



**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**  
**REAL ESTATE DIVISION**

**TENDER DOCUMENTS**

**INVITATION OF TENDER FOR CONTRACT OF**  
**OPERATION & MAINTENANCE OF ELECTRICAL WORKS**  
**AT STATE LIFE BUILDINGS**

**SUKKUR & LARKANA.**

---

**POST QUALIFICATION DOCUMENTS**

---

**REAL ESTATE DEPARTMENT,**  
**5<sup>TH</sup> FLOOR,**  
**STATE LIFE BUILDING,**  
**MINARA ROAD,**  
**SUKKUR.**

**INVITATION OF TENDER FOR CONTRACT OF OPERATION & MAINTENANCE OF  
ELECTRICAL WORKS AT STATE LIFE BUILDINGS SUKKUR & LARKANA**

**(TENDER NO. RE/O&M/ELC/SUK/JULY/2024)**

M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL INFORMATION**

1. *Enclosed, please find herewith Tender Documents for the subject work as per single stage two envelope procedure of PPRA Rules. Please submit the same duly filled and completed in all respects on EPADS latest by 23-07-2024 at 11:00AM*
2. *The bid (s) shall be submitted on E-Pad (s) only.*
3. *Contractor is advised to submit Original Bid Security and copy of Biding Documents on or before 23-07-2024 at 11:00 hours in the office of **In-charge (Real Estate) 7<sup>th</sup> floor, State Life Building #03 Thandi Sarak Hyderabad.***
4. *All queries / clarifications required from bidder shall be addressed on working days through E-pad.*
5. *State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.*
6. *The successful contractor will follow all instructions issued by corporation.*
7. *Agency may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring Agency and Bidders will thereafter be subject to the deadline as extended.*
8. *Any bid received by the Procuring Agency after the bid submission deadline prescribed by the Procuring Agency will be rejected and returned unopened to the Bidder.*
9. *You are requested to submit tender through E-Procurement system of PPRA (EPADS) by the stipulated date. No any manually receive tenders will be acceptable for further detail, you may contact the undersigned before the opening of the tender for any query.*
10. *State Life Insurance Corporation of Pakistan reserves right to accept / reject all bids in accordance with PPRA Rules.*

**Mahboob Ali Shaikh  
Manager (RE) Sukkur**



**STATE LIFE INSURANCE CORPORATION OF PAKISTAN (SLIC)**  
**REAL ESTATE DEPARTMENT SUKKUR**

**INVITITION TO E-BID**  
**RE/O&M/ELC/SUK/JULY/2024**

**POST QUALIFICATION**

**Basic Conditions for Post – qualification.**

1. Information supplied by the Bidders for the post qualification statement must apply to the company/firm named on the statement. The substitution of background information pertinent to post qualification will not be considered for another company related to the applicant company through a “Group Ownership”.
2. The SLIC will review the information supplied by the firms in post qualifications documents. Financial bids of those firms which pass the post qualification process will be opened, the time to be determined.
3. The response to this notice must be sufficiently detailed to convince the SLIC that the firms applying for Post Qualification have the experience as well as the technical and financial qualifications necessary for the execution of the subject works and they must prove that they have carried out similar works.
4. All post qualification documentation including financial statement, auditor’s report and bank references shall be in English language and signed and stamped by the company’s/firm’s seal and authorized signatory.
5. Firm shall submit the following: -
  - *Firm E-PADS Registration Certificate (Mandatory)*
  - *GST, Professional Tax Certificate (Mandatory)*
  - *NTN Certificate issued by Revenue Board. (Mandatory)*
  - *Sindh Sales Tax Registration (Mandatory)*
  - *EOBI Registration Certificate (Mandatory)*
  - *SESSI Registration Certificate (Mandatory)*

***(Please complete the following)***

**1. COMPANY INFORMATION:**

- a.** FULL NAME OF THE COMPANY / FIRM .....
- b.** REGISTERED OFFICE ADDRESS .....
- c.** DESCRIPTION OF COMPANY / FIRM .....
- d.** TELEPHONE NUMBER .....
- e.** E - MAIL ..... FAX NO.....
- f.** CONTRACT'S NAME - TITLE .....
- g.** NAME OF PRESENT EXECUTIVE DIRECTOR AND THEIR POSITION .....
- h.** IN THE (COMPANY WITH BIO DATA) .....

