

**PROCUREMENT OF COMPUTERS (TOWER PCs) FOR STATE LIFE  
GROUP & PENSION, KARACHI ZONE**



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

**Tender Notice No. SLIC/GNPKZ/03/2024**

**PROCUREMENT OF COMPUTERS (TOWER PCs) FOR STATE LIFE  
GROUP & PENSION, KARACHI ZONE**

State life Insurance Corporation of Pakistan, Group & Pension Karachi Zone invites sealed technical and financial bids in accordance with PPRA rules, under Single Stage two-envelopes procedure from E-PADS registered vendors and experienced & reputed GST/ Income Tax / Sales Tax Registered Firms/Dealer/Suppliers (Federal/Provincial) having relevant experience with their own offices and phone/fax number (if found contrary Tender will be rejected) for the supply of Tower PCs.

<b>Title of Work</b>	<b>Bid Security (Fixed)</b>	<b>Last date &amp; time for submission of bids</b>	<b>Date &amp; Time for Opening of Technical Bids</b>
Supply of Computers (Specifications and Detailed terms and conditions as per Tender Document)	Rs.50,000/-	20.11.2024 till 11:00 Hrs	20.11.2024 At 11:30 Hrs

- Tender Notice along with Tender Document can be seen/ downloaded from PPRA website i.e [www.ppra.org.pk](http://www.ppra.org.pk) also tender notice along with tender document has been uploaded on EPADS system and State Life website i.e [www.statelife.com.pk](http://www.statelife.com.pk) as well.
- Bids will be received only from those firms who are registered with PPRA for e-procurement on E-PADS system.
- State Life Insurance Corporation of Pakistan reserves right to accept/ reject all bids in accordance with PPRA Rules.

**(Aijaz H. Soomro)**

HR & ADMIN,

AGM/SECRETARY ZPC,

State Life Group & Pension Karachi Zone, 6<sup>TH</sup> FLOOR State Life Building #2, Wallace Road Off I. I. Chundrigar KARACHI.

Phone # 021-99217060



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

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## **BID DOCUMENT**

**FOR**

**PROCUREMENT OF COMPUTERS  
TENDER NOTICE No.SLIC/GNPKZ/03/2024  
STATE LIFE INSURANCE CORPORATION OF PAKISTAN  
GROUP & PENSION KARACHI ZONE.**

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**2024**

**HR & ADMIN DEPARTMENT  
STATE LIFE GROUP & PENSION KARACHI ZONE, 6TH FLOOR  
STATE LIFE BUILDING #2, WALLACE ROAD OFF I. I.  
CHUNDRIGAR KARACHI.  
PHONE # 021-99217060**

## PURCHASE OF COMPUTERS FOR ZONAL OFFICE

## 1. Introduction

The State Life Insurance Corporation of Pakistan is the largest life insurance institution in Pakistan providing life and group insurance protection to over 6 million people. Even after the introduction of private insurance companies, State Life still enjoys the lion's share of the Pakistan life insurance industry. Presently, Corporation intends to purchase Computers of State Life Insurance Corporation of Pakistan.

## 2. Detail Specification & Quantities / Schedule For Tower PCs.

S No.	Component	Descriptions	Quantity	Price Including all applicable Govt. Taxes
1	Processor & Generation	Intel core i3 12100 (12 <sup>th</sup> Generation ) or equivalent	06	
2	Mother Board/Graphics Card	Intel H10M H V2 or Asus Prime H-610 M-K D4 or Equivalent (With Built-in Sound/LAN) / Graphic Card compatible with Supplied MotherBoard		
3	Processor Speed	2.50 Ghz Turbo Boost Upto 4.40 Ghz		
4	RAM	8GB DDR-V RAM or Higher Extendable to 16 GB		
5	Hard Disk - SSD	512 GB-SSD (NVMe) or equivalent		
6	DVD ROM	Asus/Samsung or equivalent		
7	Connectivity	-10/100/1000 Ethernet Card with (Gigabit Support) -Wifi Built in		
8	Connectors	USB 3.0 (2), HDMI, Headphone Output, USB Type -C or Equivalent		
9	LED Screen / Display	LED 19" full HD/ SVA anti-glare Display or Equivalent		
10	I/O Devices	Branded USB Keyboard & Mouse		
11	Operating System (Licensed)	MS Windows 11 Professional (64bit) (OEM Release)		
12	Software (Licensed)	MS-Office - 2021 Professional Plus or equivalent		
13	Warranty	Local Warranty One year or Higher		

