



H&AI Regional Office Islamabad
State Life Building No.9
33-E, Buland Markaz, Blue Area
2nd Floor, State Life Building No.
9 Islamabad
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**Hiring Services of NON-GOVERNMENT
ORGANIZATION (NGO) for Health Card Distribution
and Awareness Campaign.
TENDER NOTICE No.
NGO/SLIC/P&GS/H&AI/01/2020**

State Life Insurance Corporation of Pakistan intend to hire the services of reputed and experienced Non-Governmental Organization (hereinafter called “NGO”) for health card distribution and awareness campaign in selected districts of Pakistan.

In this regards sealed Technical and financial bids are invited in accordance with PPRA rules under “Single Stage – Two Envelopes Procedure” from NGOs, having relevant experience of at least 5 years, registered with Income Tax /Sales Tax Department, having own offices and phone /Fax numbers.

S#	Description of the job.	Tender Fee (Rs.)	Date of Issuance of Tender Document	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Hiring Services of NON-GOVERNMENT ORGANIZATION (NGO) for Health Card Distribution and Awareness Campaign.	1000/-	From 09-03-2020 09:00am To 25-03-2020 3:00pm	25-03-2020 till 3:00 p.m.	25-03-2020 at 3:30 p.m.

The NGOs are also required to furnish along with their application for issuance of Bidding Documents, the following information/ documentary evidence;

- i. Written request/ application on company letter head along with company profile.
- ii. Copy of valid registration certificate as an NGO from Government department.
- iii. Copy of Income Tax Registration Certificates.

Bid document with complete specifications can be obtained at a cost of Rs.1,000/= (non-refundable) in the shape of pay order/ bank Draft in favour of State Life Insurance Corporation of Pakistan, from the office of undersigned during working days (Monday to Friday) from 9:00am to 3:00pm. Other details of the tender may be seen in the tender/ bid document. Last date for submission of bids is 25-03-2020 until 03.00p.m. Technical bids will be opened on same day at 03:30 p.m. in the office of the undersigned, in the presence of bidders or their representatives, who like to be present at the occasion.

No tender will be entertained without bid security.

State Life reserves the right to accept/reject all the proposals of the respondents in accordance with PPRA rules.

In-charge (P&GS)

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