

# **TENDER FOR**

**CIVIL WORK AT H&AI QUETTA ZONE, BUNGALOW  
NO. 10-B, MODEL TOWN, QUETTA.**



Dated: \_\_\_\_\_

M/S \_\_\_\_\_

Subject: **CIVIL & ALLIED WORK AT H&AI QUETTA ZONE, BUNGALOW NO. 10-B,  
MODEL TOWN, QUETTA .**

Dear Sir,

Enclosed herewith are Tender documents of the above cited job comprising of:

- a) Instruction to Bidders
- b) General Specifications & Scope of Work
- c) Covering Letter ----- **Annex-A**
- d) Bills of Quantities (BOQ) -----**Annex-B**
- e) Manufacturer's Technical Data
- f) Draft Agreement ----- **Annex-C**

2. Please submit your quotation/bid duly completed in all respect and signed at appropriate column pertaining to the bidder. The Tender should be signed on each page, dated and witnessed in all places provided for in the said documents; all other papers should be duly signed (initialed) accordingly. Also ensure the submission of the bid on date/time as stipulated by e-PADS and the same will be opened on same day i.e. 11:30 AM.

3. The tender should be accompanied by Bid Security Deposit in the form of demand draft. Tenders without Bid Security Deposit shall be summarily rejected.

4. A person, signing the tender for and on behalf of company/ firm or for and on behalf of another person shall attach with tender a certified copy of proper authority/ power of attorney on a non-judicial stamp paper of requisite value duly executed in his/ her favor by such person, company/ firm and must state specifically that he/ she has authority to sign such tenders for and on behalf of such person or company/ firm as the case may be, and in all matters pertaining to the contract including arbitration clause.

5. This letter shall form part of the "**CONTRACT**" and must be signed and returned along with the tender documents.

Thanking you.

**Dept. Head (HR&Admin)**  
**Incharge CPD**  
(H&AI) Regional Office  
Islamabad.

Encl: \_\_Pages.

Signature of the Contractor with stamp

## Eligibility/ Mandatory Criteria

Sr. No	Attributes	Reference Page
1.	Have a registered / incorporated company / firm in Pakistan and must have at least <b>Two (02)</b> years of experience of work desired in this RFP	
2.	Must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with Government legal entities, sales tax and income tax departments) and on active tax payer list;	
3.	Bidder must be registered with Pakistan Engineering Council (C-6 or above with valid registration).	
4.	Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper of worth Rs.100/- (One Hundred Rupees Only/-) is mandatory);	
5.	Bidders must sign Integrity Pact (Copy enclosed at Annex-D)	
6.	Bid Security amounting to <b>PKR. 300,000/-</b> in the form of Pay order/ Bank Draft in favor of "H&AI, State Life Ins. Corp. of Pakistan" must be attached as per PPRA Rules.	

**Note:** The contractors are strongly advised to complete their documents as per the above checklist with proper formatting, annexing and page numbering. Only the information given as per the prescribed format mentioned above & checklist will be considered and all the irrelevant information and without proper formatting, annexing and page numbering shall be rejected and no claim in this regard shall be entertained

## Document Checklist for Technical Proposal

Sr. No	Attributes	Reference Page
1.	Cover letter on respondent's official letter (format is specified in Annex-A)	
2.	Verifiable information of number of clients served (on client's official letter head)	
3.	Detail work plan for carrying work as desired in Scope of Work (Section-II)	
4.	Pictures/screen shot where required/requested must be provided	
5.	Verifiable proof as desired in clause-3 (Eligibility/Mandatory Criteria) of this RFP	

**Note:** The contractors are strongly advised to complete their documents as per the above checklist with proper formatting, annexing and page numbering. Only the information given as per the prescribed format mentioned above & checklist will be considered and all the irrelevant information and without proper formatting, annexing and page numbering shall be rejected and no claim in this regard shall be entertained

**SECTION-I**

**INSTRUCTIONS TO BIDDERS**



# STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

## Definitions:

Unless the context otherwise requires, the following terms whenever used in this RFP and contract have the following meanings:

- a) "Proposals" means the Technical & Financial Proposals submitted by respondents in response to this RFP issued by State Life for **"CIVIL WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA.**
- b) "SLIC" means State Life Insurance Corporation of Pakistan.
- c) "Competent Authority" means the Chairperson/ Chairman State Life.
- d) "RFP" means Request for Proposal
- e) "Committee" means committee constituted by State Life for evaluation of technical and financial proposals
- f) "Government" means the Government of Pakistan
- g) "Service Provider /Firm/Respondent/Bidder" means any entity that has placed an offer/ proposal for performance of services sought in this RFP
- h) "H&AI" means Health & Accidental Insurance, Regional Office, Islamabad
- i) "Central Government" means Government of Islamic Republic of Pakistan
- j) "N.O.C" means No Objection Certificate
- k) "PWD" means Pakistan Public Works Department
- l) "PEC" means Pakistan Engineering Council

**TENDER CIVIL & ALLIED WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B,  
MODEL TOWN, QUETTA**

All bidders desiring to qualify for this contract should complete and submit the Post-Qualification Form via e-PADS to:

**Incharge HR&Admin (H&AI),**  
H&AI Regional Office, Islamabad,  
State Life Insurance Corporation,  
3<sup>rd</sup> Floor, State Life Tower,  
F-7/4, Islamabad  
Ph. No. 051-9205794

Not later than **xx-xx-2024, xx:xx PM**

All inquiries relative to this document and forms should be addressed in writing to above address before tender submission date and time.

