



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

HEALTH & ACCIDENT INSURANCE  
PESHAWAR ZONE

Sate Life Building 2nd Floor  
34-The Mall Peshawar Cantt.

Ph. 091-9213948, 9213958  
9213945, 9213960  
Fax. 091-9213955

**Tender Notice**  
**NO. SLIC/H&AI/P&GS/001/2018**  
**Printing of Plastic Health Cards, Envelops, Leaflets &**  
**Hospital Lists for Health & Accident Insurance Peshawar**  
**Zone.**

Sealed Technical and Financial bids are invited in accordance with PPRA rules, under 'Single Stage - Two Envelope Procedure' from vendors registered with GST/Income Tax Department, having own office and phone/fax numbers, for the printing of "Plastic Health Cards, Envelops, Leaflets and Hospital Lists" for Health & Accident Insurance Peshawar Zone for the year 2018.

Detailed specifications and Terms and Conditions are mentioned in the following Tender Document:

**TENDER DOCUMENT**

**SPECIFICATIONS / DELIVERY SCHEDULE**

S #	Description of Items	Quantity Range	Delivery Schedule	Closing date and time for submission of Bids	Date & time for opening of Technical Bids.
1	<b><u>Plastic Cards</u></b> Size: 86 x 54 mm PVC Plastic +/- 0.776 Micron. Digital printing 4 colors on both sides with variable data. Data for printing on each card would be provided by State Life.  (Sample of the card must be obtained from SLICs Peshawar Office)	<b>1,000,000</b> (One Million)  Design CD will be provided by State Life.	Delivery within 30 working days after approval of final draft.	3:00 PM  13/02/2018	3:30 PM  13/02/2018



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

HEALTH & ACCIDENT INSURANCE  
PESHAWAR ZONE

Sate Life Building 2nd Floor  
34-The Mall Peshawar Cantt.

Ph. 091-9213948, 9213958  
9213945, 9213960  
Fax. 091-9213955

	<b>Packing:</b> In carton of 50 Cards each with labeling of district, UC and Village-wise accompanied with packing list.				
2	<b>Printing of Leaflets</b>  128 grams Art paper, Open size=14 x 8 inch, three vertical folds, closed size=3.5 x 8 inch, 4 color printing.	<b>1,000,000</b> One Million Design CD will be provided by State Life.	Delivery within 30 working days after approval of final draft	3:00 PM  13/02/2018	3:30 PM  13/02/2018
3	<b>Printing of Hospital Lists</b>  80 grams offset imported paper, Size= 7x 3.5 Inch, one color printing	<b>1 Million</b> One Million (Data of 16 different services providers would be provided along with quantity)	<b>After Approval of the final draft, Hospital list should be prepared within 20 working days.</b>	3:00 PM  13/02/2018	3:30 PM  13/02/2018
4	<b>Envelopes</b>  <b>Size: 9"x 4"</b>  Paper: 80 grams Offset imported.  Printing: 4-colors. Flap: Horizontal.	<b>1,000,000</b> (One Million)  Design CD will be provided by State Life.	Delivery of consignment of envelopes within 10 working days after approval of final draft	3:00 PM  13/02/2018	3:30 PM  13/02/2018

**Delivery of Consignment:** Delivery of Plastic Health Cards, Envelops, Leaflets & Hospital lists in designated districts of KP.



