



TENDER NOTICE No. GS/ SWT/PGS/01/2018

Sealed bids are invited from reputed GST/NTN registered firms/suppliers having their own office Phone/Fax number for the following items on below mentioned terms and conditions for the year 2018. The bid/s so submitted will be rejected, if any information is found contrary to the facts/stated requirements.

S.#	Item to purchase	Specification	Quantity
1	Desktop Computer	Core i5, 7 th Generation (Branded) Processor Intel 7 th Generation HP/DELL OR Equivalent. Hard Disk 1TB SATA, RAM 4GB, DDR 4, with ATX Casing. Super Drive / Key board + Mouse { HP/DELL OR Equivalent }	03
	Software	<ul style="list-style-type: none">• Original Licensed Windows 7 Professional. (32bit)• Original Licensed MS Office (2016)• Original Licensed Antivirus (Latest version)	
	LED Screen	<ul style="list-style-type: none">• LED 18.5" HP/DELL.	03
2	Printer	Dot Matrix EPSON LQ-350	03
3	UPS	2 Kva APC, {online ups} 12v 7Ah.06 dry battery/s (longer bakup).	03



TERMS AND CONDITIONS

1. Bids should be sent along with pay order / Demand Draft of the 2% of the bid's value in favor of State Life Insurance Corporation of Pakistan, Swat Zone as earnest money which will be returned to the un-successful bidders after completion of procurement process. No bid will be acceptable without 5% earnest money.
2. Properly sealed and clearly marked "BID FOR COMPUTERS/PRINTERS & UPS" must reach to the undersigned by Courier Service/ by Post/by Hand before 11.00A.M till 23.10.2018,
3. The tenders will be opened on 23.10.2018 at 11.30 A.M.
4. The bidders will attach their NTN and Sales Tax Registration Certificates with their bids. Only genuine holders of NTN and Sales Tax Registered vendors will be accepted.
5. No transportation charges will be paid for delivery of equipment/s.
6. All rates must be quoted inclusive of all taxes.
7. The incomplete & conditional tender will not be accepted.
8. Complete Vendor Profile must be submitted along with Annexure "A" & "B".
9. One- Stage, Single Envelope PPRA bidding procedure will be followed and the Contract will be awarded to the Bidder whose Bid has been determined to be the Item wise Lowest Evaluated Bid.



10. The successful Bidder will be bound to supply the required items as a whole consignment **within 15 days** from the issuance date of Supply Order. On finding sub-standard quality as and when noticed during process, the deposited earnest money will be forfeited in favor of the State Life Insurance Corporation of Pakistan.
11. Payment will be released after receiving supply and checking of quality of items. Taxes will be deducted as per Government rules.
12. Mentioning of Warranty & Guarantees is mandatory.
13. Required order/quantity may be (increased)/ (reduced) in accordance with the available budget.
14. The Corporation reserves the rights to cancel/ reject any bid in accordance with PPRA rules.

The undersigned may be contacted for any clarification during working/office hours on **Telephone No.(0946) 712330.**

MUHAMMAD SHAFIQ
Secretary
Zonal Procurement Committee
Swat Zone.

**TO BE SUBMITTED BY THE FRIM / SERVICE PROVIDER
ON THEIR LETTER HEAD**

Annexure "A"

Secretary

State Life Insurance Corp.of Pakistan,
Royal Campus, Saidu Sharif,
SWAT.

SUB:- PURCHASE OF COMPUTER S, PRINTERS AND UPS
VIA TENDER NOTICE NO. GS/ SWT/PGS/01/2018

Dear Sir,

Having gone through the Tender Document, terms & conditions, we hereby offer to provide the above services for a total amount of Rs._____ (Rupees _____) as per Tender Document attached.

PO/DD/DR/CDR No. _____ dated _____ from _____ Bank for Rs. _____ is enclosed as Earnest Money/Security Deposit.

Thanking you,

Yours faithfully,

For and on behalf of Firm / Service Provider
Seal of Firm / Supplier with Signature

VENDOR/ SELLER PROFILE

Annexure "B"

Name of Vendor/ Bidder _____

Registered Address _____

Telephone No. _____

Cell No. _____

Fax No. _____

E-Mail _____

Name of Official _____

(Who will represent vendor/
seller on the day of tender
opening)

NTN No. _____

Sales Tax No. _____

Vendor/ Sellers Signature _____

CNIC No. _____