**Basic Conditions**

1. Information supplied by the Bidders for the post-qualification statement must apply to the Company name on the statement. The substitution of background information pertinent to post-qualification will not be considered for another Company related to the applicant Company through a "Group Ownership". Contracts will be awarded only to the post-qualified companies.
2. Firms applying for registration individually are advised that any variation of constitution or membership from that put forward in response to this notice, without prior approval of SLIC may result in disqualification of the firm of any Bidder, if they submit.
3. The response to this notice must be sufficiently detailed to convince SLIC that the firms applying for registration have the experience as well as that Technical Administration and Financial Qualifications necessary for the execution of the subject works and they must prove that they have carried out similar works in their own country or abroad.
4. Firms submitting post-Qualification applications may be required during the review process to make personal presentation of their qualifications to SLIC. If so, the relevant representative of the firms will be required to be present.
5. All Post-Qualification statement documentation including Financial Statement, Auditor's report and Bank references shall be in English Language (a legally attested copy shall be required with the post-Qualification forms).
6. Firms should submit copies of the following documents:
  - i. GST Registration Certificate and NTN Number
  - ii. Company Profile on Official Letter head duly signed and stamped
  - iii. Registration certificate with relevant regulatory bodies/authorities i.e., Pakistan Engineering Council (PEC)

## 1.0 GENERAL

Bidders are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the Tender Document before framing up their tender.

## 2.0 SITE PARTICULARS

Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to site conditions, means of access to the site.

## 3.0 Eligibility/ Mandatory Criteria

Service Provider must meet following mandatory criteria:

- i. Have a registered / incorporated company / firm in Pakistan and must have at least **Two (02)** years of experience of work desired in this RFP
- ii. Must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with Government legal entities, sales tax and income tax departments) and on active tax payer list;
- iii. Must be registered with PEC in Category C-6 or above with valid registration.
- iv. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper of worth Rs.100/- **(One Hundred Rupees Only/-)** is mandatory);
- v. Bidder must sign Integrity Pact enclosed as Annex-D
- vi. Bid Security amounting to **PKR. 300,000/-** in the form of Pay order/ Bank Draft in favor of "H&AI, State Life Insurance Corporation of Pakistan" must be attached as per PPRA Rules.
- vii. Must obtain minimum **60** points in Technical Evaluation with **50%** marks in each category is mandatory.

**NOTE:** Verifiable proof for all the above shall be mandatory. **Non-submission** may cause **disqualification** of the bidder for any further process. All bidders must provide a checklist format compliance of the eligibility criteria above

## 4.0 SUBMISSION OF TENDER

The tender complete in all respects shall be submitted via e-PAD along with Bid Security as stipulated in the Notice/ Letter Inviting Tender Only. Tenders without Bid Security Deposit would be out rightly rejected.



Following documents should be submitted with Technical Proposal: -

- i. Cover letter on respondent's official letter (format is specified in **Annex-A**)
- ii. Verifiable information of number of clients served (on client's official letter head)
- iii. Detail work plan for carrying work as desired in Scope of Work (Section-II)
- iv. Details and relevant proofs as desired in **Annex-A**
- v. Pictures/screen shot and specifications where required/requested must be provided
- vi. Verifiable proof as desired in clause-3 (Eligibility/Mandatory Criteria) of this RFP

## **II) Financial/Price Bid**

- i. This envelope shall contain the tender document with **PRICES and amount duly filled by the party against each item prescribed in the Schedule of quantity of tender document** and no conditions (i.e., deviations/ assumptions/ stipulations/ clarifications/ comments/ any other request) whatsoever and the conditional offers will be rejected
- ii. All rates will be quoted in Pakistan Rupee (rounded to the rupee amount)
- iii. In case of any discrepancy/confusion/ difference between the financial proposal quoted in figures and in words, the proposal mentioned in the form of words would be considered as final and would prevail.
- iv. In case of ambiguity on financial proposal being quoted in words, the proposal is liable to be rejected. The respondent should exercise due caution in preparing the financial proposals

### **5.0 ABNORMAL RATES**

If it is noticed that the unit rates quoted by the bidder for any items are unusually high or unusually low, it will be sufficient cause for rejection of the tender unless SLIC is convinced about the reasonableness of the unit rates on scrutiny of the analysis for such unit rate to be furnished by the tenderer on demand.

### **6.0 DEVIATIONS TO TENDER CLAUSES:**

Tenderers are advised to submit the tenders strictly based on the terms and conditions and specification contained in the Tender Documents and not to stipulate any deviations. Conditional tenders are liable to be rejected.

### **7.0 VALIDITY OF OFFER**

Tender submitted by bidders shall remain valid for acceptance for a period of **90** days from the date of opening of the tenders.

### **8.0 AWARD OF WORK**

Work shall be awarded to the lowest bidder as per PPRA Rule, (Single Stage Two Envelope Procedure) subject to the work experience and fulfillment of other terms & conditions and specifications as outlined in this RFP.

## **9.0 ACCEPTANCE/ REJECTION OF TENDER**

SLIC reserves the right to accept or reject any tender as per provisions of PPRA Rules

### **10.0 CORRECTIONS**

No corrections or overwriting will be entertained in schedule of rates by using correcting fluid. All correction in the schedule of rate should be initialed

### **11.0 FIRM RATES**

The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not change any of the rates, quoted in the tender till the completion of work.

