

**TENDER NOTICE # FZ/P&GS/01,02, 03 & Misc.-2019**  
(PRINTING, STATIONERY & Misc. Items).

The Federal Government owned Autonomous Corporation invites sealed Tenders valid for the whole year 2019 with effect 01.01.2019 to 31.12.2019 from Printers/Stationer and General order Suppliers for supply of specified printing, Stationery & Misc. items on the below noted terms and conditions:-

The total value of the tender is estimated about **01 Rs.1.5 Million, 02 Rs.1.5 Million , 03 Rs.01 Million & Misc. Rs.0.7 Million**

**TERMS AND CONDITIONS**

- A. Security amount must be deposited equal to 3% each Slab separately of applied bidding items in the form of CDR by the bidders against receipt.
- B. If the firm supplies sub-standard printing & Stationery items during the period of agreement, the security deposited may be forfeited in the favor of Corporation and legal action will be taken against him.
- C. The firm will be bound to supply the required items at 6<sup>th</sup> Floor, State Life Building, 2-Liaqat Road, Faisalabad on the very short notice preferably in the Ist week of each quarter – 2019 against purchase order.
- D. The bidder will have to attach copies of their Company Profile, Experience Certificate, Managerial Capacity, Financial Position, Active NTN & STN with the tender. This is the Evaluation Criteria for prequalification of Bidders.
- E. Income Tax & Sale Tax will be Applicable / Deducted according to (F B R) policies (Govt. of Pakistan).
- F. The all bidder should quote the unit price of bidding items and it is also market driven/printed price on the rapper in case of high rate difference from market driven price state life reserve the right to reject the quotation (even it is lowest).
- G. The successful bidder if not supply the required items state life reserve the right to purchase the required items from the second lowest party and the difference will be recovered from the first successful bidder.
- H. The sealed quotation must be reached, by post/courier/by hand to Incharge (P&GS), State Life Insurance Corporation of Pakistan, 6<sup>th</sup> Floor, State Life Building, 2-Liaqat Road, Faisalabad up to **11.00 a.m on 05-03-2019** or may drop the respective bid in the quotation box available at 6<sup>th</sup> floor. The time of opening the bid before the representative of the firms/supplier will be **11:30 a.m (sharp) on 05-03-2019**.The envelope must bear the quotation for **Printing, Stationery or Misc. items** at its right corner for identification.
- I. The State Life reserves the right to cancel any bid or bids without assigning any reason. The quantity of items mentioned in tender may be less or excess during 01.01.2019 to 31.12.2019.
- J. The quotation must elaborate only the unit cost including all Taxes of the specified items while the 01 Pad will be contain on 100 Leave/Sheets.

K. The payment will be made by cheque on receipt of shipment.

K. All Printers are required to print Reference No. (Date and quantity etc.) on each page every time provided by P&GS Department at the time of printing.

L. Every bidders required to submit sample of each applied items for quality analysis, these samples are returnable to unsuccessful bidders.

M. For specification of printing, Stationery & Misc. Items please visit [www.ppra.org.pk](http://www.ppra.org.pk), [www.statelife.com.pk](http://www.statelife.com.pk) or contact to the undersigned.

<b>Deptt./Organization</b>	<b>P&amp;GS/State Life Ins. Corporation of Pakistan Faisalabad Zone.</b>
<b>Tender Title</b>	<b>Printing, Stationery &amp; Misc. Items</b>
<b>Method of Procurement</b>	<b>Single Stage-One Envelop Procedure</b>
<b>Criteria for Evaluation</b>	<b>Lowest Evaluated Bid</b>
<b>Tender Enquiry No.</b>	<b>P&amp;GS/Shah-<u>01,02, 03</u> &amp;<u>Misc.</u> /2019</b>
<b>Tender Description/Specification</b>	<b>Specified Printing, Stationery &amp; Misc. Items As per detailed attached</b>
<b>Tender Closing Date &amp; Time</b>	<b>05-03-2019 till 11:00 A.M</b>
<b>Tender Opening Date &amp; Time</b>	<b>05-03-2019 at 11:30 A.M</b>
<b>Person to be contacted</b>	<b>Muhammad Iqbal Sial Manager (P&amp;GS) SLIC, 6<sup>th</sup> Floor, State Life Building, 2-Liaqat Road Faisalabad <u>Contact Nos.</u> <b>Ph: 041-9201737,0340-0681330</b> <b>Cell: 0345-7802155, 0345-7712866</b></b>