



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Principal Office
StateLifeBuilding No.9
Dr. Ziauddin Ahmed Road
Karachi –75530
Phone : 9202800-9 Lines
Fax No. 92-91-9202845
UAN No. 111-111-888
Dated: 11-02-2019

TENDER NOTICE NO.07/2019

Request for Proposal (RFP) for “Document Digitization & Archiving System (EDMS)”

State Life Insurance Corporation of Pakistan invites Sealed Technical & Financial bids, in accordance with PPRA Rules-2004, under “Two Stage-Two Envelopes Procedure” from reputable firms, registered with Income Tax/ Sales Tax Department, having own offices and phone/ fax numbers (if found contrary Tender will be rejected) for implementation of “Document Digitization & Archiving System (EDMS)” at State Life as per following details:-

S#	Description of the job.	Tender Fee (Rs.)	Tender Enquiry No.	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Request for Proposal (RFP) for “Document Digitization & Archiving System (EDMS)”	1000/-	07/2019	15-03-2019 At 1500Hrs	15-03-2019 At 1530Hrs

2. Bid document with complete details regarding above mentioned assignment can be obtained from the office of the undersigned on payment of tender fee shown as above (non-refundable) in the shape of Pay order / Bank draft in favor of State Life Insurance Corporation of Pakistan. Tender fee in cash or in the shape of postal order will not accepted.

3. Technical bids will be opened in the office of Department Head (General Services), State Life Principal Office, 2nd floor, State Life Building # 9, Dr. Ziauddin Ahmed Road, Karachi, in the presence those bidders or their representatives, who like to be present at the occasion.

4. No tender will be entertained without bid security.
5. Competent Authority reserves the right to accept/reject all bids in accordance with PPRA Rules.

**Department Head
(General Services Department)
State Life Insurance Corporation
Of Pakistan, Principal Office,
2nd Floor, State Life Building No.09,
Dr. Ziauddin Ahmed Road,
Karachi.
Phone No.021-99204521**