Sub:- TENDER NOTICE FOR TOUR & TRAVEL SERVICES-03 DAYS, 02 NIGHTS STAY AT
LAHORE

Having gone through the Tender Document, terms & conditions, we hereby offer to provide subject services for a total amount of Rs. _____ (Rupees _____) as per Tender Documents attached.

PO/DD/DR/CDR No. _____ dated _____ to be drawn on _____ for Rs. _____ is enclosed as Earnest Money/Security Deposit.

Thanking you,

Yours faithfully,

For and on behalf of Firm/ Vendor
Seal of Firm / Vendor

VENDOR/ FIRM PROFILE

Name of Vendor/ Firm

Registered Address

Telephone No.

Cell No.

Fax No.

E-Mail

Name of Official
(Who will represent vendor/
Firm on the day of tender
opening)

NTN No.

Sales Tax No.

Vendor/ Firm rep Signature

CNIC No.

Seal Of Firm

TERMS AND CONDITIONS OF TENDER & INSTRUCTIONS

Tender will be opened in the office of Incharge (P&GS/Secretary ZPC) Zonal Office, State Life, 7th floor, State Life Building No 1 The Mall RWP, in the presence of the Vendors or their Representatives who wish to be present. The Single Stage – One envelope procedure will be adopted for opening of competitive Bids.

1. Bids should be sent along with a Pay Order/Bank Draft of 2% of the bid value in favor of State Life Insurance Corp of Pakistan RWP Zone as earnest money, which will be returned immediately after the completion of tendering process to the unsuccessful bidders and after satisfactory completion of delivery to successful bidder (s) respectively.
2. Tax Registration Certificate of FBR must be attached with tender.
3. The submission of Professional Certificate is mandatory for Vendor/ Supplier.
4. Bid validity period should at least for 30 days.
5. The Numbers of Persons may increase/decrease as per schedule.
6. In case of sub-standard Travelling Arrangements by the successful Vendor/ Supplier the amount of Bid Security will be forfeited in favor of State Life.
7. All rates must be quoted separately i.e. with applicable Taxes/without Taxes.
8. The tender received after the due date & time will not be entertained. The in-time Submission of tender will be onus of bidder (s).
9. The envelope of Tender should be marked "**TOUR & TRAVEL SERVICES-03 DAYS, 02 NIGHTS STAY AT LAHORE**"
10. The incomplete or conditional tender will not be entertained.
11. Only those Vendor/Firms may participate in tender who fulfill its terms & conditions.
12. The Competent Authority reserves the right to accept or reject all Bids or Proposals any time prior to acceptance of a bid or proposal. However, State Life on request shall communicate any contractor who submitted a bid or proposal, the grounds for its rejection but not bound to justify the same as per PPRA rules.
13. No Advance payment will be admissible, the whole payment will be made after completion of tour.
14. In case of any query please contact Mr. Zaheer Ahmed, Manager (Agency Admin.) on Cell No. 0300-5079880/Landline No. 051-9274940

Evaluation Criteria

1. National Tax Number.
2. GST registration Certificate.
3. Proof being Active Tax Payer.
4. Professional Tax Certificate.
5. Bid Security 02% (Return able)
6. Customer Satisfaction Certificate.

THE END