



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN
MULTAN Zone

TENDER NOTICE NO.P&GS/MUL/008/2023

DATE 17-11-2023

The Federal Government owned Autonomous Corporation invites sealed Tender from National Tax Registered Firms/Suppliers **based at Multan** for office space on rental basis as per following detail, for establishment of his office at Multan.

TENDER TITLE: **“REQUIRED OFFICE SPACE”**

REQUIRED IN BUILT FACILITIES	
	Required 2800 sqft. space on single floor at first floor for office use on rental basis preferably at Madni Chowk Gulshan Market, Multan alongwith following in built facilities:-
1.	In house (in-built) 07 Rooms.
2.	Floor tiles.
3.	Wall Panneling.
4.	Secure from all side.
5.	Wall Paints.
6.	False ceiling
7.	Open Hall

TERMS & CONDITIONS

1. Quotations shall be accepted only on Tender Document to be collected from our Office on Payment of Rs.1,500/- Cash as Tender Fee (Non Refundable).
2. The sealed quotations should reach to the Secretary Procurement Committee, State Life Building, 2nd Floor, Chowk Nawan Sheher, Multan upto 03:00 P.M on 04-12-2023.
3. Tender closing date 04-12-2023 at 03:00 P.M. Tender opening date 04-12-2023 at 03:30 P.M.
4. Sealed tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post/by hand during office hours i.e. 9:00 A.M. to 5:00 P.M (sharp) except Saturday and Sunday, till the closing dates as mentioned above upto 04.12.2023. The envelop must bear the **“QUOTATION FOR OFFICE SPACE,** at its top right hand corner of the envelope.

5. Tender will be open in the office of Incharge (Personnel & General Services) State Life Insurance Corporation of Pakistan State Life Building, 2nd Floor, Chowk Nawan Sheher, Multan on 04.12.2023 at 03.30 P.M. in the presence of Bidders or their representatives who are available.
6. The Competent Authority reserves the right to cancel/reject any bid or bids without assigning any reason thereof.
7. The bidders must attach copies of their NTN, GST and etc. certificates with the tender.
8. Taxes will levied (if applicable) as per laid down Govt. policy.
9. The successful firm/supplier is bound to handover the possession of space after acceptance of bid, otherwise bid will be forfeited.
10. No change in quality will be acceptable in given specification of required service after approval.
11. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
12. The firm has to submit an affidavit being not black listed, from any department.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No.061-9200678.

Mrs. Rafia Yasmeen
Secretary Procurement Committee Multan Zone.
P&GS Department
2nd Floor State Life Building
Chowk Nawan Sheher
Multan
Ph: 061-9200678