



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Principal Office
State Life Building No.9
Dr. Ziauddin Ahmed Road
Karachi –75530
Phone : 99202800-9 Lines
Fax No. 92-91-99204577
UAN No. 111-111-888

TENDER NOTICE SLIC/PO/12/2021

Sealed financial bids are invited in accordance with PPRA Rules under “Single Stage One Envelope procedure” from well reputed NTN/GST registered suppliers dealing in Stationery Items, for supply of stationery at State Life Insurance Corporation of Pakistan, State Life Building No.9, Principal Office.

S#	Description of Jobs	Estimated Quantity	Tender Enquiry NO.	Closing Date & Time for	Date/Time of Opening of Bids
01	Supply of Stationery	As per Tender Document	SLIC/PO/12/2021	03-09-2021 at 11:30 a.m.	03-09-2021 at 12:00 noon

TERMS & CONDITIONS:-

- The bids should be submitted on prescribed “**TENDER DOCUMENT**” (under seal and signature of vendor), which can be obtained from the office of the undersigned without any cost. Any bid submitted otherwise on separate sheet or letter head of the firm shall not be entertained/accepted.
- No bids will be entertained without earnest money/bid Security equivalent to Rs.5% of total bid value in form of pay order in favour of State Life Insurance Corporation of Pakistan.
- The Sealed Tenders should reach to the Secretary Central Procurement Committee, State Life Building No.09; Dr. Zia-ud-din Ahmed Road, Karachi up to 03-09-2021 by 11:30 a.m. envelope must bear the wordings “**QUOTATIONS FOR SUPPLY OF STATIONERY ITEMS**”.
- Tenders will be opened in the office of Departmental Head (General Services), State Life Insurance Corporation of Pakistan, Principal Office, 2nd Floor, State Life Building No.09, Dr. Zia-ud-din Ahmed Road, Karachi 03-09-2021 at 12:00 noon in the presence of Bidders or their representatives who are available.
- The Competent Authority reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal, in terms of as per PPRA rules.
- The Bidders must attach copies of their NTN, GST and Professional Tax certificates along with copies of All the Relevant Certificates issued by concerned authorities.
- Income Tax or any other tax/levies as per laid down Government Policy shall be enforced on all payments.
- The bidder/vendor shall be bound to supply all the items at State Life Building NO.09, Zia-ud-din Ahmed Road, Karachi within fifteen (15) working days of award of contract/agreement, for which no labor expenses shall be payable,
- Earnest money will be returned to unsuccessful bidders after acceptance/approval of lowest quoted rates (as per approved sample) and to successful bidder after delivery of all items.

Imran Hussain Khan
Deputy General Manager
General Services Department
State Life Insurance Corporation of Pakistan,
Principal Office, General Services Department,
2nd Floor, State Life Building No.09
Dr. Ziauddin Ahmed Road. Karachi
Phone: 021-99204521