PROVIDE COPY OF MEMORANDUM AND OF ASSOCIATION OR PARTNERSHIP DEED, WHICH EVER IS APPLICABLE

**2. ORGANIZATION AND FINANCIAL DATA:**

- a.** TYPE OF BUSINESS ORGANIZATION (CORPORATION JOINT VENTURE PARTNERSHIP ETC).  
.....  
.....
  - b.** IF JOINT VENTURE, NAMES OF THE JOINT VENTURE PARTNERS WITH NAME FO THE LEADING PARTNER  
.....  
.....
  - c.** IF PARTNERSHIP, NAME OF THE PARTNERS WITH POSITION HELD BY EACH PARTNER
  - d.** IF CORPORATION PROVIDE THE NAME AND THE TITLE OF PRINCIPALS (PRESIDENT, VICE PRESIDENT, ETC)  
.....  
.....
- WHEN INCORPORATED.....WHERE.....COUNTRY  
STATE.....  
.....

- e.* DATE BUSINESS FOUNDED .....
- f.* UNDER PRESENT MANAGEMENT SINCE.....
- g.* ATTACH THE LAST THREE (03) YEARS AUDITED FINANCIAL STATEMENT OF YOUR COMPANY.

If joint venture, financial statement of each firm must be submitted. No statements will be considered unless they are attested and unless certified as being audited by an independent Public Accounting Firm

---

**3. PERFORMANCE RECORD**

---

- a.* Please provide a brief resume of works completed by your firm in the last five years including all jobs involving similar nature of works (see attached Form – 1, page # 6 )
- b.* List of projects currently in progress of similar nature of works (see attached Form – 2, page # 7 ) (along with letter of award)

---

**4. LIST OF REFERENCES**

---

- a.* What is the size of your permanent full time work force?
- b.* Provide organization chart of your firm indicate lines of communication and reporting responsibility.
- c.* Detail of key technical staff with their qualification and experience including of these who would be deputed for the proposed project.
- d.* Name of bankers to the organization with account number and address. Bankers report on the credit worthiness of the organization must accompany under a sealed cover.

---

**5. BLACK LISTING**

---

- a.* If you are currently black listed form any govt. semi Govt., autonomies body, Corporation or private organization, you need not apply.
- b.* Please submit affidavit you are not black listed by any or organization above.

---

**6. ORGANIZATION**

---

**a.** From Clients (Attach Certificate)

- 1.
- 2.
- 3.

**b.** From Bankers (Attach Certificate)

- 1.
- 2.

---

**7. CERTIFICATION - SIGNATURE**

---

I hereby certify to the best of my knowledge that the information hereby submitted in this brochure correct.

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



**BID EVALUATION FORM FOR POST – QUALIFICATION**  
**LIST PREVIOUS EXPERIENCE OF SIMILAR NATURE OF WORKS**

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	NATURE & PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK RS. ONLY)	STATE ANY PENALTIES, CLAIMS, ARBITRATION	TYPE OF WORK	CARRIED OUT ALONE OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	COMPLETION DATE

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR**

**BID EVALUATION FORM FOR POST – QUALIFICATION**  
**CURRENT PROJECTS**



**LIST ALL PROJECTS OF SIMILAR NATURE, WHICH YOUR FIRM HAS UNDER WAY AT THIS TIME**

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	NATURE & PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK RS. ONLY)	STATE ANY PENALTIES, CLAIMS, ARBITRATION	TYPE OF WORK	CARRIED OUT ALONE OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	COMPLETION DATE

SEAL & SIGNATURE OF CONTRACTOR: \_\_\_\_\_





**CRITERIA EVALUATION / POST QUALIFICATION**  
**CONTRACT OF OPERATION & MAINTENANCE OF ELECTRICAL WORKS AT**  
**STATE LIFE BUILDINGS - SUKKUR & LARKANA.**

