

TENDER NOTICE NO. HD/P&GS/02/2013
DATED 23-08-2013

The Federal Government owned Autonomous Corporation invites sealed Tenders from active National Tax Registered Firms / Suppliers preferably based at Karachi and Hyderabad for supply of **FURNITURE & FIXTURE** at Hyderabad Zone as per enclosed Tender Document with following terms & Conditions: -

TERMS & CONDITIONS

1. No bids will be entertained without Earnest Money equivalent to 02% in favour of State Life Insurance Corporation of Pakistan in the form of Pay Order / Demand Draft, which will be returned immediately to unsuccessful bidders after issuance of Purchase Order and after satisfactory completion of job to successful bidder(s). In case of non-compliance or failure of execution of order within the specified time or the sub-standard product supplied, the earnest money shall be forfeited in favour of the Corporation.
2. The sealed quotations should reach to the Secretary, Zonal Procurement Committee, State Life, 5th Floor, State Life Building, Thandi Sarak, Hyderabad upto **11th SEP 2013 at 11:30 a.m.** The envelope should bear the phrase of "**TENDER FOR FURNITURE & FIXTURE**" at its upper right hand corner.
3. Tender will be opened in the office of Manager (General Services) State Life, 5th Floor, State Life Building, Thandi Sarak, Hyderabad, on **11th SEPTEMBER 2013 at 12:00 noon** in the presence of those bidders or their authorized agents who wish to be present at the occasion.
4. The estimated quantity of items mentioned in the Tender Document may vary at the time of issuing job orders.
5. The firm/supplier will be bound to supply the required items at State Life Building Thandi Sarak, Hyderabad, or at prescribed site within the territorial jurisdiction at Hyderabad on the very short notice. No cartage expenses shall be payable.
6. The supplier shall be required to quote their rates inclusive of all taxes.
7. Competent Authority reserves the right to reject all bids or proposals in terms of Rule 33(1) of PPRA-2004 at any time prior to acceptance of a bid or proposal. However, State Life on request shall communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

(SECRETARY)
Zonal Procurement Committee
P&GS Department
State Life Insurance Corporation
of Pakistan
5th Floor, State Life Building,
Thandi Sarak, Hyderabad
Tel. # 022-9200128

TENDER DOCUMENT
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S. #	SPECIFICATION	ESTIMATED QUANTITY	RATE PER ITEM	AMOUNT
01	<u>OFFICE TABLE (4' X 30")</u> Size 4' X 30" X 30" Top made in ¾" Chipboard with Formica Top and Bottom with commercial ply having sheesham section between 1 ½ x 1 ½ around the top, legs made in sheesham wood, having 3mm commercial ply, lock of China or Japan with imported handles and topped with imported glass 4mm	39		
02	<u>REVOLVING CHAIR</u> High Back armed cushioned seat and back covered with best quality Rexene with five legs Aluminum based, seat 4" molty foam and back 3" molty foam	28		
03	<u>SIDE RACK</u> Size 4' X 15" X 30" Top made in ¾ 600 Density Chipboard pressed with Formica on top, bottom commercial Ply, front having two sliding roller doors, inner side having two shelves, centre support, Imported lock and sliding handle, legs made in sheesham and between section	39		
04	<u>CUSHIONED CHAIRS WITH ARMS FOR VISITORS</u> Best quality, Solid Sheesham wood, wooden arm chair, seat & back, molty foam 4" cushion, Best Quality Rexene completed with Lacquer Polish	78		

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S. #	SPECIFICATION	ESTIMATED QUANTITY	RATE PER ITEM	AMOUNT
05	<u>STEEL FILING CABINET</u> Four drawers 22 iron gauge and Roller for smoothness of heavy drawers with separate locks, Super quality, Size 53", approximately weight 50 kg	23		
06	<u>IRON FILE RACKS</u> Size 8' (Height) X 4' (Width) X 1½ (Depth), Both sides and back covered with steel sheet measuring 22 gauge	8		
07	<u>BRACKET FAN</u> <ul style="list-style-type: none">• Size: 18"• RPM - 960• Capacitor Type• Air Displacement cu.ft. / min.: 6000• 1750mm flexible 3 core wire• Totally concealed, complete with guard & blades• Suitable for wall mounting	18		
8	<u>PEDESTAL FAN</u> <ul style="list-style-type: none">• Size: 26"• Hope our price would be found competitive. We are now looking forward to your valued order. A waiting here from you of the above.	3		

Seal & Signature of Firm / Supplier

TO BE SUBMITTED BY THE FIRM / SUPPLIER ON THEIR LETTER HEAD

The Secretary (ZPC)
State Life Insurance Corp. of Pakistan,
State Life Building,
Thandi Sarak,
HYDERABAD

Dear Sir,

**SUB: TENDER NOTICE NO. HD/P&GS/02/2013 – SUPPLY OF FURNITURE
& FIXTURE AT HYDERABAD ZONE**

Having gone through the tender document, terms & conditions, we hereby offer to execute the above job for a total amount of Rs. _____ (Rupees _____) as per Tender Document attached.

A Pay Order No. _____ dated _____ from _____ Bank for Rs. _____ is enclosed as Earnest Money.

Thanking you.

Yours faithfully,

For and on behalf of Firm / Supplier

Seal of Firm / Supplier