**Tender Notice**

**INVITATION TO BID**

**TENDER NO. RE/PO/WATER/09/2024**

State Life Insurance Corporation of Pakistan (SLIC) invites quotations through **EPADS**, under **single stage Two envelope procedure,** from the experienced firms / contractors of the field registered with Income Tax Department & who are on Active Taxpayers List of the Federal Board of Revenue **(FBR)** and eligible to handle the work **Supply Of Domestic Water Through Tankers In Different State Life Buildings Located At Karachi.** Bidding Documents, containing detailed terms and conditions etc. are available for download on **EPADS** website <http://eprocure.gov.pk> free of cost.

The bids prepared in accordance with the instructions in the bidding documents, must be submitted through **EPADs** on or before **02-10-2024** up to **11:00 A.M.** Bids will be opened on same day at **11:30 A.M.**

Contractor is advised to submit original bid security & copy of bidding document on or before **02.10.2024 at 11.00 A.M** in the office of under signed.

This advertisement is also available on **State Life** website [**www.statelife.com.pk**](http://www.statelife.com.pk)**,** however, the bids shall be submitted through **EPADs**. Any bid submitted other than EPADS will not be considered.

State Life Insurance Corporation of Pakistan reserves right to accept / reject all bids in accordance with PPRA Rules.

**Syed Nadeem Jamshed**

Manager (Services)

Real Estate Division

State Life Corporation of Pakistan

**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**

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**QUALIFICATION DOCUMENT**

**FOR**

**CONTRACTORS FOR SUPPLY OF DOMESTIC WATER THROUGH TANKERS IN DIFFERENT STATE LIFE BUILDINGS LOCATED AT KARACHI**

**.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**TECHNICAL BID**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**TENDER NO. RE/PO/WATER/09/2024**

**Instructions to Firms / Contractors:**

**A. General:**

i Contractors should familiarize themselves with conditions and take them into account while preparing their rates. Contractors encouraged to ask for any query, contractors may liaise with SLIC for gaining better insight into the assignment.

ii. Contractors shall bear all costs associated with the preparation and submission of their rates.

iii. SLIC may provide available input as required by the firm.

iv. The detail of different buildings where water may be required is attached herewith at **Annexure-“A”**.

v. Water shall be supplied only from KW&SB approved water Hydrants.

**B. Conflict of Interest:**

Without limitation on the generality of the foregoing, Contractors and any of their affiliates, shall be considered to have a conflict of interest and shall not be hired under any of the circumstances set forth below:

i. A Contractor (including its Personnel and Sub-Contractor) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Contractor to be executed for the same or for another Procuring Agency.

ii. A Contractor (including its Personnel and Sub-Contractor) that has a business or family relationship with a member of the SLIC staff who is directly or indirectly involved.

**C. Eligible Contractor:**

Contractors will be qualified on the basis of their technical proposals / document submitted,

**D. Amendment in the Document:**

SLIC may, at any time prior to the deadline for submission of the applications, at its own initiative or in response to a clarification requested by the Applicants, amend the Document, on any account, for any reason. All amendment(s) shall be part of the Document.

SLIC shall notify the amendment(s) in writing to the prospective interested parties as per PPRA Rules.

SLIC may, at its sole discretion, amend the document or extend the deadline for the submission of the Proposal under PPRA Rules.

**E. Proposal Submission Requirement:**

**1. Technical Proposal:**

 The bidder will be pre-qualified on the basis of criteria mentioned in the documents.

**2. Financial Proposal:**

The bid found to be the most advantageous shall be accepted:

**F**. **Submission of Bids:**

The bids will only be submitted through E-Pads.

**QUALIFICATION INFORMATION**

Contractors are required to submit the following information along with relevant documents.

1. Name and address of Firm and year of Establishment.

2. National Tax Number. (NTN)

3. An affidavit to the effect that the contractor has not been black listed or is not in litigation with any Organization.

4. Number of water tankers owned by the company (Attached photo copies of Registration Book, Fitness Certificate, Route Permit etc.) minimum 05 water tankers of different capacities (1000- 6000 gallons).

5. Name of the Firm / Organizations to whom water is being supplied through tankers on open tender basis. (**Attach work orders / supporting documents** duly attested / verified by companies).

6. Certificate of registration as a water supply contractor from KW&SB or any other Government Authorities.

7. Number of water supply contracts completed during past five years (attach proof).

8. Number of water supply contract in hand.

9. All companies participating in tender should provide documentary evidence of having hydrant assigned by KW&SB.

10. Financial status of the firm, showing credibility.

**QUALIFICATION CRITERION**

The following criterion will be followed for the evaluation of the contractors who are willing to participate in the qualification process.

