

**TENDER NOTICE NO. P&GS/BWP/005/2020**

**15.07.2020**

**TENDER FOR STATIONERY ITEMS**

**CLOSING DATE: 07.08.2020 11.00 am OPENING DATE: 07.08.2020 11.30 am**

Sealed financial bids are invited from per-qualified/ non-qualified GST&NTN registered firms/Stationers having own Office phone/Fax number (if found contrary the tender will be rejected) preferably based at Bahawalpur/Multan for the following stationery items on below mentioned terms and conditions:

No	ITEM NAME	REQUIRED QTY
01	Computer Paper Box Small 80 column 1000 sheets (century paper)	250 Box
02	Computer Paper Box Large 132 column ( 2000 sheets) (century paper)	60 Box

**TERMS AND CONDITIONS**

Quotationer from Multan,Bahawalpur (Local) will be preferred

- Quotations shall be accepted only against on Tender Document to be collected from our Office on Payment of Rs.100/- Cash as Tender Fee (Non Refundable).
- Security amount must be deposited equal to 5% of the approximate value (noted above) of the tender in form "Call Deposit receipts" in favor of "State Life Insurance Corporation of Pakistan" as earnest money which will be refunded to the un-successful parties on the spot and the CDR will be detained of the successful parties till the completion of Tender.
- The rates validity of tender will be up to December 31, 2020 from the date of opening of tender.
- Tender closing date 07.08.2020 11:00 A.M. Tender opening date 07.08.2020 at 11:30 A.M. in the office of Incharge (P&GS) Secretary ZPC Bahawalpur Zone, in the presence dealing of the bidders who wish to be present.
- On finding substandard quality as and when noticed during process, the security deposit may be forfeited in favor of the Corporation.
- The Firm/Suppliers/Printers in question will be bound to supply the required items as whole consignment within 15 days after the issuance of Purchase Order.
- State Life Insurance Corporation has right to decrease/ increase the quantity without consultation as and when required as per requirement and available budget
- The bidders will attach their respective copies of NTN and Sales Tax Registration Certificates and a certificate to the effect that the firm is not black listed.
- State Life Ins. Corp. Bahawalpur Zone will not pay any reimbursement against any visit of vender to the office. All same expenses will be at his/its own.
- Sealed Tenders duly completed in all respect must reach to the undersigned by Courier Service/by post during Office hours i.e. 10:00 am to 4:00 pm (sharp) except Saturday and Sunday till the closing date and time as mentioned above.
- The Income Tax will be deducted @ 4.5% at source.
- The Corporation reserves the right to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
- Total purchase up to 31.12.2020 for above tender items .
- Sample paper should be of same quality and gram as specified in tender or provided in tender office. The Committee will not consider any sample attached by the vendor.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No.062-9330033 or may contact with Mr. Syed Nazar Askari (AM) at cell # 03049921506 for any assistance

**Mirza Asad Saeed Atif  
Secretary Zonal Procurement Committee  
Bahawalpur Zone**