<b>A.</b>	<b><u>COMPANY PROFILE:</u></b>		
	<i>i.</i> The company established more than 10 Years ago Marks (Full) (Proportionate) (Documentary Evidence must be attached)	<b>10 Marks</b>	
	<i>ii.</i> The company established within 1 to 10 Years (Proportionate) (Documentary Evidence must be attached)		
<b>B.</b>	<b><u>SIMILAR ELECTRICAL MAINTENANCE PROJECTS HANDLED:</u></b>		
	05 Marks per Contract (1.5 M Each) (Documentary Evidence must be attached)	<b>20 Marks</b>	
<b>C.</b>	<b><u>SIMILAR ELECTRICAL MAINTENANCE PROJECTS IN PROGRESS:</u></b>		
	05 Marks per Contract (1.5 M Each) (Documentary Evidence must be attached)	<b>20 marks</b>	
<b>D.</b>	<b><u>TECHNICAL STAFF:</u></b>		
	<i>i.</i> Engineer	03 Marks each	<b>15 Marks</b>
	<i>ii.</i> D.A. E	02 Marks each	
	<i>iii.</i> Electrician/Technician	01 Marks each	
<b>E.</b>	<b><u>ENLISTMENT/PRE-QUALIFICATION WITH OTHER FIRMS:</u></b>		
	03 Marks each company/letter (Documentary Evidence must be attached)	<b>15 Marks</b>	
<b>F.</b>	<b><u>FINANCIAL POSITION:</u></b>		
	<i>i.</i> Average Turnover for the last three years	01 Marks each for 0.5 M	<b>20 Marks</b>
	<i>ii.</i> Banker Certificates	05 Marks each	
<b>G.</b>	<b><u>DISQUALIFICATION:</u></b>		
	<i>i.</i> Firms black listed by any Government department and private companies.		

**Note:** Qualifying / passing marks, 60 or above.

**Mandatory**

- \* Firm E-PADS Registration Certificate (Mandatory)
- \* GST, Professional Tax Certificate (Mandatory)
- \* NTN Certificate issued by Revenue Board (Mandatory)
- \* Sindh Sales Tax Registration (Mandatory)
- \* EOBI Registration Certificate (Mandatory)
- \* SESSI Registration Certificate (Mandatory)

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR**

Tender No. RE/O&M/ELC/SUK/JULY/2024



**CONTRACT FOR OPERATION & MAINTENANCE OF ELECTRICAL WORKS AT  
STATE LIFE BUILDINGS – SUKKUR & LARKANA.**

**SCOPE OF WORK**

1. The following staff will be permanently required at site for daily operation and maintenance works during the working hours for two year (**Annexure 'D'**).

	<b>SUK</b>	<b>LARK</b>	<b>TOTAL</b>
i. <b>Electricians (Possessing wireman license with 04 to 06 years (experience) of 11 KV &amp; 440 V equipment/ power (one for DG set operation).</b>	<b>02</b>	<b>02</b>	<b>04</b>
<b>Total strength</b>	<b>02</b>	<b>02</b>	<b>04</b>

**NOTE:** License must be issued from Electrical Inspector, Sukkur / Larkana Region/ Interior Govt. of Sindh Pakistan.

2. **DAILY OPERATION & MAINTENANCE**

- i. Visual inspection, checking and record reading of measuring instruments, Voltmeter, Ammeter PFI Plant.
- ii. Attend day to day electrical complaints.
- iii. Take extra care for preventive maintenance and repair work of entire Electrical Installations of the Building (List of Electrical equipment as mentioned in tender documents).
- iv. Operation of Generator on supply failure and maintain proper record.
- v. Demand for material, diesel and other consumables.
- vi. Coordination with Concern Utility provider/ Office of Electrical inspector & other concerned Govt. Agencies.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACT**

**2. (A.) PFI Reading:**

- i. Maintain register on daily basis in Three (03) Times a day & get check by respective Building Incharges (Real Estate). Reading should not less than from 0.9.

**3. MONTHLY MAINTENANCE SERVICE**

Complete check-up of all major electrical equipments as per **Annexure 'A'**. Detailed reports will be submitted to Building Incharge with monthly bill

**4. HALF YEARLY MAINTENANCE SERVICES**

Servicing and complete check-up of all major electrical equipments after shutdown from local source on Sunday as per **Annexure 'C'** (Detailed reports will be submitted). An experienced person/senior Engineer of Contractor will visit the Site for submitting his report about the Electrical Works and technical suggestions.

**5. YEARLY MAINTENANCE SERVICE**

- i.* Servicing, overhauling of main HT Panel, other HT & LT Panels and calibration of their instruments and relays (shutdown to be arranged from Concern Utility provider).
- ii.* Oil testing of OCB's & 11 KV transformers for viscosity / dielectric strength.
- iii.* Insulation resistance measurement by meager of entire L.T. electrical network and recording test readings.
- iv.* Annual servicing of the equipment's similar to half year service (as per Annexure 'A' & 'C') detailed reports will be submitted.
- v.* Coordination for arrangement of shut down from Concern Utility provider.
- vi.* To coordinate with the manufactures for the maintenance of Diesel Generator Set.
- vii.* Checking the earthing reading through proper earth testing meter.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACT**

