

TENDER NOTICE NO.SGD/03/2020

Sealed bids, in accordance with PPRA Rules-2004, under "Single Stage- Two Envelope Procedure" from reputable firms, registered with Income Tax/ Sales Tax Department, having their own offices and phone/ fax numbers for the Supply, Installation & Commissioning of following articles at 1st Floor State Life, Zonal Office, Queen's Road, Sargodha.

S#	Description of items	Qty	Tender Fee	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Steal File Rack Size 8 Ft X 4 Ft Width X 1½ Ft Depth Both Sides and Back Covered with Steal Sheet Measuring 21 Guage Angle 1½ x 1½ Sooter, width 1.5" Each Rack have 07 portions (As per Sample)	20	Rs.500/-	16-09-2020 At 11:00 a.m.	16-09-2020 At 11:30 a.m.
2	Dot Matrix Printers Epson LQ 350 or latest or equivalent	07			
3	Laser Printer (HP M402 DN Black & White or Equivalent)	02			
4	Cash Counting Machines (Chi Hua 263a or equivalent)	02			
5	Scanner (Canon CanoScan Lide 300 or Equivalent)	01			

TERMS & CONDITIONS

- No bids will be entertained without earnest money equivalent to 02% of the bids value in favour of State Life in the form of Pay Order, Demand Draft, CDR.
- The sealed quotations should reach to the Secretary Zonal Procurement Committee, State Life, Zonal Office, Queen's Road, Sargodha up to 11:00 a.m. on 16th September, 2020. The Envelope must bear the title of tender at its right hand corner of the Envelope.
- Tender will be opened in the office of Secretary Procurement / Incharge P&GS, State Life, Zonal Office, Queen's Road, Sargodha on 16th September 2020 at 11:30 a.m. in the presence of bidders or their authorized representatives.
- The Competent Authority may reject all bids / proposals at any time prior to the acceptance of a bid or proposal. The competent authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The Bidders must attach copies of their NTN (ALT) and GST Tax certificates along with quotation.
- The bidder/vendor shall be bound to supply all the items at 1st Floor, State Life, Zonal Office, Queen's Road, Sargodha within (15) days of award of contract / agreement .
- The estimated quantity of items mentioned above may vary at the time of issuing supply order.
- Bidding documents are available on request on the payment of Rs.500/-.
- Earnest money will be returned to unsuccessful bidders after acceptance /approval of lowest quoted rates (as per approved item) and to successful bidder after delivery of all items.
- The vendor / suppliers must mention validity period on quotation which should be upto 31-12-2020.

[SECRETARY]

Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
Queen's Road, Sargodha
Phone: 048-3215519