## 12.0. SPECIAL TERMS & CONDITIONS

Sr. No	Item	Description
1	Amount of Bid Security	Bid Security amounting to <b>PKR. 300,000/-</b> in the form of Pay order/ Bank Draft in favor of "H&AI, State Life Ins. Corp. of Pakistan" should be submitted in original hard form to Incharge HR&Admin.
2	Release of Bid Security	Shall be released to; i. Unsuccessful bidders after the acceptance of bid ii. To the successful bidder on satisfactory completion of entire work and forfeit if assignment is not taken or done properly
3	Retention Money	5% of every running bill (details are in Mode of Payment at Sr. No 03)
4	Release of Retention Money	Upon satisfactory completion of Defect Liability Period
5	Liquidated Damages in case of non-completion of work within the stipulated period.	Liquidated damages would be charged @ 0.25% per day of total contract worth
6	Limit of Liquidated Damages	Upto a maximum of 10% of Contract Sum/ Worth
7	Method of Payment	Through Running Bills as stated in Mode of Payment at Sr. No 03
8	Date of Commencement	Within Ten (10) Days from the Date of Issuance of Letter of award.
9	Time of Completion of Work from the date of Commencement of Work	One Hundred & Twenty (120) Days from commencement of work
10	Period of Honoring Interim/ Running Bill	Within Thirty (30) Days of Bill Submission subject to concerned Engineer's Certificate/ Site Incharge/ Zonal Head.
11	Validity of Tender/Bid Validity	Ninety (90) Days (from the date of opening of Tender).
12	Defects Liability Period	Six (6) Months from the Date of Commissioning and standard warranty will be applicable for installed office equipment if any

### 12.1 CONDITIONS RELATED TO WORKS:

1. During working at site, some restrictions may be imposed by Engineer Incharge/ Security staff of Corporation or Local Authorities regarding safety and security etc., the contractor shall be bound to follow all such restrictions/ instruction & nothing extra shall be payable on this account.

2. No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work who will make good all such damages at his own cost; and no claim on this account will be entertained
3. This Schedule of Quantities/B.O.Q, however, is not a guarantee and is merely given as a rough guide and if the work costs more or less, tenderer will have no claim on that account.

The tender shall be based on general conditions of Contract and tenderers are required to quote their own rates against each item in schedule of quantities, which is enclosed. All rates shall remain firm for the contract period/extended contract period.

4. If the contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, SLIC shall forfeit the Bid Security deposited by him along with the tender
5. Contractor must take into account that during technical evaluation, physical inspection of quoted products, material may be carried out by technical evaluation committee
6. All the works to be carried out in accordance strictly with Specifications mentioned in the schedule of quantity of tender document and as per the directions of Engineer Incharge.
7. **COST OF TESTS;** The contractor is bound to carry out the tests (if any) as per the PWD guidelines for ascertaining the quality of the works executed/ materials used as and when directed by the Engineer Incharge. The cost of preparing samples and carrying out tests for quality of material or workmanship will be borne by the contractor except for such exclusions as are specifically mentioned in the specifications laid down in the contract. The cost of all test carried out in Laboratories as directed by the Engineer Incharge will be borne by the contractor
8. **DRAWING AND SPECIFICATIONS;**A copy of tender documents and all relevant drawings and specifications shall be obtained by the contractor and kept at site for reference.

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BIDDER'S SEAL & SIGNATURE

### **13.INSTRUCTION TO BIDDERS:**

- i.** Bidders are requested to visit the site and ensure that their offers are completed in all respects and that all terms & conditions mentioned in this document shall be strictly complied with. Furthermore, bidders are also advised to visit the site and get themselves acquainted with on ground situation
- ii.** The Bidder must ensure/ study the specification schedules and B.O.Q. as are attached with offer to avoid any debate/ discussion/ dispute during/after execution of work
- iii.** The contractor should note that the proposed work will be carried out in the existing functioning building having residents therein and that the daily activities shall not interrupt others' ongoing daily activities on the other floors of the existing building
- iv.** The contractor shall take all necessary measures to protect and minimize environmental hazards including pollution, noise, dust etc during work.
- v.** Tender documents (all papers) must be signed and stamped to signify the acceptance of Tender's conditions
- vi.** Technical services and operating conditions for achieving the performance shall be the responsibility of the Bidder. The successful Bidder/ Supplier will be required to submit the schedule of desired works within (03) Days from the acceptance of Letter of Award
- vii.** SLIC has right to accept/ reject the lowest or any tender received for this job in the interest of Corporation as per PPRA Rules
- viii.** Any conditional Tender will not be accepted and will be liable to rejection
- ix.** Tenders without Bid Security will not be accepted/entertained
- x.** Contractor must clean the site in every respect from unused material debris and tools on completion of work
- xi.** SLIC will not be responsible for any loss to life or theft or tool/ equipment or consumable material and will not accept any claim, liable or compensation

### **13 PRE-BID VISIT**

- i.** Bidders are requested to visit the site i.e Zonal Office (H&AI), Bungalow No.10-B, Model Town, Quetta before submission of Tenders/ Bids and ensure that their offers are completed in all respect and that all terms & conditions mentioned in this document shall be strictly complied with. Bidder must ensure & study the specifications schedules and B.O.Q as are attached with offer to avoid any debate/ discussion/ dispute during/after executing of work
- ii.** No. TA/ DA/Payment will be made to Bidders for pre-Bid Visit.

## **14 PRICE AND ESCALATION**

- i.** Quoted price shall be inclusive of supply, taxes transportation, insurance, octroi, loading, unloading, lifting and fixing of equipment of site, as specified in this RFP
- ii.** No price escalation claim will be entertained in any reason due to change in Taxes, Levy, Wages, Currencies fluctuation or any other change announced by the Central Government/ Provincial Government or any local authority
- iii.** The contractor/ firm will be bound to pay all Federal/ Provincial Government taxes levied on the job i.e. GST, Income Tax and any other Tax in future if imposed by the Government during the current contract and the quoted rates will be inclusive of all taxes
- iv.** Contractor will arrange N.O.C. permission or any other requirement as per site if required from any Government Authority / Corporation.

## **15 MODE OF PAYMENT**

As per Special Terms & Conditions Clause-12 (Sr. No.03)

## **16 DEFECT LIABILITY PERIOD AND CERTIFICATE**

- i.** The contractor shall furnish a completion certificate that the work has been completed and materials supplied strictly conform to the specification as laid down in the contract. The contractor will also submit single line diagram and as built drawing after completion of works
- ii.** The contractor will replace the components if not found according to specification or found defective due to faulty design, material or workmanship
- iii.** Cost of removal, rechecking and cartage charges for defective materials sent back to place of manufacturing will be borne by the contractor

## **17 CONTRACT DOCUMENTS:**

The Contractor shall be provided, free of charge, one certified true copy of the Contract Documents and of all further drawings, which may be issued during the progress of the Works who will keep these Documents on the Site in good order.

