



TENDER NOTICE

Tender Enquiry #03/MAIL/LZW/2022

Hiring Services of Courier Agency for Domestic /National & International Mails

State Life Insurance Corporation of Pakistan– Western Zone, Lahore invites sealed bids in accordance with PPRA Rules under Single Stage Two Envelope procedure, from Courier Companies/ Agencies etc., registered with Income Tax and Sales Tax Departments for “**Delivery of Domestic/ National & International Mails**”.

1. BULK MAIL

Sr	Description	Price	GST	Total Price
1	Nationwide Charges			
2	Other than Network Charges			
3	Stuffing Charges			

2. ROUTINE MAIL

Sr	Description	Price	GST	Total Price
1	Within city charges to upto 0.5 kg			
2	Within city charges above 0.5 kg to 1 kg			
3	Within city additional charges per Kg			
4	Nationwide charges up to 0.5 Kg			
5	Nationwide charges above 0.5 to 1 Kg			
6	Nationwide additional charges per Kg			
7	Other than Network charges up to 0.5 Kg			
8	Other than Network charges above 0.5 to 1 Kg			
9	Other than Network additional charges per Kg			

3. INTERNATIONAL MAIL

Sr	Description	Price	GST	Total Price
1	Worldwide Courier upto 0.5kg			

1. Tender will be opened in the office of the undersigned in the presence of bidders or their authorized representative along with authority letter, who wish to be present at the occasion.
2. Security Deposit equivalent to Rupees fifty thousand (**Rs.50,000/-**) in the form of Pay Order/ Demand Draft in favor of State Life Insurance Corporation of Pakistan shall be submitted with the bid. Incomplete and bids without the Security Deposit will be rejected.
3. State Life Insurance Corporation of Pakistan reserves the right to accept or reject any or all proposal as per PPRA rules
4. Other details, terms & conditions are available in tender documents, which can be purchased from the office of the undersigned upon deposit of payment **Rs. 1000/-** (non-refundable) from the office of the undersigned on or before **March 21, 2022** during Office hours i.e. **(Monday to Friday 09:00 a.m to 05:00 p.m).**
5. Bids can be submitted on or before **March 22, 2022 10.30 a.m.** The bids shall be opened the same day **March 22, 2022 at 11.00 a.m.**

SECRETARY

**Zonal Procurement Committee,
Personnel & General Services Department
State Life Insurance Corporation of Pakistan
2nd Floor, Old Building # 2, Lahore Zone (Western)
Phone # 042-99213959 (0321-4922260)**