

STATE LIFE INSURANCE CORPORATION OF PAKISTAN

TENDER NOTICE # No.02/LZC/2023

Stationery Items

State Life Insurance Corporation of Pakistan, Central Zone Lahore, invites sealed tenders from experienced NTN & GST Registered Contractors/Firms/General Order Suppliers, who are eligible to supply Printing & Stationery items:

Item Sr.	Item Description	Approximate Qty	Delivery Schedule	Closing date and time for submission of Bids	Date & Time of Opening of the Technical Bids
01	<u>Stationery item:</u> <ul style="list-style-type: none">• <u>Ruled Paper (Sanctuary or equivalent)</u>• <u>Continuous sheets 63 gram Century Paper.</u>• <u>Paper size 11" x 15"</u>	350 boxes (2000 sheets per box)	As per Tender Documents	08-05-2023 at 10:30 AM	08-05-2023 at 11:00 AM

1. Tender will be opened in the office of In-charge (Personnel & General Services Department), State Life Insurance Corporation of Pakistan, Central Zone, 4 Ghazi IIm-ud-Din Shaheed Road, in the presence of bidders or their authorized representative, who wish to be present at the occasion.
2. Estimated cost of this tender is Rs. 2,500,000/-.
3. Bidder must submit Bid Security/Earnest money of Rs. 50,000/- which is 2% of the estimated cost (including taxes) in the form of CDR/Pay order in favor of State Life Insurance Corporation of Pakistan.
4. Bid Security shall be returned to unsuccessful bidders after completion of tender process, and to successful bidder after completion of procurement period i.e. year 2023.
5. Bids received after the above mentioned closing date and time either through courier or by hand shall be returned unopened.
6. Single stage, single envelope bidding method shall be adopted as per PPRA Rules.
7. Bidders shall be evaluated strictly on the base of evaluation criteria/provided sample.
8. State Life reserves the right to reject/cancel/withdraw any item or all of the tender items in light of relevant clause of PPRA Rules without assigning any reason thereof.
9. Required stationery item shall be procured purely on need basis from concerned item-wise successful bidders during the year 2023.
10. All other terms and conditions including specifications and evaluation criteria are available in tender documents.
11. Tender Documents can be obtained from the office of Secretary ZPC, Printing & Stationery Section at 4th Floor, State Life, Central Zone, Lahore by paying Rs. 500/- (non-refundable) upon a written request.

[SECRETARY]

Zonal Procurement Committee (ZPC),
Personnel & General Services Department (P&GS),
State Life Insurance Corporation of Pakistan
Central Zone Lahore, 4th Floor Building No.6, State Life Square,
4-Ghazi IIm -ud- Din Shaheed Road (4-Lytton Road), Lahore.
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