



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

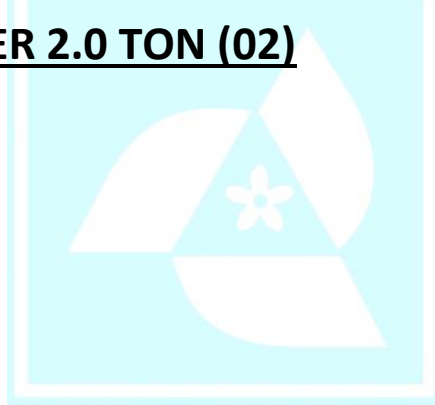
SARGODHA ZONE

TENDER DOCUMENT

TENDER NO.SGD/05/2024

TITLE

- (1) SUPPLY AND INSTALLATION OF SPLIT INVERTOR AIR CONDITIONERS 1.5 TON (03)**
- (2) SUPPLY AND INSTALLATION OF FLOOR STANDING INVERTOR AIR CONDITIONER 2.0 TON (02)**



Address:

**Secretary Procurement
Zonal Procurement Committee
State Life, Zonal Office
Queen's Road, Sargodha
Office Phone No.048-9330179
Email:pgssgdzn@statelife.com.pk**



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INSURANCE CORPORATION OF PAKISTAN

SARGODHA ZONE

TENDER ADVERTISEMENT

TENDER NOTICE # SGD / 05 / 2024

(AIR CONDITIONERS)

State Life Insurance Corporation of Pakistan, Sargodha Zone invites reputable registered firms / suppliers / wholesalers registered with Income Tax Department and also registered on EPADS to submit their sealed Technical and Financial quotations as per PPRA rules under "Single Stage Single Envelope" procedure for the supply of following items. The detail of tender is as under:

Detail of Items	No. Of Items	Bid Security	Tender Closing Date and Time for Submission of Bids	Technical Bids opening Date & Time
1. Supply and installation of Split Invertor AC 1.5 Ton	03	Rs.60,000	27-09-2024 11:00 AM	27-09-2024 11:30 AM
2. Supply and installation of Floor Standing Invertor AC 2.0 Ton	02			

TERMS & CONDITIONS

- Bid document is available on EPADS free of cost.
- Bids security is Rs.60,000/- in shape of Bank Draft or Pay Order or CDR only in favour of State Life Insurance Corporation of Pakistan. The original bids security Demand Draft must be reached before closing time.
- Tenders Documents can be downloaded from EPADS without cost.
- No quotation will be entertained without earnest money in shape of Pay Order, Demand Draft issued in favor of State Life Insurance Corporation of Pakistan.
- The suppliers upload their Technical and Financial Bids on EPADS, no hard copy of bid will be accepted. Quotations must be uploaded on EPADS up to **11:00 a.m. on 27th September, 2024.**
- The bids will be opened on **27th September, 2024 at 11:30 a.m.** in the presence of Bidders or their authorized representatives, who wish to join the meeting.
- The bid validity should be upto 31-12-2024.
- All terms and conditions are available on Tender Documents on EPADS.

[SECRETARY]

Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
1st Floor, Zonal Office, Queen's Road, Sargodha
Ph: 048-9330179



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INVITATION TO BIDS

State Life Insurance Corporation of Pakistan, Sargodha Zone invites Sealed Bids through EPADS, in accordance with PPRA Rules-2004, under “Single Stage- Single Envelope Procedure” from reputable manufacturers, distributors, suppliers, wholesalers, retailers, registered with Income Tax/ Sales Tax Department, having own offices and phone/ fax numbers (if found contrary Tender will be rejected) for the Supply of (1) Split Invertor AC 1.5 Ton (2) Floor Standing Invertor AC 2.0 Ton at First Floor State Life, Zonal Office, Queen’s Road, Sargodha.

2. TERMS AND CONDITIONS

- 2.1 The bidders shall furnish as part of this Tender, Bid Security Rs.60,000 in the form of Bank Draft or Pay Order or CDR only in favour of State Life Insurance Corporation of Pakistan, Sargodha Zone. The original bid security must be reached before opening time.
- 2.2 The Competent Authority may reject all bids / proposals at any time prior to the acceptance of a bid or proposal. The competent authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- 2.3 The offer received incomplete or not in accordance with the conditions / specifications will not be entertained.
- 2.4 The estimated numbers of purchasing items mentioned in tender may vary at the time of purchase order.
- 2.5 Bid offered is likely to be ignored if:-
 - i- The tender is unsigned (All pages should be signed).
 - ii- Offer is ambiguous or conditional.
 - iii- Bid validity is not mentioned on the quotation.
 - iv- Bidder is blacklisted by PPRA or defaulter in any previous order or contract with any Government / Semi Govt. Organization.
 - v- The bid is not accompanied by full amount of Bid Security.
 - vi- Bid is not received by due date and time specified
 - vii- Cost of bidding documents is not remitted.
 - viii- The bidder has not furnished the requisite documents.
- 2.6
 - i- Affidavit that the company / supplier is not black listed with PPRA or any other Govt. / Semi organization. .
 - ii- List of Corporate Clients with their contact information (Top Ten).
 - iii- The pictures, brochures and technical specifications of offering brand of Air Conditioners.
 - iv- Manufacturer Warranty for Air Conditioners.
 - V- A clear written commitment to the effect that if any component of item supplied is damaged during transportation or installation it shall be replaced with the same without charges.
- 2.7 The quoted price must be firm, final, inclusive of all taxes, transportation charges etc, and in Pak Rupees otherwise it will not be entertained.
- 2.8 State Life is not bound to accept the lowest offer not fulfilling the requisite criteria.



