

**TENDER NOTICE NO. SLIC/H&AI/P&GS/33/2022**

**OFFICE EQUIPMENTS**

**For**

**Health & Accident Insurance Peshawar Zone**

Sealed Technical and Financial bids are invited in accordance with PPRA under “Single Stage Two Envelop Procedure” from Suppliers registered with GST/Income Tax Department, having their own Offices and Phone/Fax Number, for the “Office Equipment”. Tender Document containing specification and terms & conditions can be seen/downloaded from PPRA website, [www.ppra.org.pk](http://www.ppra.org.pk) and from the web site of State Life [www.statelife.com.pk](http://www.statelife.com.pk). Tender Documents can also be obtained from the address given below during office hours 9:00 AM to 5:00 PM (Monday to Friday) without any cost. Last date for submission of bids is 12/08/2022 at 03:00 P.M & opening of the Bids at 03:30 PM on same day.

Secretary  
Zonal Procurement Committee  
State Life Insurance Corporation of Pakistan  
Health & Accident Insurance, Peshawar  
State Life Building, 1<sup>st</sup> Floor  
34-The Mall, Peshawar Cantt.  
Phone 091-9213949  
[amanmohmand@yahoo.com](mailto:amanmohmand@yahoo.com)

**TENDER NOTICE NO. SLIC/H&AI/P&GS/33/2022 OFFICE**  
**EQUIPMENTS**

Sealed Technical and Financial bids are invited in accordance with PPRA rules, under “Single Stage – Two Envelope Procedure”, from suppliers registered with GST/Income Tax Department, having their own offices and phone/fax numbers, for “SUPPLY OF OFFICE EQUIPMENTS” to H&AI, Peshawar Zone.

Detailed specifications and Terms and Conditions are mentioned in the following Tender Document:

**TENDER DOCUMENT**

<b>Sr No</b>	<b>Items</b>	<b>Description</b>	<b>Qty</b>	<b>Closing Date &amp; Time for Submission of Bids</b>	<b>Opening Date &amp; Time of Technical Bids</b>
1.	Portable UPS	Modified Sine Wave Inverter + Charger (UPS) Model: HEX-2004 Rated Capacity: 2000VA, 1500Watt, 24V DC, 230V AC LCD and LED display over load, Battery health and cutoff mode display Rack design & wall-mounted design for flexible installation. with Double Battery System along with 2 (150) AH Sealed Lead Acid Rechargeable batteries 2 with every UPS as per requirement of UPS	6	12/08/2022 at 03:00 P.M	12/08/2022 at 03:30 P.M
2.	Split AC 1.5 TON Heating & Cooling Inverter	Air Conditioner Type: Wall Mounted Split Ac Capacity 1.5 ton Technology inverter Cooling Type Heat And Cool With remote control along complete accessories with installation in 5 districts Abbottabad, swat, mardan dikhan peshawar & SLIC Office Peshawar	6	12/08/2022 at 03:00 P.M	12/08/2022 at 03:30 P.M
3.	Split AC 2 TON Heating & Cooling Inverter	Ac 2.0 Ton Wall Mounted 24-G Mega DC Technology Inverter Heat And Cool Gold Fin Wifi Smart Cooling & Heating With remote control along complete accessories and installation in SLIC OFFICE Peshawar	5	12/08/2022 at 03:00 P.M	12/08/2022 at 03:30 P.M
4.	Water Cooler	ORIENT OWD-541, 3 Tap Water Dispenser Hot & Cold With Fridge Cabinet (OR EQUIVALENT)	8	12/08/2022 at 03:00 P.M	12/08/2022 at 03:30 P.M

**TERMS AND CONDITIONS**

1. Bidders are required to submit their bids in a sealed large envelope, clearly marked “Bids for OFFICE EQUIPMENTS” for Health & Accident Insurance, Peshawar Zone, Peshawar”

This envelope should contain two sealed envelopes clearly marked "Technical Proposal" and "Financial Proposal" respectively.

2. Initially only Technical Proposals will be opened in the office of Secretary Zonal Procurement Committee, State Life, Health & Accident Insurance, 1<sup>st</sup> Floor, State Life Building, 34-The Mall, Peshawar Cantt., on the date and time as specified in the Tender Notice above, in the presence of bidders or their representatives. Time and date for opening of Financial Proposals will be announced on the same day.
3. There will be a two-stage evaluation of bids. Technical evaluation will be held first. Minimum 60% score is required for the bidder to technically qualify. Financial bid of only technically qualified bidders would be opened.
4. The technical proposal must have the following **verifiable documents** & bidder must score 60% points in each of the following categories:
  - i. Proof of offices in Pakistan.
  - ii. Detail of employees.
  - iii. Registration of business.
  - v. Copy of similar jobs order.
  - vi. NTN Certificate

## 5. PRICES

- a. The Prices quoted must be inclusive of all duties / taxes, packing, octroi and delivery charges. The consignment would be arranged to be delivered by the supplier free of cost at Health & Accident Insurance, State Life Building, 1<sup>st</sup> Floor, 34-The Mall, Peshawar Cant. However, if GST is applicable, the same should be shown separately.
  - b. The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order /Contract.
  - c. The Prices must be stated for each item separately **both in words and figures** in Pakistan Currency.
  - d. Offers must be valid for 90 days.
  - e. Quotation must be written on prescribed form (Financial Bid Form) otherwise Bids will not be entertained.
6. The lowest evaluated financial Bid would be accepted.
  7. Financial Proposals shall accompany a Pay Order / Bank Draft of the 2% of the quoted amount in favor of State Life Insurance Corporation of Pakistan as Bid Security. The same will be returned immediately to un-successful bidders after completion of formal procedure and to successful bidder after completion of job.
  8. No bid will be accepted without Bid Security.
  9. All the bids must include G.S.T. and all other taxes.

- 10.If the successful bidder fails to supply the equipment as per purchase order the same shall be returned to the supplier and the Bid Security will be forfeited.
- 11.Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection out of all bids or proposals.

Secretary  
Zonal procurement Committee  
State Life Insurance Corporation of Pakistan,  
Health & Accident Insurance, Peshawar,  
State Life Building , 2nd Floor,  
34-The Mall, Peshawar cantt.  
Phone 091-9213949  
amanmohmand@yahoo.com

## **TECHNICAL EVALUATION – POINT SCORING CRITERIA**

S No	Description	Max Points	Marks Secured
1	Offices in Pakistan		
	One	10	
	Two and Above	20	
4	No of Employees		
	Up to 10 employees	10	
	Above 10employees	20	
5	No of Years in Business		
	Up to 5 Years	10	
	More than 5 Years	20	
6	Similar Nature of Job Completed		
	No of Jobs 5 to 9	10	
	No of Jobs 10+	20	
7	Yearly Business Turnover		
	Up to Rs. 05 Million	10	
	More than 08 Million	20	
Total		100	

## **FINANCIAL BID FORM**

S No	Description	Quantity	Cost	GST	Total Amount

Note:

- The Above quoted prices must be inclusive of all applicable duties/taxes, packing, octroi and delivery charges at State Life Building, 1<sup>st</sup> Floor, 34-The Mall, Peshawar Cantt. However, if GST is applicable, the same should be shown separately.