## **18 WORKS TO BE CARRIED OUT:**

The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labor, materials, taxes tools, plant, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works.

## **19 INSPECTION OF SITE:**

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the

quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender.

## **20 SUFFICIENCY OF TENDER:**

- i.** The Contractor shall be deemed to have satisfied himself before tendering as to the Correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works
- ii.** Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the Works comprised therein according to drawings and specifications or from any of his obligations under the Contract.

## **21 BID SECURITY**

- i.** Bid Security amounting to **PKR. 300,000/-** in form of Pay Order/Bank draft in favor of "H&AI State Life Ins. Corp. of Pakistan" should be submitted in original hard form to Incharge HR&Admin.
- ii.** All compensation or other sums of money payable by the contractor under the terms of this Contract or any other Contract or any other account whatsoever may be deducted from the security deposit
- iii.** No interest shall be payable to the contractor on the Bid Security submitted

## **22 DEVIATIONS/ VARIATIONS EXTENT AND PRICING**

Rates for Extra/ Additional Items

- i.** If the rate for additional, altered or substituted item of work is specified in the Schedule of Quantities, the Contractor shall carry out the additional, altered or substituted item at the same rate.
- ii.** If the rate for any altered, additional or substituted item of work is not specified in the schedule of Quantities, the rate for that item shall be derived from the rate for the nearest similar item specified therein.

## **23 TIME AND EXTENSION FOR DELAY:**

- i. The time allowed for execution of the works as specified or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the works shall commence from the 10<sup>th</sup> day after the date on which the Corporation issues written orders to commence the work or from the date of handing over of the site, whichever is earlier.
- ii. As soon as possible after the Contract is concluded the Engineer Incharge and the Contractor shall agree upon a Time and Progress Chart. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works.
- iii. If the work be delayed by
  - a) Force majeure or
  - b) Abnormally bad weather or
  - c) Serious loss or damage by fire, or
  - d) Civil commotion, local combination of workmen strikes or lockout, affecting any of the trades employed on the work, or
  - e) Delay on the part of other contractors or tradesmen engaged by Corporation in executing work not forming part of the contract, or
  - f) Any other cause, which, in the absolute discretion of the authority is beyond the Contractor's control;
- iv. Then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer Incharge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer Incharge to proceed with the Works
- v. The Contractor shall arrange, at his own expense, all tools, plant and equipment hereafter referred to as (T & P) labor, P.O.L. & electricity/ water required for execution of the work.

## **24 FORCE MAJEURE**

Any delays in or failure of the performance of either party herein shall not constitute default hereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by occurrences such as Act of God or the public enemy; expropriation or confiscation of facilities by Government authorities, or in compliance with any order or request of any Governmental authorities or due acts of war, rebellion or sabotage or fires, floods, explosions, riots or illegal joint strikes of all the workers of all the contractors.

## **25 MATERIALS**

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer Incharge, furnish proof to the satisfaction of Engineer Incharge in this regard.



## **26 LABOUR**

- i.** The Contractor shall employ its labor in sufficient numbers to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the Engineer Incharge. The Contractor shall not employ in connection with the Works any person who has not completed eighteen years of age
- ii.** All the workers or employees deployed by the contractors shall consider the employees of contractor and SLIC shall not have any liability what so ever in nature in regard to such workers/employees
- iii.** The Contractor shall in respect of labor employed by him or his sub-contractor comply with or cause to be complied with the Employment & Labor Law in regard to all matters provided therein
- iv.** The Contractor shall indemnify and keep indemnified SLIC against:
  - a. Any claim arising out of third-party loss/ damage to life or property caused by/ during execution of the work
  - b. Any claim arising out of loss/ damage to the workmen engaged by the contractor during execution of the work
  - c. Any claim due to non-compliance of applicable PF/ Labor laws, EOBI regulations etc.

## **27 INSPECTIONS AND APPROVAL:**

All work embracing more than process shall be subject to examination and approval at each stage thereof and the Contractor shall give due notice to the Engineer Incharge or his authorized representative when each stage is ready. The Engineer Incharge or his representative shall have powers at any time to inspect and examine any part of the Works and the contractor shall give such facilities as may be required for such inspection and examination.

## **28 LIQUIDATED DAMAGES FOR DELAY**

Time is essence of the contract. In case the contractor fails to complete the whole work within the stipulated period, and clear the site he shall be liable to pay liquidated damages @ **0.25%** of the value of contract per day and or part thereof of the delay subject to a maximum of 10% (ten percent) of the value of the contract. The amount of Compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Corporation.

## **29 INSTRUCTION AND NOTICES:**

- i.** Subject as otherwise provided in this contract, all notices to be given on behalf of the Corporation and all other actions to be taken on its behalf may be given or taken by the Engineer Incharge or any officer for the time being entrusted with the functions, duties and powers of the Engineer Incharge. Furthermore, bidder should also share email address (functional) for routine correspondence
- ii.** All instructions, notices and communications, etc., under the contract shall be given in writing and if sent by registered post to the last known place of abode or business of the Contractor shall be deemed to have been served on the date when in the ordinary course of post these would have been delivered to him

- iii. Foreclosure of Contract in Full or in Part due to Abandonment or Reduction in Scope of Work
- iv. If at any time after acceptance of the tender SLIC shall decide to abandon or reduce the scope of the works for any reason whatsoever and hence not require the whole or any part of the Works to be carried out the Engineer Incharge shall give notice in writing to that effect to the Contractor and Contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works
- v. The Contractor shall be paid at Contract rates full amount for works executed at Site as certified by the Engineer/Site Incharge.