**6. EMERGENCY SERVICE/VISIT**

- a.** On receipt of any complaint (via phone call, letter or fax), the contractor will attend the complaints within 2 Hours. Reasons such as political strikes etc, for not attending the complaints shall not be accepted. All the collective and precautionary measures should undertaken by contractor regarding maintenance / servicing shall be checked and supervised by electrical Incharge / Supervisor / Officer.
- b.** To immediately attend all emergency breakdowns and replacement works. All such repairing works are to be supervised and controlled by an experienced person / qualified Engineer.
- c.** For major breakdowns and replacement/repairing of H.T, L.T Panels, Transformers & PFI involving additional manpower & material, the payment shall be considered separately on actual cost + 20% overhead / profit subject to prior approval & verification of State Life Site Incharge / Engineer. Please note that in case of minor replacement work, the actual cost of the components will be paid only. In case, SLIC provides the material, then additional charges will be paid @ 15%.
- d.** In case of maximum/more additional manpower for any major repairing/replacement work the payment shall be made as per numbers of Labour supervisor, Engineer/ involved.

**7. ENGINEER VISIT**

Qualified Engineer will visit on half yearly basis in State Life Building – Sukkur & Larkana and check thoroughly all Electrical System & suggest to replace the defective component, improve the condition of Electrical System.

**NOTE:** No repairing / replacement charges will be paid for routine works to be carried out during duty hours.

**8. VARIATION IN CURRENCY & TAXES**

During period of contract no currency variation, taxes escalation or labour escalations or any additional escalations like Govt. contribution (like EOBI/SESSI etc) shall not be claimed or entertained by State Life.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACT**

**STATE LIFE BUILDING – SUKKUR & LARKANA****LIST OF MAJOR EQUIPMENTS FOR MAINTENANCE**

<b>Sr. #.</b>	<b>DESCRIPTION</b>	<b>TOTAL</b>
<b>1.</b>	11 KV load break switch 400A & 630 A with HRC fuses.	04 Nos.
<b>2.</b>	200KVA & 630 KVA transformer.	02 No.
<b>3.</b>	L.T. switch boards.	03 Nos.
<b>4.</b>	Power factor improvement plant 1x175 KVAR & 1 x 200 KVAR.	02 Nos.
<b>5.</b>	Sub main distribution on boards (SMB).	19 Nos.
<b>6.</b>	Distribution boards (DB).	42 Nos.
<b>7.</b>	Emergency distribution boards (EDB).	02 Nos.
<b>8.</b>	DG set 100KVA & 210 KVA.	02 No.
<b>9.</b>	Sub Meters.	Complete
<b>10.</b>	Lightening protection system.	Complete System
<b>11.</b>	Firefighting & water pump panels.	Complete System
<b>12.</b>	All types of lighting fixtures, power points, light points & bell points.	Complete System
<b>13.</b>	Building electrification and external lights etc., complete in all respect.	Complete System
<b>14.</b>	Telephone points and in-house telephone wiring of the building.	Complete System
<b>15.</b>	Fire alarm system.	Complete System
<b>16.</b>	Any other related works as per requirement of Electric Inspector, Sukkur Region.	Job

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**

**HALF YEARLY / YEARLY MAINTENANCE SERVICE**

**HT Switch Gear**

- i. Cleaning of terminal contacts of volts meter, ammeter MDI & KVARH meters.
- ii. Check tightness of the connection at bus bars.
- iii. Check insulation resistance at bus bars.
- iv. Check tightness at primary & secondary connection of CTS & S PTS and continuity.
- v. Check for tightness, cleaning and alignment of auxiliary contacts.
- vi. Check for cleanness and mark of spark for dome plug top.
- vii. Check for mark of spark smoothness of contacting surface of fixed and moving contacts.
- viii. Check for proper grounding and clear ground terminal.
- ix. General cleaning of panel.

**Transformer**

- i. General cleaning of transformer including HV bushing & LV bushing etc.
- ii. Check mechanism of off load tapping switch handle for its proper operations.
- iii. Check silica gel and replace if required.

**L.T. Switch Board**

- i. Cleaning of terminal contacts of volt meter, ammeter and selector switch.
- ii. Check the tightness of connections at bus bars / circuit breakers.
- iii. Check insulation resistance on bus bars.
- iv. Check tightness at primary & secondary connections of CTS and continuity.
- v. Check for tight connections at ACB / MCB / Fuse switches.
- vi. Check for cleanness of all contacts surfaces (terminal).
- vii. Check for proper grounding connections at L.T. Panel.
- viii. Check of capacitors of PFI Plant contractor, fuse and relays (list to be made for damaged/ defective component).