***NOTE: Mandatory Requirement,***

* ***Valid NTN TAX NO:***
* ***Certificate of Registration as a Water Supply Contractor from KW&SB.***
* ***Affidavit on Rs.100/- stamp paper that firm is not Black listed from any Govt., Semi Govt. or any Private Organizations.***

|  |
| --- |
| **Name of the Firm:****Address:****Contacts:****Email:** |
| **S.#** | **Description** | **Details** | **Marks Allocation** |
| 1 | STATUS OF THE FIRM REGISTERED AS BUSINESS / WATER SUPPLIER.  | **10 Marks** | 01 Mark per year |
| 2 | NUMBER OF TANKERS REGISTERED IN NAME OF COMPANY / CONTRACTOR ALONG-WITH THEIR FITNESS CERTIFICATE. MINIMUM 05 WATER TANKERS OF DIFFERENT CAPACITIES (1000 - 6000 GALLONS).  | **10 Marks**  | 02 Mark for each Tanker |
| 3 | LIST OF COMPANIES / ORGANIZATIONS TO WHOM WATER IS SUPPLIED. | **10 Marks** | 01 Marks for each Company / Organization |
| 4 | PERMISSION / NOC FROM KW&SB FOR FILLING OF WATER FROM THEIR HYDRANTS (ATTACH PROOF). | **10 Marks** |   |
| 5 | NO. OF WATER SUPPLY CONTRACTS COMPLETED DURING PAST FIVE YEARS (ATTACH PROOF). | **25 Marks** | 05 Marks per contract |
| 6 | NO. OF WATER SUPPLY CONTRACT IN HAND.  | **25 Marks** | 05 Marks per contract |
| 7 | AVERAGE TURN OVER OF COMPANY / CONTRACTOR OF LAST THREE YEARS (2019-2020 & 2021). | **10 Marks** | **Rs. 10 (M) or above 10****07– 10 07****03–07 05****< 03 02** |
|   | **TOTAL MARKS** | **Total 100** |  |
| ***NOTE:*** 1. ***Contractors obtaining minimum 60 marks out of 100 will be qualified.***
2. ***Only qualified contractors will be allowed to participate in next stage of financial bid process later on.***
 |

**Annexure - ‘A’**

**SUPPLY OF DOMESTIC WATER THROUGH TANKERS IN**

**DIFFERENT STATE LIFE BUILDINGS AT KARACHI**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **STATE LIFE BUILDING NO.** | **Tanker** **Capacity****(Gallons)** | **Qty. of** **Water Tankers****per Month** |
| 1 | SLB No. 01, I.I. Chundrigar Road, Karachi  | 6,000 | 90 |
| 2 | SLB No. 02, Wallace Road, Karachi | 5,000 | 30 |
| 3 | SLB No. 03, Dr. Ziauddin Ahmed Road, Karachi. | 5,000 | 10 |
| 4 | SLB No. 04, Sharah-e-Liaquat Karachi  | 3,000 | 25 |
| 5 | SLB No. 06, M.A. Jinnah Road, Karachi  | 3,000 | 20 |
| 6 | SLB No. 07, G. Allana Road, Karachi  | 3,000 | 20 |
| 7 | SLB No. 09, Dr. Ziauddin Ahmed Road, Karachi  | 5,000 | 30 |
| 8 | SLB No. 11,Abdullah Haroon Road, Karachi  | 5,000 | 35 |
| 9 | State Life Chairman’s Residence, 70-A, Lalazar, Karachi  | 1,000 | 35 |

**Note: The above quantity of water tankers may vary in accordance with the requirement of the specific building and contractor may be asked to supply water to any other building in the city if required SLIC.**

**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**

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**SUPPLY OF DOMESTIC WATER THROUGH TANKERS**

**IN DIFFERENT STATE LIFE BUILDINGS**

**LOCATED AT KARACHI**

**.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**FINANCIAL BID**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**TENDER NO. RE/PO/WATER/09/2024**

**Bill of Quantities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. #** | **DESCRIPTION** | **Tanker****Capacity****(Gallons)** | **Approximate Qty.** **of Water Tankers****per Annum**  | **Rate per** **Water Tanker****(Rs.)**  |  **Amount****(Rs.)** |
| 1 | **PROVIDING AND SUPPLY OF DOMESTIC WATER THROUGH TANKERS IN BELOW MENTIONED BUILDINGS.** a. SLB No. 01, I.I. Chundrigar Road, Karachi.b. SLB No. 02, Wallace Road, Karachi.c. SLB No. 03, Dr. Ziauddin Ahmed Road, Karachi.d. SLB No. 04, Shahrah-e-Liaquat Karachi.e. SLB No. 06, M.A. Jinnah Road, Karachi.f. SLB No. 07, G. Allana Road, Karachi.g. SLB No. 09, Dr. Ziauddin Ahmed Road, Karachi.h. SLB No. 11, Abdullah Haroon Road, Karachi.i. State Life Chairman’s Residence, 70-A, Lalazar, Karachi. | 600050005000300030003000500050001000 | 1080360120300240240360420420 | 1975003741702083463750325003750041707708420834834 |  |
|  |  **Total Amount (Rs.)** |  |

**Note:** 1. The rates quoted by the contractor will include Levies, SST, Transportation, Labour Charges, Income Tax, Profit etc.

