

## TENDER GENERAL TERMS AND CONDITIONS.

### FOR TENDER NOTICE # FZ/HRA&P/014/Area Manager Furniture/2024

State Life Insurance Corporation of Pakistan, Faisalabad Zone the Federal Government Owned Autonomous Corporation invites e-quotations Through EPADS under **Single Stage Single Envelope Procedure (Technical & Financial)** from well Experienced & Well Reputed Manufacturer's/Firms/Dealers /Suppliers GST/IncomTax registered with Federal & Provisional having their own offices for Procurement of Following Items

Sr.No	Description	Qty	Estimated Cost	CDR Amount (3 %)
1	<b>Office Table</b> vin board +Wooden(Shesham/Tahli), Size 3' X5' with <b>Side Rack</b> vin board +Wooden Size 16*36*24. <b>(As Per Sample)</b>	15	600000	18000
2	<b>Revolving Chair</b> Wood with heavy Iron base + 5 wheeler, seat + back canned + low back and high back)standard size. <b>(As Per Sample)</b>	15	375000	11250
3	<b>Sofa (5 Seater)</b> wooden frame(Shesham/Tahli) with 4" density of each leg/heavy duty usage of Molty or equivalent Foam in seats as cushions usage of Dura or equivalent foam posh shed with fine quality Rexene Poshish (color will be intimated). <b>(As Per Sample)</b>	15	750000	22500
4	<b>Center Table Wooden</b> (Shesham/Tahli) with Glass Top size 2.' X 4' <b>(As Per Sample)</b>	15	150000	4500
5	<b>Cushioned Chairs</b> (Sheesham/Tahli) wood with arm seat + back fine quality Rexene Poshish , sprit polished) standard size. <b>(As Per Sample)</b>	45	450000	13500
6	<b>Steel File Cabinet</b> 4 ½' X 2' X 1 ½' with 4 drawers handles + 4 locks <b>22 gauge sheet channel system with hammer paint.</b> <b>As Per Sample,</b>	15	450000	13500
			2775000	83250

which is **valid till 28-02-2025** for The estimated cost of the tender is **Rs.2775000/-**on the below noted terms and conditions: -

**The last date of submission of e-bid is 11-11-2024 up to 11:00 am and Bid will be opened on same date at 11:30 am**

- A. Bid Security amount must be deposited as mentioned in form of CDR must be submitted physically in State Life office by the bidder, without CDR quotations will not be accepted, No cash or party cheque will be accepted.
- B. Successful Bidder will have to submit 3% of Bid amount as Of Performance Guarantee or as Case of Company Warranty Must Submit Warranty Card. The Performance Guarantee will be released back after three Months on the recommendation of Competent Authority.i.e Zonal Head

- C. All quoted and supplied items will be finally passed after inspection by our Zonal Technical/Grievance Committee, on finding Sub-Standard quality of services and its specification, the Corporation reserves the right on the recommendation of committee, below noted any of the penalties, To forfeited security amount or To impose fine minimum of Rs.25000/- or Charge the rate difference.
- D. If a successful bidder failed to submit/provide desired item against work order issued, a notice with a period of 15 days will be served and in case of non-compliance, corporation reserve the rights to purchase the desired items from the next advantageous bidders and the difference of quoted rate will be charged from the successful bidder as mention above in point C.
- E. If a bidder submits the rates of item which is equivalent to our demanded brand, he is bound to provide all the required specification which justifies the equivalence of goods.
- F. The bidder must submit the detail of quality of material used for manufacturing i.e. in case of Furniture, Type of Wood(Shesham,Tahli etc.) Type of Vin board(Local MDF etc.),Type of Iron Sheet in Case of Cabinet
- G. The firm will be bound to supply the required items at 6<sup>th</sup> Floor, State Life Building, 2-Liaqat Road, Faisalabad on issuance of Purchase Order and responsible for supply of items with the period of 15 days/Mutually decided Completed in all respects.
- H. The Successful Bidder of Part 2 of Tender is responsible for Installation of AC at Different Floors of State Life Building as per approved Place of Zonal Supervisory Committee and under the Supervision of Building Electrician. The measurement/Items installed will be paid as in actual after inspection of items by the Building Electrician.
- I. The bidder will have to attach copies of their Company Profile, Experience Related Documents, Managerial Capacity, Financial Position, Active STN (Where Applicable) with the tender. This use for Evaluation Criteria for prequalification of Bidders, as every slot has 10 marks except CDR & Active Status of NTN/STN which is compulsory(In case of Failure of Any these two bidder will be disqualified), while for qualification minimum 30 marks are required for each vender, and it has 20 % weightage in most advantageous bid.

- J. The bidding firm showing most advantageous bid which reflects from qualification criteria and lowest rate (which has 80% weightage) will be treated as most advantageous bid i.e winner of the bid. The lower gross cost bidder will not be treated as winner except the criteria noted above.
- K. The quotation must elaborate only the unit cost including all Taxes.
- L. Income Tax & Sale Tax will be Applicable / Deducted according to Federal/Provincial Govt. Policies and the quotations will be considered as including all taxes. In case of any type of Tax exemption, all valid required documents i.e. Exemption Certificates, Deduction at port etc. must attach with quotation and it is not accepted during the submission of bills and payment will be made without exemption.
- M. The successful bidder is bound to supply the contract items/services according to quoted rates as per validity. No price difference in the market will affect your quoted rate in any condition. The rates should be market driven, in case the rates does not match with the market control rates the committee reserve the right to cancel/reject the said item after to assigning proper reason. In the best interest of corporation, the highly quoted rate (Not market driven) those item will be purchased from open market through ZPC as and when required.
- N. If Different Vendor wins different items he is bound to provide the polish Colour as per our requirement (Similar for all items)
- O. The E- Quotation must be submitted through EPADS registered suppliers. No physical/by hand bid will be accepted however CDR must reached physically/by hand/by post before the closing date and time.
- P. The Corporation reserves the right to cancel / reject any one or whole tender as per PPRA rules. The quantity of the items can be increased or decreased as per our requirement and rule.
- Q. The payment will be made by cheque on receipt of shipment.
- R. For detail specification & Quarries please visit State life Office, Faisalabad, [www.statelife.com.pk](http://www.statelife.com.pk) [www.ppra.org.pk](http://www.ppra.org.pk), EPads link <https://eprocure.gov.pk> or contact to the undersigned within office hours.

Deptt./Organization	HRA&P/State Life Ins. Corporation of Pakistan Faisalabad Zone.
Tender Title	FZ/HRA&P/014/Area Manager Furniture/2024
Method of Procurement	Single Stage-One Envelop Procedure (Both Financial & Technical)
Criteria for Evaluation	Most advantageous Bid.
Tender Description/Specification	Furniture & Fixture Items For Sample May Visit During Office Hours(10:00 To 4:00)
Tender Closing Date & Time	11-11-2024 up to 11:00 A.M
Tender Opening (Both) Date & Time	11-11-2024 at 11:30 A.M
Person to be contacted	<b>Aamir Sattar Malik Incharge (HRA&amp;P)</b> SLIC, 6 <sup>th</sup> Floor, State Life Building, 2-Liaqat Road Faisalabad <u>Contact No.</u> Ph: 041-9201737, 03009653536,03216688137