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR**

### **Fire Alarm System**

- i. Cleaning and testing of bells.
- ii. Testing of call points.
- iii. Testing of fire alarm system.
- iv. Check the fire panel controls.

### **Lightning Protection System**

Check lightening and continuity of the entire system.

### **Earthing System**

Earth resistance test of all earth pits with earth tester and continuity testing of connections of earth conductor earthing leads of the entire earthing systems in the building including sub-station equipment's.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**

**ELECTRICAL STAFF REQUIRED**  
**AT STATE LIFE BUILDING – SUKKUR & LARKANA.**

Working Days : 06 (six) working days in a week

Off Day : Sunday & Gazetted Holidays.

Working Time : 8:30 Hrs. to 17:30 Hrs. Electrician

The attendance of the will be monitored by RE incharges

**NOTE:**

- i. The above duty timings may be changed / altered, by State Life Building Incharge as and when required.
- ii. Maintenance Contractor should adhere that the replacement of electrical staff should not be changed frequently.
- iii. All replacement of electrical staff must be approved by State Life (Real Estate) Sukkur & Larkana prior to posting at site & they must have valid wireman and Supervisor licenses accordingly.
- iv. It will be responsibility of the Maintenance Contractor to check and arrange renewal of the licenses of the staff posted at State Life Building, Sukkur & Larkana during contract period every year.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**



1. **GENERAL TERMS & CONDITIONS**

- i. Tender are invited for Operation & Maintenance Contract of Electrical Works at State Life Building, Sukkur & Larkana.
- ii. Tender shall be submitted through e-pads.
- iii. Tender documents (all papers) must be initiated to signify the acceptance of tender's conditions.
- iv. State Life Insurance Corporation of Pakistan reserves the right to accept / reject any or all, the lowest or other bids in the light of PPRA rules.
- v. Any conditional tender will not be accepted and liable to rejection.
- vi. Tender without Bid Security will be rejected.
- vii. State Life will not be responsible for any loss to life and will not accept any claim, liabilities or compensation whatsoever.

2. **SIGNING OF CONTRACT AGREEMENT**

- i. Upon acceptance of the tender the contractor shall execute with the State Life Insurance Corporation of Pakistan a proper agreement on a non-judicial stamp paper of Rs. 500/- containing certain terms and conditions in the form prescribed by the State Life within 15 days from the acceptance of work order. The format of the agreement by SLIC which will be signed by the lowest bidder at the time of issuance of work order and the format of the agreement is attached at **Annexure - H**.
- ii. The contract shall be governed and interpreted in all respects in accordance with the Laws of Pakistan.
- iii. At the signing of contract, the contractor will have to submit the valid license from Electric Inspector Govt. of Sindh which shall also be original seen by the Incharge RE and in case of expired license after the commencement of work, the contractor will have to renew it during the contract period.
- iv. In case of any dispute, Divisional Head (Real Estate) P.O., State Life is the final arbitrary authority to settle the matter and it will be liable to accept the decision by both parties. Whereas contractor shall be implied in any action commenced and further to enforce of any decree or order.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**

**3. MODE OF PAYMENT**

- i. All staff will work for Six (06) days in a week. Sunday will be observed as weekly off. Un-authorized absences from the duty may be in terms of deduction of wages.
- ii. All payment of bills will be made at Real Estate Office – Sukkur & Larkana for approved Staff only. Monthly attendance sheet & report will be submitted to Building In charges Real Estate – Sukkur & Larkana.
- iii. The contractor is bound to arrange payment to the deputed staff on the fifth of every calendar month for this purpose he will submit his bill along with monthly report & attendance sheet on the last date of every month.
- iv. The Contractor may inform Real Estate (Principal Office) for receiving late payments from Sukkur and Larkana (Real Estate) Office.
- v. Failure to make the payment up to end of second week of current month, State Life may pay all such amount to contractor staff and same payments would be deducted from the monthly bill of the contractor. If the contractor is late in making payment to his workers for any two consecutive months, the employer's representative may terminate this contract for remaining period by giving a notice of one month.

**4. TERMINATION**

- i. The employer shall have the right to terminate the contract by giving a notice of 30 days to the contractor.