 2. The above quantity of water may vary in accordance with the requirement of the specific building and contractor may be asked to water to any other building in the city if required SLIC.

**TERMS & CONDITIONS**

1. **The contractor will Supply Domestic Water from the approved Hydrants of KW&SB only**.

2. Contractor shall ensure that the water supplied is without any contamination and is fit for human consumption.

3. State Life requires approximately 08 tankers (1000 to 6000 Gallons capacity) of water per day in various State Life Buildings situated in Karachi in different locations.

4. The bill for water supply will be raised on monthly basis by the service provider for SLIC supported with invoices, statement of gate pass etc. and duly certified by authorized building Incharge / representative of SLIC.

5. Water should be potable and TDS (Total Dissolved Solid) value should be as per standards. Test certificate certifying the quality of water for portability to be produced from a reputed laboratory to SLIC every month.

6. If the contractor fails to supply water on any day as per requirement then State Life will arrange the same through other sources and its cost will be deducted from the monthly bill submitted by the contractor, on the rates of 1.25 times charged by other supplier or actual charged whichever is higher.

7. The rates quoted by the contractor will include all Government Taxes (Federal and Provisional Govt.), Levies, SST, Transportation, Labour Charges, Income Tax, Overhead Profit and no advance payment or additional / extra charges will be entertained.

8 **Bid security Rs.800,000/- in shape of Pay Order in favour of State Life Insurance Corporation of Pakistan, should be attached with Financial Bid.**

9. **The period of contract would be for one year.**

10. The bidders will provide / attach SST registration with SRB along with tender documents.

11. Any damages occurred to State Life or any Public property by water tanker during supply of water the contractor will be held responsible and the loss to damages will be made good bye the contractor or will be deducted from their bills.

12. At any other location, the contractor will ensure the supply of additional water tankers if desired by State Life, on 05 hours prior intimation such requirement which would be supplied by the contractor without any excuse.

13. SLIC will reserve the right to terminate the contract / service by giving a notice of one month to the Service Provider in case the service is found unsatisfactory o any other reason.

14. The quantity of water tankers may vary in accordance with the requirement of the specific building or any other State Life Building in Karachi (**Annexure-“A”**).

**Sub**: **Providing Services for Supply of Domestic Water through Tankers in Different State Life Buildings Located at Karachi.**

**SPECIAL CONDITIONS**

|  |  |  |
| --- | --- | --- |
| 1 | Nature of Job | Supply of Domestic Water through Tankers in Different State Life Buildings Located at Karachi. |
| 2 | Place of submission of Tender | 1. On E. Pads.
2. The copy of bidding document with relevant papers along with original bid security will be submitted in Real Estate Division (Services Section), 5th Floor, Principal Office, State Life Building No. 9, Dr, Ziauddin Ahmed Road, Karachi on or before 02-10-2024 at 11:00 AM
 |
| 3 | Date and time of opening of Tender | Opening of Bid on 02-10-2024 at 11:30 AM |
| 4 | Tender-Bid Security | **Rs:800,000/-** Bid Security Fixed in the shape of pay order / bank draft in favour of State Life Insurance Corporation of Pakistan. |
| 5 | Performance Security | 5% on quoted rate |
| 6 | Release of Bid Security | To the unsuccessful bidder on the acceptance of the bid by the successful bidder. |
| 7 | Retention Money  | 05% of certified amount of bill every month |
| 8 | Release of Retention money  | After one month of successful completion of tender period |
| 9 | Mode of Payment | Upon submission of Monthly bill duly verified by respecting Building Incharge |
| 10 | Contract Period | One 01 Year |
| 11 | Date of commencement  | Within 07 (Seven) days from the date of acceptance of letter of award  |
| 12 | Deduction from bills | Income Tax, SST, any other tax as levied by the Government of Pakistan |
| 13 | Deduction for damage / Theft if any | Actual amount of loss + issuance of displeasure/ unsatisfactory service certificate.Depending upon the loss, action could be blacking the contactor/firm or police action.  |

# FORM OF PERFORMANCE SECURITY

**(Bank Guarantee)**

 Guarantee No. Executed on Expiry date

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address:

Name of Principal (Contractor) with address:

Penal Sum of Security (express in words and figures)

Letter of Acceptance No. Dated

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound

unto the (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of

Acceptance for

(Name of Contract) for the

(Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the

Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of relevant Clause , Defects after Taking Over, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show

grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer’s designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

 Guarantor (Bank)

Witness: Signature

* 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name

 Corporate Secretary (Seal) Title

* 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name, Title & Address

Corporate Guarantor (Seal)