

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
RAWALPINDI ZONE

TENDER NOTICE NO. /RZ/01/2020/STATIONERY

State Life, Rawalpindi Zone invited sealed financial bids from reputable suppliers/vendors of stationery items registered with Tax Department having own offices and Phone/Fax Number for the procurement of different stationery items as per detail given here under. No bid will be entertained without 2% earnest money.

| S.# | Description of items | Quantity required | Delivery Schedule | Closing date for Bids submission | Date of Bids opening |
|-----|---|-------------------|---|----------------------------------|--------------------------|
| 1 | Ball Point (Picasso) or Equivalent | 6000 Nos. | Within 15 days after receiving purchase order | 17-02-2020 at 11:00 a.m. | 17-02-2020 at 11:30 a.m. |
| 2 | Box File Large (GRASH No.110FC) or Equivalent | 100 Nos. | | | |
| 3 | Carbon Paper (Dolphin 100 sheets) or Equivalent | 12 Pack | | | |
| 4 | Cell Pencil (Toshiba or Equivalent) | 150 Nos. | | | |
| 5 | Calculators (CASIO CT 9300) or Equivalent | 36 Nos. | | | |
| 6 | Computer Paper (8x9.5) 2000 sheets 62/63 gm. or Equivalent | 125 Boxes | | | |
| 7 | Computer Paper (9x11) 2000 sheets 62/63 gm.or Equivalent | 100 Boxes | | | |
| 8 | Computer Paper (15x11) 2000 sheets 62/63 gm.or Equivalent | 200 Boxes | | | |
| 9 | Duster (Yellow 20x30) or Equivalent | 200 Nos. | | | |
| 10 | Dumper Fine Quality | 200 Nos. | | | |
| 11 | Data Cartridge 72 GB hp DAT 72 C8010A or Equivalent | 18 Nos. | | | |
| 12 | Fax Roll Panasonic (Thermal Paper) Size 210mm x 30m or Equivalent | 72 Nos. | | | |
| 13 | Franking Ink (Lion Metal Ink) or Equivalent (Red) | 30 Nos. | | | |
| 14 | Fluid Pen ORO Correction pen or Equivalent | 36 Nos. | | | |
| 15 | Gum Bottle Nafees 142 gms or Equivalent | 12 Nos. | | | |
| 16 | Gum Stick 22gm. (UHU Medium) or Equivalent | 60 Nos. | | | |
| 17 | Highlighter (Pelikon) or Equivalent | 96 Nos. | | | |
| 18 | Ink Bottle Dollar 60 ml or Equivalent | 24 Nos. | | | |
| 19 | Jug Plastic (Fine Quality) | 12 Nos. | | | |
| 20 | Marker Dollar (70x90) or Equivalent | 150 Nos. | | | |
| 21 | Paper Cutter (Knife) or Equivalent | 12 Nos. | | | |
| 22 | Computer Paper 80 gm. Imp Legal size (AA) or Equivalent | 100 Reams | | | |
| 23 | Computer Paper 80 gm. Imp A/4 size (AA) or Equivalent | 200 Reams | | | |
| 24 | Paper Pin (50 gm. Three Flower) or Equivalent | 100 Pack | | | |
| 25 | Paper Legal (Local) Moon's or Equivalent | 10 Reams | | | |
| 26 | Paper A/4 (Local) Moon's or Equivalent | 15 Reams | | | |
| 27 | Paper clip (36 mm Round) Three flower or Equivalent | 120 Pack | | | |
| 28 | Punching Machine KW-trio 912 or Equivalent | 18 Nos. | | | |
| 29 | Pin Tray Plastic Pelikon or Equivalent | 12 Nos. | | | |
| 30 | Pen Holder Set Dux or Equivalent | 06 Set | | | |
| 31 | Pencil Soft Deer's or Equivalent | 48 Nos. | | | |
| 32 | Packing Tape 2" Abro or Equivalent | 72 Nos. | | | |
| 33 | Computer Ribbon LQ-2180 PRINT-RITE or Equivalent | 250 Nos. | | | |
| 34 | Computer Ribbon LQ-300 PRINT-RITE or Equivalent | 150 Nos. | | | |

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|-----|---|-------------------|---|----------------------------------|--------------------------|
| 35 | Computer Ribbon LQ-310 PRINT-RITE or Equivalent | 60 Nos. | Within 15 days after receiving purchase order | 17-02-2020 at 11:00 a.m. | 17-02-2020 at 11:30 a.m. |
| 36 | Computer Ribbon IBM 6400 I or Equivalent | 150 Nos. | | | |
| 37 | Ribbon LQ-680 PRINT-RITE or Equivalent | 60 Nos. | | | |
| 38 | Rubber Soft (Eraser) Millon or Equivalent | 24 Nos. | | | |
| 39 | Rubber Band (Small Packet) Q-Brand or Equivalent | 72 Pack | | | |
| 40 | Rubber Band (Large Packet) ½ Kg. (Extra Large) | 72 Pack | | | |
| 41 | Register No.8 (Lucky Brand) or Equivalent | 84 Nos. | | | |
| 42 | Register No.20 (Lucky Brand) or Equivalent | 24 Nos. | | | |
| 43 | Signature pen (Dollar Gel-1 0.7) or Equivalent | 250 Nos. | | | |
| 44 | Stapler Machine 24/6 (KW-5527) or Equivalent | 60 Nos. | | | |
| 45 | Stapler Pins Packet 24/6 KW trio 246 or Equivalent | 750 Pack | | | |
| 46 | Stamp Pads (Crystal Large) or Equivalent | 150 Nos. | | | |
| 47 | Stamp Pad Ink (Dollar) or Equivalent | 200 Nos. | | | |
| 48 | Stapler Pin Remover (KW) or Equivalent | 36 Nos. | | | |
| 49 | Scale Steel | 12 Nos. | | | |
| 50 | Scotch Tape (1" Deer/Abro) or Equivalent | 60 Nos. | | | |
| 51 | Tissue Paper Box 100 paper (Rose Petal Tulip) or Equivalent | 250 Nos. | | | |
| 52 | Computer Toner 12A hp laser jet China A Quality or Equivalent | 48 Nos. | | | |
| 53 | Computer Toner 35A hp laser jet China A Quality or Equivalent | 48 Nos. | | | |
| 54 | Computer Toner 85A hp laser jet China A Quality or Equivalent | 48 Nos. | | | |
| 55 | Computer Toner 80A hp laser jet China A Quality or Equivalent | 20 Nos. | | | |
| 56 | Computer Toner 05A hp laser jet China A Quality or Equivalent | 12 Nos. | | | |
| 57 | Computer Toner 26A hp laser jet China A Quality or Equivalent | 12 Nos. | | | |
| 58 | Computer Toner 53A hp laser jet China A Quality or Equivalent | 06 Nos. | | | |
| 59 | Washing Powder (Vim 450 gm. Or Equivalent) | 72 Pack | | | |
| 60 | Water Glass (Toyo Nasic/Omric) or Equivalent | 200 Nos. | | | |

The tender documents can be obtained from the undersigned's office during working days (Monday-Friday) from 9:00 a.m. to 5:00 p.m. on a written request and a fee of Rs.1000/- (Non-refundable).

(M. Hanif Abbasi)

Convener,
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Rawalpindi.
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