

TENDER GENERAL TERMS AND CONDITIONS

FOR TENDER NOTICE # FZ/HRA&P/018/ZONAL HEAD FURNITURE/2024

State Life Insurance Corporation of Pakistan, Faisalabad Zone the Federal Government Owned Autonomous Corporation invites e-quotations Through EPADS under **Single Stage Single Envelope Procedure** from well Experienced & Well Reputed Manufacturer's/Firms/Dealers /Suppliers GST/IncomeTax registered with Federal & Provisional having their own offices for Procurement of Following Items

Sr.No	Description	Qty	Estimated Cost	CDR Amount (3 %)
1	Office Table With Draz (Lock+Key) vin board +Wooden(Sheesham/Tali), Size 8' X4' with Side Rack With Draz (Lock+Key) vin board +Wooden Size 16*36*30 with glass top 6mm. with Spirit polish wood Colour (As Per Sample)	01	150000	4500
2	Wooden Back Rack size 6*2.5* 16 vin board + wooden (Sheesham/Tali) with sliding glass, top glass 6mm with spirit polish wood Colour (As Per Sample)	01	40000	1200
3	Cushioned Revolving Chair Wood (Sheesham/Tahli) with five star base + 5 wheeler, Seat +High back + low back and Cushioned Molty Foam or equivalent)standard size. Spirit polish wood Colour (As Per Sample)	01	40000	1200
4	Sofa (5 Seater) wooden frame(Sheesham/Tahli) with 4" density of each leg/heavy duty usage of Molty Foam or equivalent in seats with fine quality Rexene Poshish Spirit polish wood Colour (As Per Sample)	02	166000	4980
5	Center Table Wooden (Sheesham/Tahli) size 4.' X 4' with 12mm Glass Top Spirit polish wood Colour (As Per Sample)	01	25000	750
6	Cushioned Chairs (Sheesham/Tahli) wood with arm seat + back fine quality Rexene Poshish) standard size Spirit polish wood Colour (As Per Sample)	10	160000	4800
7	Roller Vanishing Blinds 7*5*4=140sqft China Material With Fine Quality Machine Colour will be Mutually Decided (As Per Sample)	140 Sqft	50000	1500
8	Coat hangar 1.5*4 wooden (Sheesham/Tahli) with key pocket sprit polish wood Colour (As Per Sample)	01	12000	360
9	Glass For Table Different Sizes of 06 MM Ghani or Equivalent (As Per Sample)	70 Sq.ft	24000	720
	Total		667000	20010

The last date of submission of e-bid is 02-12-2024 up to 10:30 am and Bid will be opened on same date at 11:00 am

The estimated cost of the tender is **Rs.667000/-** and the Bid is **valid up till 28-02-2025** on the below noted terms and conditions: -

- A. Bid Security amount must be deposited as mentioned in form of CDR must be submitted physically in State Life office by the bidder, without CDR quotations will not be accepted, No cash or party cheque will be accepted.
- B. Successful Bidder will have to submit 3% of Bid amount as Of Performance Guarantee or as Case of Company Warranty Must Submit Warranty Card. The Performance Guarantee will be released back after three Months on the recommendation of Competent Authority.i.e Zonal Head
- C. All quoted and supplied items will be finally passed after inspection by our Zonal Technical/Grievance Committee, on finding Sub-Standard quality of services and its specification, Or In case of Deviation of quoted price, the Corporation reserves the right to impose any of below noted penalty on the recommendation of committee,i.e
To forfeited security amount or To impose fine minimum of Rs.25000/- or Charge the rate difference.
- D. If a successful bidder failed to submit/provide desired item against work order issued, a notice with a period of 07 days will be served and in case of non-compliance, corporation reserve the rights to purchase the desired items from the next advantageous bidders and the case will be referred to Grievance committee and any of the penalty will be imposed mentioned in Point C.
- E. If a bidder submits the rates of item which is equivalent to our demanded brand, he is bound to provide all the required specification which justifies the equivalence of goods.
- F. The bidder must submit the detail of quality of material used for manufacturing i.e. in case of Furniture, Type of Wood (Shesham,Tahli etc.) Type of Vin board(Local/MDF etc.)
- G. The firm will be bound to supply the required items at 6th Floor, State Life Building, 2-Liaqat Road, Faisalabad on issuance of Purchase Order and responsible for supply of items with the period of 10 days/Mutually decided Completed in all respects.
- H. The bidder will have to attach copies of their Company Profile, Experience Related Documents, Managerial Capacity, Financial Position, Active STN (Where Applicable) with the tender. This use for Evaluation Criteria for prequalification of Bidders, as every slot has 10 marks, except CDR & Active Status of NTN/STN

which is compulsory(In case of Failure of Any these of two, the bidder will be disqualified), while for qualification minimum 30 marks are required for each vender, and it has 20 % weightage in most advantageous bid.

- I. The bidding firm showing most advantageous bid which reflects from qualification criteria and lowest rate (which has 80% weightage) will be treated as most advantageous bid i.e winner of the bid. The lower gross cost bidder will not be treated as winner except the criteria noted above.
- J. The quotation must elaborate only the unit cost including all Taxes.
- K. Income Tax & Sale Tax will be Applicable / Deducted according to Federal/Provincial Govt. Policies and the quotations will be considered as including all taxes. In case of any type of Tax exemption, all valid required documents i.e. Exemption Certificates, Deduction at port etc. must attach with quotation and it is not accepted during the submission of bills and payment will be made without exemption.
- L. The successful bidder is bound to supply the contract items/services according to quoted rates as per validity. No price difference in the market will effect your quoted rate in any condition. The rates should be market driven, in case the rates does not match with the market control rates the committee reserve the right to cancel/reject the said item after assigning proper reason and retendering will be processed
- M. If Different Vendor wins different items, each Successful bidder he is bound to provide the polish Colour as per our requirement (Similar for all items)
- N. The E- Quotation must be submitted through EPADS registered suppliers. No physical/by hand bid will be accepted however CDR must reached physically/by hand/by post before the closing date and time.
- O. The Corporation reserves the rights to cancel / reject any one or whole tender as per PPRA rules. The quantity of the items can be increased or decreased as per our requirement and rule.
- P. The payment will be made by cheque on receipt of shipment.
- Q. For detail specification & Quarries please visit State life Office, Faisalabad, www.statelife.com.pk www.ppra.org.pk, EPads link <https://eprocure.gov.pk> or contact to the undersigned within office hours.

Deptt./Organization	HRA&P/State Life Ins. Corporation of Pakistan Faisalabad Zone.
Tender Title	FZ/HRA&P/018/Zonal Head Furniture/2024
Method of Procurement	Single Stage-Single Envelop Procedure
Criteria for Evaluation	Most advantageous Bid.
Tender Description/Specification	Furniture & Fixture Items For Sample May Visit During Office Hours(10:00 To 4:00)
Tender Closing Date & Time Tender Opening (Both) Date & Time	02-12-2024 up to 10:30 A.M 02-12-2024 at 11:00 A.M
Person to be contacted	Zahid Masood Sheikhncharge (HRA&P) SLIC, 6 th Floor, State Life Building, 2-Liaqat Road Faisalabad <u>Contact No.</u> Ph: 041-9201737, 03009653536,03216688137







