

STATE LIFE INSURANCE CORPORATION OF PAKISTAN, RAWALPINDI ZONE
State Life Building #01, The Mall Rawalpindi

INVITATION TO TENDER NO P&GS/RZ/08/2015

1. State Life Insurance Corporation of Pakistan, Rawalpindi Zone invites sealed Tenders from eligible Contractors/ Firms who had the relevant experience and capable to handle work of similar nature in Government Organizations/Departments or Multi-national/ Private Companies etc. The Firms must have proper Office(s), Telephone Number(s), and Registered with Tax Authority are the major criteria for the Tendering Process.

Title of Works	Tender cost	Bid Security	Tender Purchasing Date on or before	Tender Opening Date
Establishing Cash Counters and Policy Holder Centre at Ground Floor SLB#01, The Mall, Rawalpindi	Rs. 300/- (Each)	2% of Total Bid Value	Friday, 03 rd November, 2015 5:00pm	Tuesday 04 th November, 2015 11:30am

2. Contractors may obtain the Tender Documents set including BOQ from the office of undersigned upon payment of Rs.300/- a non-refundable fee in shape of cash/pay-order/bank draft against each Tender.

3. All Tenders must be accompanied by a Tender/bid Security of **2%** of Bid Value in shape of pay order/bank draft/CDR in favour of **State Life Insurance Corporation of Pakistan** and must be delivered to the office of AGM (P&GS), 7th Floor, State Life Building No. 01, The Mall, Rawalpindi on above mentioned date before 11:00am. Tenders will be opened at 11:30am on the same date/day in the presence of Contractors representative who choose to attend.

4. Bids received after the above deadline, incomplete or without Bid Security shall not be accepted and will be returned unopened. Bids thorough e-mail, Telegraphic / Telex / Fax also will not be accepted.

5. This advertisement is also available on State Life website at www.StateLife.com.pk and Public Procurement Regulatory Authority (PPRA) website www.ppra.org.pk

6. State Life reserves the right to accept or reject any or all of the Tenders under applicable PPRA Rules.

7. For further enquiry if any, please contact Mr. Abdul Hameed Soomro (Manager-P&GS) Rawalpindi, Phone No(s).Office: (051) 9272545, Cell: (0333)2721133

(Saleem Ahmed)

A.G.M (P&GS)

7th Floor, Zonal Office State Life Building No. 01,
The Mall Rawalpindi, 051-9271305, 0333-5120938

GENERAL TERMS:

1. Tender is invited for establishing Cash Counters and Policy Holder Services Center at State Life Building, located at The Mall, Rawalpindi.
2. Tenders shall be submitted in sealed envelopes.
3. Contractors/Bidders may visit the site and ensure that their offers are completed in all respect and that all terms & conditions mentioned in this document shall be strictly complied with. Contractors/Bidders must ensure/study the specification and B.O.Q. as are attached with offer to avoid any debate/discussion/dispute during/after execution of work.
4. Tender documents (all papers) must be signed and stamped to signify the acceptance of Tender's conditions.
5. Technical services and operating conditions for achieving the performance shall be the responsibility perfect of the Contractors/Bidders.
6. State Life Insurance Corporation of Pakistan (SLIC) has right to accept/reject the lowest or any Tender received for this job in the best interest of the Corporation.
7. Any conditional Tender will not be accepted and will be liable to rejection.
8. Tender without earnest money will not be accepted/entertained.
9. Contractors/Bidders have to clean the site in every respect from unused material debris and tools on completion of work.
10. State Life Insurance Corporation of Pakistan (SLIC) will not be responsible for any loss to life or theft to tool/equipment or consumable material and will not accept any claim, liable or compensation.

PRICE AND ESCALATION

1. Quoted price shall be inclusive of supply, transportation, octroi, loading, unloading, lifting and fixing at site, as specified in the Tender.
2. No price escalation claim will be entertained in any reason due to change in Taxes, Levy, Wages, Currencies fluctuation or any other change announced by the Central Government/Provincial Government or any local authority.
3. The Contractors/Bidders will be bound to pay all Federal/Provincial Government taxes levied on the job and any Tax in future if imposed by the Government during the current contract and the quoted rates will not be changed.
4. Contractors/Bidders will arrange N.O.C. permission or any other requirement as per Site if required from any Government Authority / Corporation.

MODE OF PAYMENT

1. No Advance payment request shall be entertained however; full and final payment will be made after completion of all works and on producing satisfactory report from the concerned Department(s).

