

TENDER NOTICE NO. P&GS-NON-PRINTING STATIONARY/01/2012

DATED: 07-02-2012

Sealed financial bids are invited from GST/NTN registered Firms/Stationers/suppliers having own office phone/ Fax number (if found contrary the tender will be rejected) Preferably based at Bahawalpur for the purchase of following items on the below mentioned terms and conditions;

S.No.	Name of Printing Items	Total Quantity Required
A	B	J
1	Air Freshener cobra or equivalent	40 nos.
2	Ball Pen Crystal or equivalent	150 box
3	Soap medium 75g or equivalent	50 nos.
4	Computer Paper Box Large 132 calm(2000 sheets)	100 nos.
5	Computer Paper Box Small 80 calm 1000 sheets	250 nos.
6	Duster (ordinary)	150 nos.
7	Fax Rim AA 500 sheet (90 gram) or equivalent	25 rim
8	White Paper 500 sheet (80 gram)	25 rim
9	Water Glass toyo or equivalent	150 nos.
10	Highlighter Mercury or equivalent	50 nos.
11	Register Simple No.12 or equivalent	30 nos.
12	Stapler Machine opal H.D 45 N or equivalent	40 nos.
13	Stapler Pin Small (dollar) 24/6 or equivalent	250 box
15	Tissue Paper 100x 2 Ply(Rose Petal) or equivalent	70 boxes.
16	Calculator Casio dj.120 original (digit 12) or equivalent	25 nos.
17	Computer Ribbon Epson-LQ-2180 or equivalent	40 nos.
18	Computer Ribbon Epson –LQ-300 or equivalent	50 nos.
19	File Box uni (large) or equivalent	30 nos.
20	Carbon Paper (butter fly) or equivalent	10 nos.
21	Dustbin plastic large	20 nos.
22	Marker silver	05 nos.
23	Gum Stick UHU 21 g or equivalent	30 nos.
24	Ink for stamp pad green (shiny) or equivalent	05 nos.

25	Ink for stamp pad normal size Crystal or equivalent	30 nos.
26	Lad Pencil box (gold fish) or equivalent	15 box
27	Masking Tape 1/2 Inch	50 nos.
28	Marker 90-Dollar or equivalent	100 nos.
29	Rubber for Led Pencil Pelican	50 nos.
30	Rubber Band Ring Large (1 KG)	20 nos.
31	Stamp Pad Crystal or equivalent	20 nos.
32	Sharpener	40 nos.
33	Stapler Pin max (large) 23X17 or equivalent	100 nos.
34	Squash Tape 2 Inch	20 nos.
35	White Board Marker	20 nos.
36	Compute Ribbon IBM -6400	06 box
37	Pin remover	10 nos.
38	Scale	05 nos.
39	Stapler machine max (E) Large Cash counter	05 nos.
40	Flash Drive 4GB Kingston or equivalent	10 nos.
41	FX9S- Cannon Fax Cartridge original or equivalent	02 nos.
42	HP-Printer Cartridge original or equivalent	05 nos.
43	LPB-2900 Printer Cartridge original or equivalent	08 nos.
44	STOCK REGISTER (Frieds) NO.6 or equivalent	05 nos.
45	STOCK REGISTER (Fronds) NO. 4 or equivalent	10 nos.
46	D. Rung File plastic iris or equivalent	40 nos.
47	Ink for franking Machine	20 nos.
48	Rough Pad (50 pages)	175 nos.
49	Data Cartridge 12GB IBM.	20 nos.
50	Gum Bottle Large Nafees OR Equivalent	05 nos.

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TERMS AND CONDITIONS:

1. Security amount must be deposited equal to 02% of the approximate value (note above) of the tender in form of "Call Deposit receipt" in favour of the State Life Insurance Corporation of Pakistan Zonal Office Bahawalpur which will be refunded to the un-successful parties on the spot and the refundable cash payment of CDR will be detained of the successful parties till the completion of job as per quotation/purchase order. No quotation will be acceptable without earnest money.
Tenders must be accompanied by a Tender Security in the amount mentioned above and must be delivered to Secretary- (P&GS) State Life Insurance Corporation of Pakistan, Bahawalpur Zone, Barq Poly Clinic building 1st & 2nd Floor Ahmedpur Road, Bahawalpur on or before **28th February 2012** 11:45 Am, mentioned date & time. Tenders will be opened on the same date/day as mentioned at 12:35 PM. in the presence of Tenders representative who choose to attend.
2. On finding sub standard quality as and when noticed during process, the deposit security may be forfeited in favour of the Corporation.
3. The Firms/ Suppliers / Distributors in question will be bound to supply the required items as whole consignment within 15 days from the issuance date of supply order.
4. The bidders will attach their respective copies of NTN and Sales Tax Certificates. Order will be placed to Quotationers on the lowest items rates.
5. Sealed Quotation duly completed in all respects must be reached to the undersigned by Courier Service and by Registered Mail during the office hours i.e 8:30 am to 5:00 pm (sharp) expect Saturday & Sunday till closing date (28.02.2012) .
6. The Income Tax will be deducted @ 3.5 % at source or as per Govt. of Pakistan Law.
7. The Corporation reserves the right to cancel/reject any one or all the Tenders in accordance with rule (33) of PPRA.
8. Payments will be released after supplying the above said items and after checking quality etc
9. Order will be placed as per quantity as and when required on quarterly basis in accordance with available budget. Quantity may be reduced in accordance with received quotation/ available budget.

(Note: The valued more than two million is not available).

For further details or any clarification the undersigned and dealing officer may be contacted during working hours in person or telephonically on phone # 062-9255363/9239183

Mirza Asad Saeed Atif
Secretary Zonal Procurement Committee
BAHAWALPUR ZONE.