



STATE LIFE

**INSURANCE CORPORATION OF PAKISTAN
MULTAN REGION.**

TENDER NOTICE NO.P&GS/01/2017

The Federal Government owned Autonomous Corporation invites sealed Tender from National Tax Registered Firms/Suppliers **based at Multan** for office space on rental basis as per following detail, for different offices at Multan.

TENDER TITLE: **“REQUIRED OFFICE SPACE”**

REQUIRED IN BUILT FACILITIES	
	Required 4000 sqft. space on single floor for office use on rental basis preferably at Abdali Road near State Life Building, Chowk Nawan Shehar, Multan alongwith following in built facilities:-
1.	In house (in-built) standby power generator.
2.	Covered car parking provision of at least 10 cars.
3.	Floor tiles.
4.	False ceiling with lighting.
5.	External Security guards.
6.	Lifts and Elevators.
7.	Centrally Air Conditioned
8.	Wall Paints.
9.	External CCTV cameras.

TERMS & CONDITIONS

- a) Quotations shall be accepted only on Tender Document to be collected from our Office on Payment of Rs.1,000/- Cash as Tender Fee (Non Refundable).
- b) No bids will be entertained without earnest money equivalent to 02% (annual rent) of the bids value in favour of State Life in the form of pay order.
- c) The sealed quotations should reach to the Secretary Regional Procurement Committee, State Life Building, 4th Floor, Chowk Nawan Sheher, Multan by upto 11:00 A.M
- d) Tender closing date 04.11.2017 at 11:00 A.M. Tender opening date 04.11.2017 at 11:30 A.M.
- e) Sealed tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during office hours i.e. 9:00 A.M. to 5:30 P.M (sharp) except Saturday and Sunday, till the closing dates as mentioned above upto 04.11.2017. The envelop must bear the **“QUOTATION FOR OFFICE SPACE,** at its top right hand corner of the envelope.
- f) Tender will be open in the office of Regional Incharge (Personnel & General Services) State Life Insurance Corporation of Pakistan (Multan Region) State Life Building, 4th Floor, Chowk Nawan Sheher, Multan on 04.11.2017 at 11.30 A.M. in the presence of Bidders or their representatives who are available.
- g) The Competent Authority reserves the right to cancel/reject any bid or bids without assigning any reason thereof.

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- h) The bidders must attach copies of their NTN and GST certificates with the tender
- i) Taxes will levied (if applicable) as per laid down Govt. policy.
- j) The successful firm/supplier is bound to handover the possession of space after acceptance of bid. Otherwise deposited security will be forfeited.
- k) No change in quality will be acceptable in given specification of required service after approval.
- l) The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
- m) The firm has to submit an affidavit being not black listed, from any department.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No.061-9200668.

R. M. Razi
Secretary Regional Procurement Committee
Multan Region.
P&GS Department
4th Floor State Life Building
Chowk Nawan Sheher
Multan

Ph: 061-9200668