

TENDER NOTICE NO.SGD/04/2020

Sealed bids, in accordance with PPRA Rules-2004, under "Single Stage- Two Envelope Procedure" from reputable manufactures / suppliers / dealers, registered with Income Tax/ Sales Tax Department, having their own offices and phone/ fax numbers for the Supply of Office Furniture / Fixture items at 1st Floor State Life, Zonal Office, Queen's Road, Sargodha.

S#	Description of items	Qty	Tender Fee	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Office Table 5'x3' with Side Rack as per specification	17	Rs.1,000/-	15-10-2020 At 11:00 a.m.	15-10-2020 At 11:30 a.m.
2	Revolving Cushioned Chair as per specification	17			
3	Cushioned Wooden Visitor Chairs as per specification	51			
4	Wooden Sofa Set (05 Seat) as per specification	17			
5	Wooden Center Table as per specification	17			
6	Steel File Cabinet (04 Drawer) as per specification	17			

TERMS & CONDITIONS

- a- No bid will be entertained without earnest money equivalent to 02% of the bids value in favour of State Life in the form of Pay Order, Demand Draft, CDR.
- b- The sealed quotations should reach to the Secretary, Zonal Procurement Committee, State Life, Zonal Office, Queen's Road, Sargodha up to 11:00 a.m. on 15th October, 2020. The Envelop must bear the title of tender at its right hand corner of the Envelope.
- c- Tender will be opened in the office of Secretary Procurement / Incharge P&GS, State Life, Zonal Office, Queen's Road, Sargodha on 15th October 2020 at 11:30 a.m. in the presence of bidders or their authorized representatives.
- d- The Competent Authority may reject all bids / proposals at any time prior to the acceptance of a bid or proposal. The competent authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- e- The Bidders must attach copies of their NTN (ALT) and GST Tax certificates along with quotation.
- f- The bidder/vendor shall be bound to supply all the items at 1st Floor, State Life, Zonal Office, Queen's Road, Sargodha within (15) days of award of contract / agreement .
- g- The estimated quantity of items mentioned above may vary at the time of issuing supply order.
- h- Bidding documents are available on request on the payment of Rs.1,000/- (non-refundable) payable in shape of Pay Order / Demand Draft / CDR or Cash at State Life Cash Counter, Sargodha.
- i- Earnest money will be returned to unsuccessful bidders after acceptance /approval of lowest quoted rates (as per approved item) and to successful bidder after delivery of all items.
- j- The vendor / suppliers must mention validity period on quotation which should be upto 31-12-2020.

[SECRETARY]

Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
Queen's Road, Sargodha
Phone: 048-3215519