

TENDER NOTICE NO.SGD/03/2021

Sealed bids, in accordance with PPRA Rules-2004, under "Single Stage- Two Envelope Procedure" from reputable manufactures / suppliers / dealers, registered with Income Tax/ Sales Tax Department, having their own offices and phone/ fax numbers for the Supply of following items at 1st Floor State Life, Zonal Office, Queen's Road, Sargodha.

S#	Description of items	Qty	Tender Document Fee	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Office Table 5'x3' with Side Rack as per specification	03	Rs.500/-	26-08-2021 At 11:00 a.m.	26-08-2021 At 11:30 a.m.
2	Executive Revolving Chair Master Cres Eco HBC or equivalent	02			
3	Revolving Chair Boss B-519 High Back (Black) or equivalent	02			
4	Cushioned Wooden Visitor Chairs as per specification	46			
5	Water Dispenser Orient OWD-529BL Two Tap Hot & Cold or equivalent	05			
6	Dot Matrix Printer Epson LQ-350 or Equivalent	06			
7	Dot Matrix Printer Epson LQ-2190 or Equivalent	02			
8	Laser Printer HP LaserJet Pro M404dn or equivalent	01			
9	Bundle Counter Machine New Wave NW-880 or equivalent	01			
10	Cash Counting Machine New Wave NW-728 or equivalent	06			

TERMS & CONDITIONS

- No bid will be entertained without earnest money equivalent to 02% of the bids value in favour of State Life in the form of Pay Order, Demand Draft, CDR.
- The sealed quotations should reach to the Secretary, Zonal Procurement Committee, State Life, Zonal Office, Queen's Road, Sargodha up to 11:00 a.m. on 26th August, 2021. The Envelop must bear the title of tender at its right hand corner of the Envelope.
- Tender will be opened in the office of Secretary Procurement / Incharge P&GS, State Life, Zonal Office, Queen's Road, Sargodha on 26th August 2021 at 11:30 a.m. in the presence of bidders or their authorized representatives.
- The Competent Authority may reject all bids / proposals at any time prior to the acceptance of a bid or proposal. The competent authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The Bidders must attach copies of their NTN (ALT) and GST Tax certificates along with quotation.
- The bidder/vendor shall be bound to supply all the items at 1st Floor, State Life, Zonal Office, Queen's Road, Sargodha within (15) days of award of contract / agreement .
- The estimated quantity of items mentioned above may vary at the time of issuing supply order.
- Bidding documents are available on request on the payment of Rs.1,000/- (non-refundable) payable in shape of Pay Order / Demand Draft / CDR or Cash at State Life Cash Counter, Sargodha.
- Earnest money will be returned to unsuccessful bidders after acceptance /approval of lowest quoted rates (as per approved item) and to successful bidder after delivery of all items.
- The vendor / suppliers must mention validity period on quotation which should be minimum of 150 days.

SECRETARY]
Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
Queen's Road, Sargodha
Phone: 048-3215519