



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Principal Office
StateLifeBuilding No.9
Dr. Ziauddin Ahmed Road
Karachi –75530
Phone : 99202800-9 Lines
Fax No. 92-91-99204577
UAN No. 111-111-888

Date: 17-10-2022

TENDER NOTICE No. MKTG/PO/29/2022

Manufacturing of Acrylic Sandwich Shields and Trolley Bags (Cabin size) and other Promotional items

State Life Insurance Corporation of Pakistan invites Sealed bids in accordance with PPRA rules, under ‘Single Stage – One Envelope Procedure’ from vendors registered with GST/Income Tax Department, having own offices and phone/fax numbers, for manufacturing/supply of Acrylic Sandwich Shields and Trolley Bags (Cabin size) and other promotional items for its Marketing Division Principal Office Karachi.

Detailed specifications and Terms and Conditions are mentioned in the following Tender Document:

TENDER DOCUMENT

SPECIFICATIONS / DELIVERY SCHEDULE

S #	Description of Items	Quantity Range	Delivery Schedule	Closing date and time for submission of Bids	Date & time for opening of Bids.
1	<u>Acrylic Sandwich Shields</u> - 12mm Black Acrylic Back side 7”x 9”. - 4mm Transparent Acrylic on top 6”x 8”. - 4Pcs Metal bold screw. - UV printing on top of clear acrylic. - Name wise UV color printing with logo. - With grey card box. <u>Note:</u> Sample can be seen at State Life Insurance Corporation of Pakistan, Marketing Division, Principal Office, Karachi.	775 (Seven Hundred Seventy Five only)	Delivery within 15 days after issuance of purchase order.	04-11-2022 upto 11:00 a.m.	04-11-2022 at 11:30 a.m.

2	<p><u>Trolley Bags (Cabin size)</u> - Imported Trolley Bag (Cabin size). - Four wheeler with adjustable handle. - Hard material. - Matching zip.</p> <p><u>Note:</u> Sample can be seen at State Life Insurance Corporation of Pakistan, Marketing Division, Principal Office, Karachi.</p>	850 (Eight Hundred Fifty only)	Delivery within 15 days after issuance of purchase order.	04-11-2022 upto 11:00 a.m.	04-11-2022 at 11:30 a.m.
3-	<p><u>Gift Box with promotional Items</u></p> <p>Gift Box gray board containing following items:</p> <p>a-Imported metallic keychain with Fiber engraving.</p> <p>b-Men’s Wallet of Cow leather, upper layer with the U.V. designated printing of name and Company logo.</p> <p>c-Imported metallic Pen with Fiber engraving of Logo.</p> <p>d-Executive Diary upper leather Cover 100 pages, 8”x5” with Glossy paper.</p> <p><u>Note:</u> Samples can be seen at State Life Insurance Corporation of Pakistan, Marketing Division, Principal Office, Karachi.</p>	400 (Four Hundred only)	Delivery within 15 days after issuance of purchase order.	04-11-2022 upto 11:00 a.m.	04-11-2022 at 11:30 a.m.
4-	<p><u>Gift Box with promotional Items</u></p> <p>Gift Box gray board containing following items:</p> <p>a- Men’s Wallet of Cow leather, upper layer with the U.V. designated printing of name and Company logo.</p> <p>b- Imported metallic Pen with Fiber engraving of Logo.</p>	-850 (Eight Hundred Fifty Only)	Delivery within 15 days after issuance of purchase order.	04-11-2022 upto 11:00 a.m.	04-11-2022 at 11:30 a.m.

5-	<p>a- Imported P. Cap with embroidery or Heat transfer of Logo.</p> <p>b- T-Shirt cotton with collar with Logo.</p> <p>c- Imported Mug 250ml with sublimation or Bhatti printing or Sand Blasting.</p> <p>d- Paper Bags 350gm Paper with printing.</p> <p>Note: Samples can be seen at State Life Insurance Corporation of Pakistan, Marketing Division, Principal Office, Karachi.</p>	-850 (Eight Hundred Fifty Only)	Delivery within 15 days after issuance of purchase order.	04-11-2022 upto 11:00 a.m.	04-11-2022 at 11:30 a.m.
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TERMS AND CONDITIONS

- 1- Bidders are required to submit their bids in a sealed envelope, clearly marked "Manufacturing of Acrylic Sandwich Shields and Trolley Bags (Cabin size) and other promotional items" for Marketing Division Principal Office Karachi.
- 2- Bids will be opened in the office of Departmental Head (GS), State Life, Principal Office, 2nd Floor, State Life Building # 9, Dr. Ziauddin Ahmed Road, Karachi, on the date and time as specified in the specifications/delivery schedule above, in the presence of bidders or their representatives who wish to be present on the occasion.
- 3- Bids shall accompany a Pay Order / Bank Draft of Rs.50,000/= **for each item** in favor of State Life Insurance Corporation of Pakistan as Bid security. The same will be returned immediately to un-successful bidders after completion of formal procedure and to successful bidder after completion of job.
- 4- The price quoted must be inclusive of all applicable taxes.
- 5- The prices must be stated both in words and figures.
- 6- No bid will be accepted without Bid security.
- 7- All the bids must include G.S.T. and all other taxes.
- 8- The bids submitted shall hold good for a minimum period of 60 days from the date of opening of bids.
- 9- Sample has to be provided by lowest evaluated bidder.
- 10- The work order would be issued to the bidder whose quotation has been determined to be substantially responsive and who has offered lowest price, subject to the approval of samples by State Life, Marketing Division, Principal office.

- 11- If the successful bidder fails to supply the material as per purchase order, the Bid security will be forfeited.
- 12- Competent Authority reserves the right to reject all bids or proposal in accordance with PPRA Rules.

(Imran Hussain)
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Principal Office, General Services Department,
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