**STATE LIFE**  
**INSURANCE CORPORATION OF PAKISTAN**

**HEALTH & ACCIDENT INSURANCE**  
**PESHAWAR ZONE**

**Sate Life Building 2nd Floor**  
**34-The Mall Peshawar Cantt.**

**Ph. 091-9213948, 9213958**  
**9213945, 9213960**  
**Fax. 091-9213955**

### **TERMS AND CONDITIONS**

- 1- Bidders are required to submit their bids in a sealed large envelope, clearly marked "Bids for Printing of Plastic Health Cards, Envelops and Leaflets and hospital lists" for Health & Accident Insurance Division. This envelope should contain two smaller sealed envelopes clearly marked ' Technical Proposal' and 'Financial Proposal' respectively.
2. Initially only Technical Proposals will be opened in the office of Secretary Zonal Procurement Committee, State Life, Health & Accident Insurance, 2nd Floor, State Life Building, 34-The Mall, Peshawar Cantt., on the date and time as specified in the specifications/delivery schedule above, in the presence of bidders or their representatives. Time and date for opening of Financial Proposals will be announced later.
- 3 There will be a two-stage evaluation of bids. Technical evaluation will be held first. Minimum overall 60%, with 50% minimum in each category is required for the bidders to technically qualify. Financial bid of only technically qualified bidders would be opened.
- 4 Bidders are required to submit the following verifiable documents / information for the evaluation of technical proposals:
  - i) Number of offices in Pakistan. (Addresses only two)
  - ii) Cards/ Envelop / Leaflets/ Hospital-list production Capacity.
  - iii) Number of employees. (List of Employees Only Sixty Person)
  - iv) No. of year in printing business. (NTN or any other official document)
  - v) Similar nature of job (Completed Certificate etc.)
  - vi) Audited accounts statements of previous years.
  - vii) Generator Backup (Documentary Proof)
- 5- Financial Proposals shall accompany a Pay Order / Bank Draft of the 5% of the total bid amount in favor of State Life Insurance Corporation of Pakistan as earnest money. The same will be



**STATE LIFE**  
**INSURANCE CORPORATION OF PAKISTAN**

**HEALTH & ACCIDENT INSURANCE**  
**PESHAWAR ZONE**

**Sate Life Building 2nd Floor**  
**34-The Mall Peshawar Cantt.**

**Ph. 091-9213948, 9213958**  
**9213945, 9213960**  
**Fax. 091-9213955**

returned immediately to un-successful bidders after completion of formal procedure and to successful bidder after completion of job.

- 6- Price of each item should be mentioned separately.
- 7- The lowest Evaluated Bid would be accepted
- 8- The price quoted must be inclusive of all duties / taxes, packing, octroi and delivery charges.
- 9- The prices must be stated both in words and figures.
- 10- No bid will be accepted without earnest money.
- 11- All the bids must include G.S.T. and all other taxes.
- 12- The bids submitted shall hold good for a minimum period of 120 days from the date of opening of financial bids.
- 13- Sample of Plastic Health Cards and paper for Envelops, Leaflets and Hospital Lists should compulsorily be accompanied with the bid.
- 14- If the successful bidder fails to supply the material as per purchase order, the earnest money will be forfeited.
- 15- Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in accordance with PPRA rules.

Secretary  
Zonal procurement Committee  
State Life Insurance Corporation of Pakistan,  
Health & Accident Insurance, Peshawar,  
State Life Building, 2nd Floor,  
34-The Mall, Peshawar cantt.  
Phone 091-9213949  
[amanmohmand@yahoo.com](mailto:amanmohmand@yahoo.com)



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

HEALTH & ACCIDENT INSURANCE  
PESHAWAR ZONE

Sate Life Building 2nd Floor  
34-The Mall Peshawar Cantt.

Ph. 091-9213948, 9213958  
9213945, 9213960  
Fax. 091-9213955

**TECHNICAL EVALUATION – POINTS SCORING CRITERIA**

<b>Sr.#</b>	<b>Description</b>	<b>Max. Points</b>	<b>Secured Points</b>
1	<b>Number of offices in Pakistan</b> One Two and above	05 10	
2	<b>Cards Production Capacity</b> From 25,000 to 35,000 Cards per day More Than 35,000 Cards per day  OR <b>Envelopes/Leaflets/ Hospitals Lists Production Capacity per day</b> From 70,000 to 100,000 envelopes/Leaflets/Hospital Lists per day  More Than 100,000 envelopes/ Leaflets/ Hospital Lists per day	10 20  10 20	
4	<b>No. of employees</b> From 26 to 60 employees More than 60 employees	10 20	
5	<b>No. of years in business</b> From 5 to 10 years More than 10 years	05 10	
6	<b>Similar nature of job completed</b> No. of jobs 5 to 10 No. of jobs – above 10	10 20	
7	<b>No. of audited accounts statements of previous years.</b> For the Last Three years For the Last Five years	10 20	
<b>TOTAL POINTS</b>		<b>100</b>	

**Total Points = 100**

**Qualifying Points = 60**

(50% Marks in each category is mandatory)