**30 CANCELLATION OF CONTRACT IN FULL OR IN PART:**

If the Contractor;

- i. At any time makes defaults in proceeding with the Works with due negligence and continues to do so even after a notice in writing of 7 days from the Engineer Incharge; or
- ii. Commits default in complying with any of the terms and conditions of Contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer Incharge; or
- iii. Fails to complete the works or items of work on or before the date(s) of completion, and does not complete them within the period specified in a notice given in writing in that behalf by the Engineer Incharge; or
- iv. Violates any of the terms and conditions stipulated in this agreement
- v. Being a company, passes a resolution or the Court makes an order for liquidation of its affairs, or a receiver or manager on behalf of the debenture holders is appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or manager.

**31 LIABILITY FOR DAMAGE, DEFECTS OR IMPERFECTIONS AND RECTIFICATION THEREOF:**

If the Contractor or his workmen or employees shall injure or destroy any part of the building in which they may be working or any building, road, fence, etc. contiguous to the premises on which the work or any part of it is being executed, or if any damage shall happen to the work while in progress the Contractor shall upon receipt of a notice in writing in that behalf make the same good at his own expense. In case of repairs and maintenance works, splashes and dropping from white washing, painting, etc. shall be removed and surfaces cleaned

Simultaneously, with completion of these items of work in individual rooms, cabins or premises, etc. where the work is done, without waiting for completion of all other items of work in the contract. In case the Contractor fails to comply with the requirements of this condition, the Engineer Incharge shall have the right to get the work done by other means at the cost of the Contractor. Before taking such action, however, the Engineer Incharge shall give three (3) days' notices in writing to the Contractor.

### **32 URGENT WORKS:**

If any Urgent work (in respect whereof the decision of the Engineer Incharge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer Incharge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Corporation shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

### **33 VALUATIONS AND PAYMENT:**

- i.** The Engineer Incharge shall accept as otherwise stated ascertain and determine by measurement the value in accordance with the contract work done in accordance therewith.
- ii.** All items having a financial value shall be entered in Measurement Book, etc. prescribed by so that a complete record is obtained of all work performed under the contract.
- iii.** Payments against running bills may be released subject to value of work executed and quality duly verified by relevant Engineer Incharge/Expert
- iv.** Payment will be made on actual measurement basis as carried out at the site. The quantities given in the schedule of quantities are only approximate and contractor will have to carry out the work as per the increased/ decreased quantity of work as per the directions of Engineer Incharge, for which no extra claim over and above the tender rate will be considered.
- v.** The Contractor shall, without extra charge, provide assistance with every appliance, labor and other things necessary for measurements. In regard to measurement, variation; the decision taken by the Engineer Incharge shall be final. **No escalation will be paid even in extended period, if any**
- vi.** All measurements shall be taken jointly by the Engineer Incharge or his authorized representative and by the contractor or his authorized representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer Incharge and the parties. If the Contractor objects to any of the measurements recorded on behalf of the Corporation a note to that effect shall be made in the Measurement Book against the item object to and such note shall be signed and dated by all the parties engaged in taking the measurement. The decision of the Competent Authority on any such dispute or difference or interpretation shall be final and binding on both the parties and shall be beyond the scope of the settlement of disputes of Arbitration in respect of all contract items, substituted items, extra items and deviations.
- vii.** All statutory deductions as applicable like TDS, Sales Tax/ VAT shall be made from the due payment of the contractor. If contractor claims any tax exemption, he must share relevant documents.

### **34 Methods of Measurement:**

Except where any general or detailed description of the work in Quantities expressly shows to the contrary, Schedule of Quantities shall be deemed to have been prepared and measurements shall be taken in accordance with the procedure set forth in the Schedule of Rates/ Specification notwithstanding any provision in the relevant Standard Method of Measurement or any general or local custom.

### **35 Carrying out part work at risk & cost of contractor**

The Engineer Incharge without prejudice to any other right or remedy against the contractor which have either accrued or accrue thereafter to SLIC, by a notice in-writing to take the part work/ part incomplete work of any item(s) out of his hands and shall have powers to:

- a. Take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or
- b. Carry out the part work/ part incomplete work of any item(s) at the risk and cost of the contractor.

Any excess expenditure incurred or to be incurred by SLIC in completing the part work/ part incomplete work of any item(s) or the excess loss of damages suffered or may be suffered by SLIC as aforesaid without prejudice to any other right or remedy available to SLIC in law or as per agreement be recovered from any money due to the contractor on any account, and if such money is insufficient, the contractor shall be called upon in writing and shall be liable to pay the same within 30 days.

If the contractor fails to pay the required sum within the aforesaid period of 30 days, the Engineer Incharge shall have the right to sell any or all of the contractors' unused materials, constructional plant, implements, temporary building at site etc. and adjust the proceeds of sale thereof towards the dues recoverable from the contractor under the contract and if thereafter there remains any balance outstanding, it shall be recovered in accordance with the provision of the contract.

In the event of above course being adopted by the Engineer Incharge, the contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured materials or entered into any engagements or made any advance on any account or with a view to the execution of the work or the performance of the contract.

**SECTION-II**

**GENERAL SPECIFICATIONS**

**AND SCOPE OF WORKS**

# **GENERAL SPECIFICATIONS AND SCOPE OF WORKS**

## **1. INTRODUCTION**

With continual growth of Sehat Sahulat Program, the State Life (H&AI) has started its operation in Balochistan province. The H&AI Quetta Zone intends to develop an adequate office space comprising of Civil Work in order to provide better environment to the office staff and to ensure better service delivery to the beneficiaries of Balochistan Health Card Program (BHCP).

## **2. SCOPE**

The work under this section consists of civil work, glass, electrical, wooden and other allied works and dismantling wooden work, electrical wiring/ appliances installation including switch boards, UPS wirings/ points and all other works as outlined in B.O.Q.