<b>Tender enquiry No</b>	<b>SLIC/GNPKZ03/2024</b>
<b>Closing date &amp; time for submission of bids</b>	<b>20-11-2024 before 11:00 a.m</b>
<b>Date &amp; time of opening of Technical bids</b>	<b>20-11-2024 at 11:30 a.m</b>

**Delivery and after sales service of Consignment:**

**Delivery and after sales service of items at the SLB-02.**

**TERMS AND CONDITIONS**

3. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).
4. Bidders are required to upload their bids on EPADS systems as per laid down PPRA procedure for single stage two-envelope method i.e separate “Technical Proposal” and “Financial Proposal” respectively and clearly marked as **“Purchase of Computer (Tower PCs) for G&P Karachi Zone”**. However, bid security in shape of pay order favoring ‘**State Life Insurance Corporation of Pakistan**’ must be submitted at the address given in tender notice before closing time else tender will be rejected.
5. Initially only Technical Proposals will be opened and downloaded from EPADS on the opening date and time as given in tender notice. Time and date for opening of Financial Proposals of technically qualified bidders will be announced after finalization of Technical Evaluation and will be announced on EPADS system accordingly.
6. There will be a two-stage evaluation of bids. Technical evaluation will be held first. Financial bid of only technically qualified bidders would be considered for further processing.  
**(Technical evaluation of bids / point scoring criteria is available with bidding document).**
  - i) Experience of bidders in sales / marketing of relevant equipment.
  - ii) Financial Capabilities.
  - iii) Number of existing clients provided with similar equipment.
  - iv) List of professionals on permanent strength- for installation and after sales services.
8. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order/ signing of contract. However, successful bidder will be required to submit performance guarantee of 03% in shape of pay order (valid for entire warranty period) in favor of SLIC at the time of issuance of purchase order/ signing of contact and will be released after expiry of warranty period.
9. No bid will be accepted without bid security.
10. All the bids must include all government taxes.

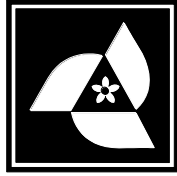
11. Most Advantageous bidder will be required to deliver items within (02) weeks after issuance of Purchase Order.
12. The bids submitted shall hold good for a minimum period of 90 days from the date of bid opening.
13. The quantity of items may vary at the time of issuing purchase order.
14. Warranty of the items will start from the date of delivery.
15. Bids shall be quoted with supply of all items along with installation. Bids quoted with partial supply of items/ partial installation units will not be accepted.
16. Most advantageous bidder will be selected the basis of lowest quoted rates for entire project subject to completion of all other criteria of tender documents.
17. If the successful bidder fails to supply the items as per purchase order, the performance guarantee will be forfeited.
18. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
19. Quoted bids shall be inclusive of all items and accessories required for complete installation of all units.
20. All the information provided by the bidder must be verifiable.
21. Performance guarantee of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of state Life.
22. If the 1<sup>st</sup> lowest evaluated/ Most Advantageous bidder fails to sign the contract/receive purchase order and bid money is confiscated by the State Life then the old Purchase order will be cancelled and new Purchase Order will be issued to the 2<sup>nd</sup> lowest Evaluated Bidder/ Most Advantageous bidder with approval of the Competent Authority.
23. Firms that have previously provided unsatisfactory services will not be considered.
24. **In case of rule violations, the Black Listing policy may be applied in accordance with SLIC/PPRA rules.**

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HR & ADMIN, AGM/SECRETARY ZPC,

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# **STATE LIFE**

## **INSURANCE CORPORATION OF PAKISTAN**

### **TECHNICAL EVALUATION OF BIDS / POINT SCORING CRITERIA**

	<b><u>Max.Points</u></b>
1. Experience of bidder in sales / marketing of relevant equipment <i>(05 points for each complete year) (attach purchase order)</i>	25
2. Financial Capabilities <i>(Annual Report for each year/ Tax Return for each year =5 points)</i> At least 01 million or above, annual turn over will be considered for evaluation.	25
3. Number of Existing Clients provided with similar Equipment <i>(05 points for each Corporate / Multinational / Govt./ Semi- Govt. Client)</i> <i>(attach purchase order)</i>	25
4. List of Professionals staff on permanent strength- for installation and after Sales services <i>05 points for each personnel)</i>	25
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	Total Points: 100

Note:

Minimum 60 % score is required technically Qualify in each category and over-all as well.