



TENDER NOTICE NO.P&GS/005/2017
DATED 19.10.2017

State Life Vehari Zone invites sealed Tenders (Technical & Financial Bids) Single Stage-Two Envelop Procedure from reputable pre-qualified/non- pre-qualified GST/NTN registered firms/Suppliers in supplying of Computers, Monitors, Router, Switches, Software's and Printers having own Office Phone/Fax number (if found contrary the tender will be rejected) for unit wise rates of following items on the below mentioned terms and conditions: -

Sr #	Items	Specification	QTY
1	Personal Computer	Core - i3 (Branded) with L.E.D & all Accessories)	25
2	Personal Computer	Core – i5 (Branded) with L.E.D & all Accessories)	03
3	Dot Matrix Printer	EPSON LQ-350+ or Equivalent	07
4	Laser Printer	HP M102A or Equivalent	11
5	Dot Matrix Printer	Dot Matrix Printer (EPSON LQ-2190) or Equivalent	02
6	Laser Printer	HP Pro P402DN or Equivalent	04
7	Network Switch	Cisco 300 Series or Equivalent	02
8	Router	Cisco Linksys Cisco1841-K9 or Equivalent	01
9	MS Windows	Windows 10 Home 32 Bit or Latest Edition	28
10	MS Office	Microsoft Office 2010 (Starter Edition) or Latest Edition	28

TERMS AND CONDITIONS

1. Interested Bidders/Suppliers may obtain the Tender Documents and Pre-Qualification Documents from the Office of the undersigned upon payment of non-refundable Tender fees of Rs.1000/- acceptable in the form of Cash/Pay order/Bank draft in favour of M/s State Life Insurance Corporation of Pakistan, Vehari Zone on any working day except Saturdays & Sundays from 9:00 am to 5:30 pm on written request of Company/Firm letter head.
2. Two-envelope Tender Return System shall be adopted. One Envelope containing the Price Documents shall be clearly marked “**FINANCIAL BID DOCUMENTS**” with original Pay Order/Banks Draft/CDR of the Earnest Money/ Bid Security in favour of M/S. State Life Insurance Corporation of Pakistan, Vehari. Other Envelope containing information regarding Pre-Qualification of Tender shall be clearly marked “**TECHNICAL QUALIFICATION INFORMATION**”.

3. Partial and incomplete Tenders shall not be considered. "**TECHNICAL QUALIFICATION INFORMATION** and "**FINANCIAL BID DOCUMENTS**" [both envelopes] must be submitted at the under-mentioned address by 13-11-2017 at 02:30 pm . The envelope containing "**TECHNICAL QUALIFICATION INFORMATION**" shall be opened on the same date at 03:00 pm in the presence of those Bidders or their representatives who wish to be present.
Tenders received after the prescribed date and time shall be rejected.
4. The Financial Bid Document shall be returned unopened to those bidders who could not Pre-Qualify "**Technical Bid**". The decision of State Life Insurance Corporation in this connection shall be final and binding on the Bidders.
State Life Insurance Corporation shall not entertain any claim on the basis of cost incurred by the Bidders for preparation of the Tender.
5. The envelope of the "**Financial Bid Documents**" of Pre-Qualified Bidders shall be opened in the presence of their representative on a specified time which shall be intimated accordingly.
6. Security amount must be deposited equal to 5% of the approximate value of the tender in form of "Cash Payment" or "Call Deposit receipts" in favor of State Life Insurance Corporation of Pakistan Vehari Zone which will be refunded to the unsuccessful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender. No tender will be acceptable without earnest money.
7. The rates should be valid for 31.12.2017. Tender closing date 13-11-2017 02:30 P.M. Tender opening date 13/11/2017 at 03:00 P.M.
8. On finding substandard quality as and when noticed during process, the deposit security may be forfeited in favor of the Corporation.
9. The Firm/Suppliers in question will be bound to supply the required items as whole consignment within 20 days from the issuance date of supply order.
10. The bidders will attach their respective copies of NTN and Sales Tax Certificates.
Order will be placed to bidders on lowest item rates.
11. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during office hours i.e. 09:00 am to 05:30 pm (sharp) except Saturday and Sunday till the closing date / time as mentioned above.
12. All Taxes will be deducted as per Government Rule.

13. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
14. The firm has to submit an affidavit being not black listed, from any department.
15. Total payment will be made after the completion of job.
16. Successful bidders will bear the freight charges occurred in providing all items at State Life Insurance Corporation Vehari Zone (2nd Floor, ZTBL Building, V-Chowk Vehari)
17. Successful bidder will provide the certificate that the computers, printers and all other IT Equipment along with accessories are brand new items, not reconditioned or refurbished. In case if found contrary to this condition, State Life reserves the right to lodge suit against the suppliers.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 067-9201135

(Abdul Rauf Ahmed)
Deputy Manager
Personnel & General Services Department
Vehari Zone