The Bidder shall be deemed to have considered the scope of work, all the conditions, obligations and requirements by visiting the site before quoting rates against each items of Bill of Quantities, inspected the site and satisfy oneself as to the nature of work, ground, the hydrological and climatic conditions, availability of materials, means of access to the site for manpower/ machinery, risks, contingencies and other circumstances which may influence or affect his tender.

The Contractor shall discuss the layout with the Engineer/client and co-ordinate at site with other services for exact location and position of the works being undertaken for execution at site.

## **3. MATERIAL**

As specified in the BOQ and under Manufacturer Technical Data 'Recommended Makes' or as approved by SLIC and advised by Engineer Incharge/ Zonal Head/ Incharge P&GS.. Miscellaneous minor Items that are not specified/ overlooked or demand aroused due to certain site conditions.

## **4. MEASUREMENT**

Measurement shall be made for repairing/ replacement mentioned in BOQ/ drawings including all accessories installed by the Contractor as a complete Job.

## TECHNICAL EVALUATION CRITERIA

Subject: **CIVIL & ALLIED WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA**

Sr. No	Description/ Parameter	Maximum Marks
<b>A.</b>	<b>COMPANY PROFILE:</b>	
	i. Overall experience of 2 years ----- 10Marks ii. Overall experience of 2+ years ----20 Marks	<b>20 Marks</b>
<b>B.</b>	<b>SIMILAR PROJECTS COMPLETED OF WORTH EQUAL TO 2 MILLION OR ABOVE IN LAST FIVE (5) YEARS</b>	
	i. 2 Projects ----- 10 Marks ii. 2+ Projects ----- 20 Marks	<b>20 Marks</b>
<b>C.</b>	<b>SIMILAR PROJECTS IN PROGRESS:</b>	
	i 2 Projects ----- 10 Marks ii 2+ Projects -----20 Marks	<b>20 Marks</b>
<b>D.</b>	<b>TECHNICAL STAFF:</b>	
	<b>I. Engineer ----- 12 Marks</b> <b>II. Other Labor(Carpenter, Technician etc) -----8 Marks</b>	<b>20 Marks</b>
<b>E.</b>	<b>FINANCIAL POSITION:</b>	
	Closing Balance in latest Financial Year 2022-23 1. 3.0million----- 10 Marks 2. 3+ Million----- 20 Marks	<b>20 Marks</b>

**Note:**

1. Minimum Qualifying Marks: **60**
2. **50%** marks in each category is mandatory
3. Category corresponds to Point A to E

# ANNEX-A

## Covering Letter for Hiring of Services of Service Provider

(On Respondent's letterhead)

Date: \_\_\_\_\_

RETURN VIA e-PAD TO:

**Incharge HR&Admin (H&AI),**  
H&AI Regional Office, Islamabad,  
State Life Insurance Corporation,  
3<sup>rd</sup> Floor, State Life Tower,  
F-7/4, Islamabad  
Ph. No. 051-9205794

SUBJECT: **CIVIL & ALLIED WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA.**

Please complete the following:

1. a. SUBMITTED BY .....
- b. REGISTERED ADDRESS .....
2. COMPANY INFORMATION
  - a. FULL/FIRM NAME OF THE COMPANY.....
  - b. REGISTERED OFFICE ADDRESS.....
  - c. DESCRIPTION OF COMPANY FIRM.....
  - d. TELEPHONE NUMBER.....
  - e. E-MAIL..... FAX.....
  - f. CONTRACT'S NAME/TITLE.....
  - g. NAME OF PRESENT EXECUTIVE DIRECTOR AND THEIR POSITION.....
  - IN THE COMPANY WITH BIO DATA.....

PROVIDE COPY OF MEMORANDUM AND ARTICLE OF ASSOCIATION OR PARTNERSHIP DEED, WHICH EVER IS APPLICABLE.

3. ORGANIZATION AND FINANCIAL DATA:
  - a. TYPE OF BUSINESS ORGANIZATION (CORPORATION/JOINT VENTURE/PARTNERSETC.) .....
  - .....
  - b. IF JOINT VENTURE, NAME OF THE JOINT VENTURE PARTNERS WITH NAME OF THE LEAKING PARTNER .....
  - .....



- ❖ IF PARTNERSHIP, NAMES OF THE PARTNERS WITH POSITION HELD BY EACH PARTNER
- ❖ Officially attested latest balance sheet
- ❖ Duly verified Annual Financial Statement of last two (2) years/ Letter from concerned bank certifying that the firm has sound financial position and credit limit or any proof thereof
- ❖ If joint venture, financial statement of each firm must be submitted. No statements will be considered unless these are attested by a Competent Authority of the particular country and unless certified as being audited by an independent Public Accounting Firm.

4. PERFORMANCE RECORD

- a. Please provide a brief resume of **works completed** by your firm in the last five years including all jobs involving similar nature of works (see attached Form-1)
- b. List of Projects currently in progress of similar nature of works (see attached Form-2)

5. ORGANIZATION

- a. What is the size of your permanent, full time work form?
- b. Provide organization chart of your firm indicate lines of communication and reporting responsibility.
- c. Detail of key technical staff with their qualification and experience including of those who would be deputed for the proposed project.
- d. Name of Bankers to the organization with Account Number and address. Bankers report on the credit worthlessness of the organization must accompany under a sealed cover

6. LITIGATION ETC.

Provide detail of all cases: Present and past under dispute or litigator arbitration.

7. LIST OF REFERENCES:

8. Form Clients (attach certificate)
- 1. ....
  - 2. ....
  - 3. ....

9. CERTIFICATION – SIGNATURE

I hereby certify to the best of my knowledge that the information hereby submitted in this brochure is correct.

