

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
TENDER NOTICE NO 01/LZC/2024

HIRING OF COURIER SERVICES
AT LAHORE ZONE, CENTRAL

State Life Insurance Corporation of Pakistan, Central Zone Lahore, invites sealed bids from authorized service providers/agencies etc., registered with Income Tax and Sales Tax Departments for provision of Courier services at Zonal and Regional Offices of State Life Central Zone Lahore situated at 4-Lytton Road and Davis Road Lahore respectively for delivery of Local, Domestic and National mails.

Item Sr.	Description	Closing date and time for submission of Bids	Date & Time of Opening of the Technical Bids
01	<u>Courier Services</u> <u>(Local, Domestic & National mails)</u>	22.01.2024 at 10:30 AM	22.01.2024 at 11:00 AM

1. Tender documents with detailed terms & conditions and Technical Evaluation Criteria are available for the interested parties at below address. Interested parties can obtain these documents during working hours (Monday to Friday) from 9:00am to 5:00pm with cash payment of Rs. 500/- (Non-Refundable) and a written request.
2. Single stage, Two envelope bidding procedure shall be adopted as per PPRA Rules.
3. Firm must be registered with Income Tax & Sales Tax Departments.
4. Firm must have proper NOC/License of doing such business activity from concerned departments.
5. Bidder must have good services record during last three years with clients i.e., having no serious complaints from any government Department/Institute/Agency/Corporation related to courier services during last three years.
6. Taxes shall be deducted as per Government rules amended from time to time.
7. Tenders received after due date & time shall not be entertained.
8. Estimated Cost per annum is Rs. 900,000/-.
9. Security Deposit must be Rs.45,000/- (Forty Five Thousand) to be submitted in the form of Pay Order/CDR in favor of “**State Life Insurance Corporation of Pakistan**” which is refundable after satisfactory performance of 1 year to successful bidder.

[SECRETARY]

**Zonal Procurement Committee (ZPC),
Personnel & General Services Department (P&GS),
State Life Insurance Corporation of Pakistan
Central Zone Lahore, 4th Floor Building No.6, State Life Square,
4-Ghazi IIm -ud- Din Shaheed Road (4-Lytton Road), Lahore.
Phone # 042-99210594**