STATE LIFE INSURANCE CORPORATION OF PAKISTAN, RAWALPINDI ZONE
ESTABLISHING NEW COUNTERS AT STATE LIFE BUILDING
THE MALL RAWALPINDI

BOQ EAST WING

S.NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Cutting of existing floor for Brick Work and Ducting for Electric /Data Cables	Cft	100		
2	Dismantling un necessary cemented walls	Job	1		
3	Bricks work CM 1:4 for Counter (4' High), as per drawing	Cft	90		
4	Cement Plaster in CM 1:4	SFT	221		
5	Steel Reinforcement for Counter Slab as per drawing	Kg	157		
6	RCC 1:2:4 for Counter Slab as per Design	Cft	22		
7	Good Quality Marble Slab $\frac{3}{4}$ " thick on Top of RCC Slab of Approved Color China Verona, Botticena or of same quality after approval from client, complete in all respects	SFT	237		
8	12MM Sand Blasted Glass for Walls & Partition, Fixed as per design, complete in all respects	SFT	343		
9	Fabricating Drawers and Partitioning under Counters in Lamination of approved color with Ash Wood 25 mm thick at front of Drawers with best Quality Rail, Locks and Handles complete in all respects.	No's	9		
10	Providing and fixing 3 wooden tables (30"x18"x30") for Printers as per approved drawing	No's	3		
11	Dismantling of existing false ceiling and fixing new Gypsum Board (2'x2') Ceiling Complete in all respects	SFT	1560		
12	Electrical Points with Good Quality Ducting, Cabling, and Switches etc as per Drawing /Consultant specification	Per Point	58		
13	Data cabling/Telephone & intercom etc network with good quality cables/accessories as per Drawing / Consultant specification	Job	1		
14	Providing & fixing Ceiling Fan of Approved Quality and design as per Drawing	No's	16		
15	LED Ceiling Lights 18 watt, 6"x6", (white or yellow)	No's	16		
16	Distribution Board including 06 Circuit Breakers (of Terrasaki) in each D.B as per specification	No's	2		
17	P/A 03 Coat Enamel Paint on walls/ grill etc as per specification	SFT	1760		
18	Provision of Q-Ticketing Machine at Cash Counters	No's	1		
19	Providing and Installation of Water Cooler/Dispenser	No's	1		
20	Providing and Installation of 48" LED TV for Visitors	No's	1		
	TOTAL (RS)- East Wing				

BOQ WEST WING

S.NO	DESCRIPTION	UNIT	QTY		
1	Cutting of existing floor for Brick Work and Ducting for Electric/Data Cables	Cft	75		
2	Dismantling of Existing Counters, Post Guard etc and renovation of washroom	Job	1		
3	Brick work CM 1:4 for Counter (4' High), as per drawing	Cft	45		
4	Cement Plaster in CM 1:4	SFT	150		
5	Steel Reinforcement for Counter Slab as per drawing	Kg	99		
6	RCC 1:2:4 for Counter Slab as per design	Cft	37		
7	Good Quality Marble Slab ¾" thick on Top of RCC Slab of Approved Color China Verona, Botticena or of same quality after approval from client, complete in all respects	SFT	125		
8	12MM Sand Blasted Glass for Walls & Partition, Fixed as per design, complete in all respects	SFT	295		
9	Fabricating Drawers and Partitioning under Counters in Lamination of approved color with Ash Wood 25 mm thick at front of Drawers with best Quality Rail, Locks and Handles complete in all respects	No's	4		
10	Providing and fixing 3 wooden tables (30"x18"x30") for Printers	No's	3		
11	Dismantling of existing false ceiling and fixing new Gypsum Board Ceiling Complete in all respects	SFT	900		
12	Electrical Points with Good Quality Ducting, Cabling, and Switches etc as per Drawing /Consultant specification.	Per Point	28		
13	Data cabling/Telephone & intercom etc network with good quality cables/accessories as per Drawing /Consultant specification	Job	1		
14	Providing and fixing Ceiling Fan of Approved Quality as per Drawing	No	10		
15	LED Ceiling Lights 18 watt, 6" x 6", (white or yellow)	No	18		
16	Distribution Board including 06 Circuit Breakers (of Terrasaki) in each D.B as per specification	No	1		
17	P/A 03 Coat sy. Enamel Paint on walls as per specification.	SFT	990		
18	Removing existing Front Glass wall & iron grill and re-fixing iron grill after paint and new Aluminum Frame with 8mm Glass having main Entrance Door	SFT	180		
19	Providing and Installation of Water Cooler/Dispenser	No's	1		
20	Properly Disposing off all the debris /unusable /destroyed material (both wings) away from the building	Job	1		
	TOTAL (RS)-West Wing				
Grand Total Both Wings (Rs)					

Dated: _____

AGM (P&GS)/The Convener (Z.P.C)
State Life, Rawalpindi Zone,
State Life Bldg. # 01, The Mall,
Rawalpindi.

Subject: ESTABLISHING CASH COUNTERS AND POLICY HOLDER SERVICES CENTER AT STATE LIFE BUILDING # 1 THE MALL, RAWALPINDI

Dear Sir,

Having gone through the Tender document for subject work, we hereby submit our Tender consisting of Financial bid for your consideration please.

Pay order / Demand draft having No. _____ drawn on _____ Bank dated: _____ consisting of 2% Bid Security is also placed in financial bid envelop.

Thanking you,

Yours sincerely,

Signature: _____

Name: _____

Designation: _____

M/S: _____