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

Seal : \_\_\_\_\_

**FORM – 1**  
**List Previous Experience of Similar Nature of Works**

Sr. No	Name of project & location	Full name & address of client	Type of contract / Period of contract	Contract value (indicate currency in PKR Only)	Delay penalties claims, arbitration	Type of work	Carried out along or in partnership (or in partnership, state share & name of partner)	Start date	Date of completion

**Note:** Relevant proofs are required as well. Work completed means all work that has been completed before opening date of the current tender

**FORM – 2**

**List of all Projects/ Works of Similar Nature, which your firm has under way/In Progress at this time**

<b>Sr. No</b>	<b>Name of project &amp; location</b>	<b>Full name &amp; address of client</b>	<b>Type of contract/ Period of contract</b>	<b>Contract value (indicate currency in PKR Only)</b>	<b>Delay penalties claims, arbitration</b>	<b>Type of work</b>	<b>Carried out along or in partnership (or in partnership , state share &amp; name of partner)</b>	<b>Start date</b>	<b>Expected date of completion</b>

***Note:*** Work Award to be attached

(With Bid Documents).

**Dated:** \_\_\_\_\_

**Dept. Head (HR&Admin)**

**Incharge CPD**

H&AI Regional Office, Islamabad,

State Life Insurance Corporation,

3<sup>rd</sup> Floor, State Life Tower,

F-7/4, Islamabad

Ph. No. 051-9205794

Subject: **CIVIL & ALLIED WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA.**

Dear Sir,

Having gone through the Tender document/ Pre/ Post Qualification Criteria for subject work, we hereby submit our Tender consisting of Technical & financial bid for your consideration please.

Pay order/ Demand draft having No. \_\_\_\_\_ drawn on \_\_\_\_\_ bank dated: \_\_\_\_\_ consisting of Bid Security amounting to **PKR. 300,000/-** is placed in financial bid envelop.

Thanking you,

Yours sincerely,

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

M/S: \_\_\_\_\_

**NOTE:** TO BE SUBMITTED BY THE CONTRACTOR ON THEIR LETTER-HEAD AND TO BE ATTACHED WITH FINANCIAL BID

**Date: XX/XX/2024**

**Dept. Head (HR&Admin)**

**Incharge CPD**

H&AI Regional Office, Islamabad,  
State Life Insurance Corporation,  
3<sup>rd</sup> Floor, State Life Tower,  
F-7/4, Islamabad  
Ph. No. 051-9205794

Subject: **CIVIL & ALLIED WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA.**

Dear Sir,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications and visiting the site for execution of the above-mentioned works, we the undersigned, being a Company doing business under the name of and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy and defects therein in conformity with the said documents including Addenda thereto for the Total Bid Price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) or such other sum as may be ascertained in accordance with the said documents.
2. We undersigned all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a 'Bid Security' in the amount of \_\_\_\_\_ drawn in your favor.
4. We undertake, if our Bid is accepted, to commence the works and the deliver and complete the works comprised in the contract within the time(s) stated in 'Contract Data'.
5. We agree to abide by this Bid for the period of **90** days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Thank you,

Yours Sincerely,

For and Behalf of Contractor/Firm  
(With official seal)

Encl: -Pay Order/CDR.

# ANNEX-C

## DRAFT CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 between \_\_\_\_\_(hereinafter called the "Client" which expression shall include the successors, legal representatives and permitted assignees) of the one part and \_\_\_\_\_ (hereinafter called the "Contractor" which expression shall include the successors, legal representatives and permitted assignees) of the other part.

WHEREAS, the Employer is desirous that certain Renovation Works for \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Renovation Works (\_\_\_\_\_) and the remedying of any defects therein.

NOW THEREFORE, the Parties to this Agreement agree as follows: -

- a. The contractor hereby covenants with the Client to provide the Services and to remedy defects/ damage therein, at the time
  - b. And in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Client to the Contractor.
  - c. The client hereby covenants with the contractor to pay the Contractor of the Contract Price of such other sum as may become payable, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of provision of the Services and remedying of defects/ damage therein.
  - d. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
  - e. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
    - (i) The Letter of Acceptance;
    - (ii) The completed Forms of Technical Bid along with Schedules to Bid;
    - (iii) The completed Forms of Financial Bid along with Schedules to Bid;
    - (iii) Conditions of Contract & Contract Data;
    - (iv) The priced Schedule of Prices/ Bill of Quantities (BOQ);
    - (v) The Recommended Specifications; and
    - (vi) The Drawings
3. In consideration of the payments to be made by the Client to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Renovation Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
  4. The Contract duration will commence from the date of signing of Contract Agreement by both the parties. Contract duration is given hereunder: -

a.	Time completion of Works	4- Months i.e., 120 Days
a.	Support & Maintenance Period	6 – Months i.e., 180 Days
b.	Installed Items Warranty if any	12-Months i.e., 365 Days

Support and Maintenance for applications bug fixing and change request shall be carried throughout the contract period by the Contractor. The support and Maintenance Period may be extended up to a further period of 1 –Year subject to mutual consent of the either side.

5. The Client hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

6. Payment Mode:

All payments shall be made in Pak Rupees. The schedule for the payment is as follows:

<b>Sr. No</b>	<b>Description/Status of Work</b>	<b>Payment Release</b>
1	25% completion of Work certified by Engineer less Retention Money	1 <sup>st</sup> Running Bill
2	50% Completion of Work certified by Engineer less Retention Money	2 <sup>nd</sup> Running Bill
3	75% Completion of Work certified by Engineer less Retention Money	3 <sup>rd</sup> Running Bill
4	100% Completion of Work certified by Engineer less Retention Money	4 <sup>th</sup> (Final) Running Bill

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed in accordance with the Laws of the country as of the day, month and year scribed at the heading of the contract

Signature of the Contactor

Signature of the Client

\_\_\_\_\_

\_\_\_\_\_

(Seal)

(Seal)

**Signed, Sealed and Delivered in the presence of:**

Witness:

Witness:

\_\_\_\_\_

\_\_\_\_\_

(Name, Title and Address)

(Name, Title and Address)

# ANNEX-D

## INTEGRITY PACT / DISCLOSURE CLAUSE

**FOR CIVIL WORK AT H&AI ZONAL OFFICE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA.**

(To be submitted on Company's Letter head)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No: \_\_\_\_\_

Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

**[NAME OF SUPPLIER]** hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from State Life or any administrative subdivision or agency thereof or any other entity owned or controlled by State Life through any corrupt business practice.