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- 2.9 Price will remain valid upto 31-12-2024. Earnest money will be returned to unsuccessful bidders after acceptance /approval of lowest quoted rates (as per approved item) and to successful bidder after delivery of all items.
- 2.10 The successful bidder shall be liable for liquidated damages @ 2% Per Month, if he fails to supply the items within specified period.
- 2.11 Only EPADS uploaded quotations will be accepted. No bid in hard copy shape will be accepted.

3. SCHEDULE OF SUPPLY AND INSTALLATION OF PROCURING ITEMS

- a. The delivery of Air Conditioners shall be required to be completed within 10 days from the date of issuance of purchase / work order.

4. EXTENTION OF DELIVERY PERIOD

In special circumstances, request for extension of delivery period may be considered by the Competent Authority on the written request of the firm before the target date of supply, who will be authorized to either accept or reject the request of bidder without assigning any reason.

5. BID / TENDER OPENING PROCEDURE

Single stage – Single envelope procedure.-
All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

6. ACCEPTANCE OF BIDS AND AWARD OF PROCUREMENT CONTRACTS

The bidder with the lowest evaluated bid, if not in conflict with any other law, rules, regulations or policy of the Federal Government, shall be awarded the procurement contract, within the original or extended period of bid validity.



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7. SPECIFICATION OF ITEMS

TENDER SPECIFICATIONS

Sr.	Item	Description	Quantity
1	AIR.CONDITONE R 1.5 TON CAPACITY (BTU-18000) with installation	<ul style="list-style-type: none"> • Make/Model: Branded Split Air Conditioner Invertor • Type: Split (with Remote Control) • Cooling Capacity18000 BTU (1.5-Ton) • Type: DC Invertor Ac (Auto Restart if supply failure) • Function: Heat and Cool • Compressor: Scroll, Rotary, Twin rotary • Refrigerant: R410a • Power Supply: 200- 250Volt AC Single Phase/50 hz • Rated Current 7.7 (3.4-9.4) Amp • Copper Pipe Up to 5 Yards (15 Rft) if required • Drain Pipe 10 Rft Minimum • Control Wire 5 Yards (15 Rft) • Warranty: 5 Years Compressor, 1 year Comprehensive 	03
2	AIRCONDITIONER 2 TON CAPACITY (BTU-24000) with installation	<ul style="list-style-type: none"> • Make/Model: Branded Split Air Conditioner 2 Ton • Type: Floor Standing (with Remote Control) • Cooling Capacity24000 BTU (2-Ton) • Type: Dc Invertor Ac (Auto Restart if supply failure) • Function: Heat and Cool • Power Supply: 200- 250Volt AC single Phase/50hz • Rated Current 8.8 (3.4-11.4) Amp Maximum • Copper Pipe Up to 5 Yards (15 Rft) if required • Drain Pipe 10 Rft Minimum • Control Wire 5 Yards (15 Rft) • Compressor: Scroll, Rotary, Twin rotary • Refrigerant: R410a • Warranty: 5 Years Compressor, 1 year Comprehensive 	02



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8. DISPUTE

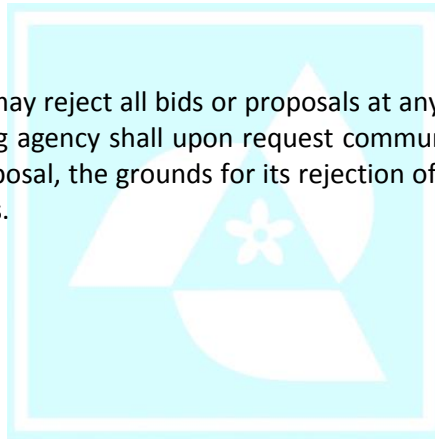
Any dispute arising between the parties will be resolved through GRC Committee. The decision of the committee will be the final.

9. TERMS OF PAYMENT

- a. Payment will be made through crossed cheque issued by State Life Zonal Office, Sargodha to the bidder against invoice after 100% completion of satisfactory supply of items.
 - b. No payment will be made as advance.
 - c. Payment against partial supply of goods will not be made.
- i- Payment shall be made within 15 days after successful supply of items at 1st Floor State Life, Zonal Office, Queen's Road, Sargodha
 - ii- Delivery Challan duly signed by HR & Admin Department of State Life, Zonal Office, Sargodha
 - iii- Invoice in duplicate having NTN/GST numbers.
 - iv- All tax certificates.

10. REJECTION OF BIDS

- a. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.





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11. TECHNICAL CRITERIA

TECHNICAL EVALUATION PERFORMA

TENDER NOTICE NO.SGD/04/2022

Total Points = 100

Minimum Points = 70

Sr. No.	Evaluation Factor	Criteria & Grading Points	Documentary Evidence	Max Points	Points Obtained
1	Establishment of Office /Manufacturer / Company / Supplier	More than 10 Years = 20 points More than 05 Years = 10 Points Less than 05 Years = Knock-out	Attach documentary evidence	20	
2	NTN & GST Certificates with Active Taxpayer Sheet	Yes = 20 points No = Knock out	Attach documentary evidence	20	
3	Specifications of Air Conditioners offered (only known brands in Pakistan)	Yes = 20 Points No = Knock out	Attach documentary evidence	20	
4	Affidavit for not blacklisted	If not blacklisted = 20 points If blacklisted = knockout	Attach Affidavit	10	
5	Experience of similar contracts within 05 years (each contract 01 No.)	20 or more than 20 contracts = 20 points 10 or more than 10 contracts = 10 points Less than 05 contracts = Zero	Attach copies of contracts	20	
6	Dealership / authorized distributor Certificates	Valid certificate = 10 points No certificate = knockout	Attach copy of certificate	10	
Qualifying points 80 points				100	

Authorized Signature of Company Official with Seal