



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Siddique Plaza, Paris Road, Sialkot Zone

Phone # 052-9250101-108

Fax # 052-9250109

TENDER NOTICE # SKT/AREA OFFICE-FURNITURE /07/2023

Sealed financial bids are invited on Single Stage Single Envelope procedure from reputable suppliers registered with Sales Tax department, having own offices and phone /fax numbers (if found contrary the quotation will be rejected) for the supply of items, detail of which is given in Tender Documents which can be obtained from office of undersigned during Office hours by depositing the tender fee on Cash Counter of State Life Insurance Corporation of Pakistan, Zonal Office, Sialkot.

Sr. #	Description	Delivery Schedule	Closing Date & Time for Submission of Bids	Date / Time for Opening of Bids
1	Revolving Chair, Quantity - 20	Within 30-Days after receiving the Supply Order	October 12, 2023 at 11:00 Hrs	October 12, 2023 at 11:45 Hrs
2	Table with Side Rack 5*3, Quantity - 20			
3	Visitor Chair 100- Chairs Quantity			
4	Sofa Single Seat 100-Seats Quantity			
5	Seel Cabinet 20 Quantity			

Conditions

- 1 Bids may accompany a Pay Order / Bank Draft of the 02% of the bid value in favor of State Life Insurance Corporation of Pakistan as earnest money which will be returned immediately after issuance of Supply Order to un-successful bidders and after satisfactory completion of job to successful bidder.
- 2 No Bid will be accepted without earnest money

3 Bids will be opened in the office of Incharge Personnel & General Services Department, Siddique
Plaza, Paris Road, Sialkot Zone on the date and time as specified above in presence of those
bidders or their authorized agents who wish to be present at the occasion and the authorised
agent / representative hold authority letter with full authority to satisfy the management of State
Life regarding specifications, price etc on the occasion, otherwise quotation of those having no
authoritv letter will be rejected.

4 The quotation validity date is up to 31-12-2023

5 The envelope should be marked as Quotation for subject referred tender notice number

6 Income Tax as per government rule will be deducted at the source from the payment.

7 General Sales Tax as per the rule of the Government will be deducted at source from the
payment

8 Quotation should be inclusive of all applicable taxes by government (With holding &
General Sales Tax etc)

9 Supplier shall provide 1-year manufacturing warranty of supply material and shall perform
any repair of supply material without any cost during warranty period from the date of
supply. Supply should be according to tender specifications. Any defective delivery will be
taken back by supplier at his own risk & cost.

10 Successful bidder will have to provide sample, which will be examined by Zonal
Procurement Committee technically, Final technical approval of items & supply order shall
be awarded after inspection of samples by committee

11 The supplier will be responsible to supply the items at Zonal Office of SLIC and its other
specified locations in Sialkot City

12 Bidding / Tender documents are available in the office of the undersigned which can be
obtained during office hours (09:00am to 04:00pm) except Saturday & Sunday by
depositing the Tender Fee Rs. 1000/- on Cash Counter of Zonal Office. Bidders can examine
the sample of items by visiting the Zonal Office.

13 Competent Authority reserves the right to reject all bids or proposals at any time prior to
acceptance of a bid or proposal. However State Life on request shall communicate to any
supplier or contractor who submitted a bid or proposal, the grounds for its rejections of all
bids or proposals.

(Secretary)

Zonal Procurement Committee,
State Life Insurance Corporation,
Siddique Plaza, Paris Road, Sialkot Zone.
Contact # 052-9250104