Without limiting the generality of the foregoing, **[NAME OF SUPPLIER]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or judicial person, including its affiliate, agent, associate, broker, Organizations, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form State Life, except that which has been expressly declared pursuant hereto.

**[NAME OF SUPPLIER]** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with State Life has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**[NAME OF SUPPLIER]** accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to State Life under any law, contract or other instrument, be voidable at the option of State Life.



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Notwithstanding any rights and remedies exercised by State Life in this regard, **NAME OF SUPPLIER** agrees to indemnify State Life for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to State Life in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Organization] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from State Life.

-----  
**[Buyer]**

-----  
**[Seller/Supplier]**

**CIVIL & ALLIED WORK AT H&AI QUETTA ZONE, BUNGALOW NO. 10-B, MODEL TOWN, QUETTA****FINANCIAL BID****BILL OF QUANTITIES (Schedule of Prices)**

<b>Sr. No</b>	<b>DESCRIPTION</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Rate</b>	<b>Total</b>
1	Providing, supplying & applying of plastic emulsion paint (repainting ) on walls , columns & ceiling area off white , ash white of ICI, Barger, Nippon or equivalent approved including , sand paper, scraper , brush, filling , ladder , polythene sheet , cleaning of floor & windows , labor charges, all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	5650		
2	Providing, supplying & fixing of porcelain tiles in floor mat finish of imported china, or Master local approved best quality of size 24"x24"or 15"x15"or approved sample of white, milky white, by the competent authority, including leveling of floor, bond material, white filling, alignment, labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	1600		
3	Providing, supplying & fixing of porcelain tiles /Chips floor approved by the competent authority, including all material , leveling of floor, labor charges all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	760		
4	Providing, supplying & Fixing of Sliding aluminum windows with glass, latches, rubber gasket ,silicon , alignment, complete finishing with all respect and to the entire satisfaction of the site In charge.	sq.f	550		
5	Providing, supplying & fixing of Iron Grill for windows in heavy gauge approved by the competent authority including all material, labor charges all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	530		

6	Providing, supplying & fixing of windows blind best quality horizontally (role up / folding ) of white, ash white or approved color sample, including railing, patti, rod, labour charges, all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	300		
7	Repair and maintenance of Wash room with TR Gardar Roof, including all material, labor charges all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	80		
8	Providing, supplying & fixing of roof Ceiling of Conference Hall, including labor charges, all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	368		
9	Providing, supplying & fixing of Mirror polishing on marble work to give high gloss finish complete including all material , labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	740		
10	Dismantling, demolishing, & removal of existing Wooden Windows. Labor charges, all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.		Lump sum		
11	Providing, supplying & fixing of Shower Set, Muslim shower with double bib cock of Master, ICL, Super Asia or approved best quality, including testing, commissioning, complete with all respect & to the entire satisfaction of site incharge.	No	4		
12	Providing, supplying & fixing of water closet W.C standard size / medium size of ICL, Master, durri, porta or approved best quality, including p-trip, s-trip, flash tank C.S.M, leveling, proper slope, leakage testing, commissioning & complete in all respect & to the entire satisfaction of site incharge.	No	3		

13	Providing, supplying & fixing of Main gate(10x8 Size with 18 Gauge Iron Sheet) , Pillars and Ramp approved by the competent authority, including all material , leveling of floor, labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	No.	1		
14	Providing, supplying & fixing of porcelain tiles on wall and 02 pillars (09 feet height 18 inch width per pillar) ,of imported china , or Master local approved best quality approved sample of white , milky white , by the competent authority, including leveling of floor, bond material , white filling , alignment, labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	Lump sum		
15	Providing, supplying & fixing of Fiber roof with Iron pipes (18 Gauge) by the competent authority, including all material , labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	sq.f	625		
16	Repair and Maintenance of roof flooring , by the competent authority, including all material labor charges ,income tax , contractor profit, complete with all respect and to the entire satisfaction of site Incharge.	sq.f	1500		
17	Providing, supplying & fixing of wooden work of Lassani sheet of 1/2"thick on both sides , framing or M.D.F sheet , complete finishing in all respect to the entire satisfaction of site in charge.	sq.f	500		
18	Providing, supplying & Installation of Water Tank 600 G , including , labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	qty	1		
19	Providing, supplying & Installation Wiring, 7/29 (04 bundles), 7/36 (02 bundles), 03/29 (06 bundles) wire roll single core of Pakistan cable, Fast Cable ,GM cable or equivalent complete in all respects including all Material , labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	qty	12		

20	Providing, supplying & Installation of Switch Boards of Time Star, ECS, Techno or equivalent complete in all respects, including all Material , labor charges , all taxes as per applicable rules and complete in all respect and to the entire satisfaction of site incharge.	qty	21		
21	<b>False Ceiling Lights (2*2):</b> Supply and fixing of 2'x2' 40W min LED ceiling panel lights preferably Philips/ Osaka or equivalent, completes in all respects.	qty	6		
22	Supply and fixing of Led tube light 40W preferably Philips/ Osaka or equivalent, completes in all respects.	qty	8		
<b>Total Amount</b>			<b>Rs.</b>		
<b>Tax (if applicable)</b>			<b>Rs.</b>		
<b>Grand Total Amount</b>			<b>Rs.</b>		

Signature of the Contractor with official seal