**OR**

- ii. The contractor fails to fulfill his obligations regarding payment of salaries to his worker / staff as mentioned in clause 3 (iii, iv & v) above.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**

**SPECIAL CONDITIONS**

**SUB: OPERATION & MAINTENANCE CONTRACT OF ELECTRICAL WORKS AT STATE LIFE BUILDING, SUKKUR & LARKANA.**

1.	Submission of Tender	Through E-PAD
2.	Amount of Bid Security (pay order) to be submitted with Financial bid given with tender documents.	Rs.35,000/- (Thirty Five Thousand) of pay order in favour of State Life Insurance Corporation of Pakistan.
3.	Release of Bid Security.	<i>i.</i> Shall be released to unsuccessful bidders on acceptance of the lowest bid.  <i>ii.</i> To the lowest bidder, on satisfactory completion of entire contract.
4.	Date of commencement of work	Date of acceptance of letter of award.
5.	Period of maintenance service/contract	One (01) Year.
6.	Method of mode of payment	On monthly basis on submission of bill, by contractor on completion of satisfactory services, monthly report and attendance sheet duly verified by respective Building In charges.
7.	Deduction of retention money.	05% will be deducted from monthly bill.
8.	Release of retention money.	After the satisfactory completion of contract.
9.	Performance Grantee	05% of Quoted Amount
10.	Deduction upon unsatisfactory Performance	05% of Contract Amount / Month
11.	Income tax deduction.	As per procedure / rules announced by Government of Pakistan from time to time.
12.	Period of Honoring the bill	Within Ten (10) days of receipt of Site In charge / engineer certificates.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**



**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**  
**REAL ESTATE DIVISION**

**TENDER DOCUMENTS**

**INVITATION OF TENDER FOR CONTRACT OF**  
**OPERATION & MAINTENANCE OF ELECTRICAL**  
**WORKS AT STATE LIFE BUILDINGS**

**SUKKUR & LARKANA.**

---

**FINANCIAL BID DOCUMENTS**

---

**REAL ESTATE DIVISION,  
5<sup>TH</sup> FLOOR,  
STATE LIFE BUILDING,  
MINARA ROAD,  
SUKKUR.**

## **FINANCIAL BID**

### **CONTRACT CHARGES.**

SLB – Sukkur Per Month (Rs) (A)	SLB – Larkana Per Month (Rs) (B)	Total Per Month (Rs) (A+B)

*(All Govt. Taxes should be included in Bid amount.)*

- **Annual contract amount.** Rs. \_\_\_\_\_  
(SLB - Sukkur & Larkana,)

### **FOR RATE ONLY**

1. Centrifuging and Dehydration of Transformer  
(Rates per KVA basis). Rs. \_\_\_\_\_
2. Supply and Refilling of Tested and Dehydrated  
Transformer Oil (per Liter). Rs. \_\_\_\_\_
3. Transformer Oil test charges (per test) Rs. \_\_\_\_\_
4. Cost of Silica Gel imported (Per KG). Rs. \_\_\_\_\_
5. Overtime (Electrician) Fixed. Per Hour Rs. **80/-**  
*(On the discretion of RE)*

### **NOTE:**

- a. Minimum Wages should not be less than as per directive of honorable Supreme Court of Pakistan, this policy must be implemented / wages increase as per announced Govt. policy time to time.
- b. Minimum wages and other terms & conditions of employment of personnel engaged for the job shall not be less than fixed by the Government / law of land.
- c. The Contractor shall submit proof of payment of paying wages not less than fixed by Govt. or authorized department every month to the employer / corporation. If it is found / reported that the minimum wages are not being paid by the contractor. The same shall be deducted from the monthly payable amount.

---

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**

## FINANCIAL BID DETAILED BIFURCATION

Description		SUKKUR(A)			LARKANA(B)		
		Qty.	Salary (Each)	Total Salary	Qty.	Salary (Each)	Total Salary
	<b>Total Staff Required</b>						
Electrician	<b>04</b>	02			02		
<b>Total Wages of Staff per Month</b>		<b>(Rs)</b>					
<b>Profit</b>		<b>(Rs)</b>					
<b>All Taxes, Income Tax, SST, EOBI and SESSI charges and etc.</b>		<b>(Rs)</b>					
<b>Total Bid Price Per Month</b>		<b>(Rs)</b>					
<b>Total Bid Price for One Year</b>		<b>(Rs)</b>					
<b>Grand Total/Month (A+B)</b>		<b>(Rs)</b>					
<b>Total Bid Price Per Annum</b>		<b>(Rs)</b>					
<i>Price quoted should be fixed for the term of contract period. If the above breakup is not included the bid shall be considered as an incomplete bid</i>							

**SEAL & SIGNATURE OF ELECTRICAL CONTRACTOR / FIRM**