

**TENDERDOCUMENT**

**STATE LIFE INSURANCE CORPORATIONOFPAKISTAN**

**ZONAL OFFICE PESHAWAR**

**FORPRINTINGITEMS**

***PESHAWAR ZONE***

***State Life Insurance Corporation of Pakistan invites e-PADS bids in accordance with PPRA rules under SINGLE STAGE- SINGLE ENVELOP PROCEDURE from the Service providers /bidders / Firms, registered with Income Tax and Sales Tax Department and who are on Active Taxpayers List of the FBR for “SUPPLY OF PRINTING ITEMS” OF STATE LIFE PESHAWAR ZONE.***

***HUMANRESOURCESADMIN&PROCUREMENTDEPARTMENT***

State Life Insurance Corporation of Pakistan

Peshawar Zone

3rd Floor State Life Building, 34 The Mall Peshawar Cantt 091-9211583 / [drmujahidafridi@gmail.com](mailto:rehmankhilji@gmail.com)

**TERMSANDCONDITIONS**

1. Only those Vendor/Firms may participate in tender who fulfill its terms & conditions, preferably based at Peshawar.
2. The procurement method as per Public Procurement Rules will be observed for this tender.
3. The date fixed for opening of bids, if subsequently declared as holiday by the Government, Bids will be opened on next working date on same time.
4. If the Bid is found against the terms and conditions of Tender, same will be rejected.
5. Sales Tax Registration Certificate FBR must be attached with tender.
6. Certificate of National Tax Number.
7. Proof of Active Tax Payer
8. All Vendors should provide in writing that they are not blacklisted by any firm / company / institution / Government / or any of its departments.
9. Bidders are required to submit their bids through PPRA E-PADS ([www.eprocure.gov.pk)](http://www.eprocure.gov.pk/) only.
10. Bids will be opened in the office of In-charge (HRA&P / Secretary ZPC) State Life Insurance Corporation of Pakistan, Peshawar Zone. 3rd Floor, State Life Building, 34 The Mall, Peshawar Cantt, in the presence of the Zonal Procurement Committee and any of the Vendors or their representatives who wish to be present.
11. Please note that all vendors are required to submit their bid security of 2% of the total amount quoted, in favour of State Life Insurance Corporation of Pakistan in shape of Demand Draft/ Pay order/ CDR before the closing date and time of the tender. Personal cheques under no circumstances will be accepted. The bid security will be released to the concerned after completion of the tender and to the unsuccessful bidder upon submission of request soon after opening of the tender.
12. The Single Stage – Single Envelope procedure will be adopted for opening of competitive Bids.
13. Absence of bidder or their representative shall not impair the legality of the opening procedure. All the present Bidder(s) or their representatives hall be required to sign on attendance sheet.
14. The tender will be awarded as a whole and not in parts.
15. Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid ‘Bid Security’ shall be forfeited in the favor of State Life Insurance Corporation of Pakistan.
16. Bids shall remain valid and open for acceptance for a period of 90 days from the last date of submission of Bids.
17. In case Purchaser calls the bidder for negotiation then this shall not tantamount to cancellation or withdrawal of original offer which shall be binding on the bidder.
18. Bidder(s) are required to submit the photocopy of National Identity Card of their Proprietor on E-PADS.
19. Penalty@1%ofbid against delay in supply will be charged on weekly basis.
20. The procuring agency reserves the right to increase or decrease the quantities of items depending upon the availability of budget and need / requirement. I
21. In complete bids/conditional bids will be rejected.
22. The Firm / Suppliers in question will be bound to supply the required items as whole consignment within 15 days. Labour or transport cost will not be payable.
23. All Government Tax(s) will be applicable.
24. Only one PRICE for each item is admissible. Multiple / vague / no rates for any item will amount to cancellation of the bid. PLEASE PROVIDE BIDS PER ITEM.
25. The successful bidder will have to show a sample of each and every item to the committee or the undersigned as the case may be before finalization of whole order and would be subject to approval.
26. State Life Insurance Corporation of Pakistan reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any bidder who submitted a bid or proposal, the grounds for its rejection out of all bids or proposals.
27. State Life Ins. Corporation of Pakistan reserves the right to check the item and its quality, prior to delivery and / or upon delivery. If any item is found sub standard the work will be cancelled and bid security will be forfeited.
28. Any firm or its representative may visit the Office at the time of opening of Bids.
29. In case of further query, the following may be contacted during working hours, on the details given above.

* Mr. Muhammad Yahya Khan, Manager HRA & P
* Mr. Imran Majeed, Assistant Manager HRA & P

SPECIFICATIONS OF PRINTING ITEMS FOR THE YEAR 2025

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.#** | **Description of Items** | **Qty** | **Unit** | **Delivery Schedule 2025** | **Closing Date and Time of Bids for Submission** | **Opening Date & Time of of Bids** |
| 1 | Medical Proposal Forms (5 Leaves 10 pages) 80 Gm *Imported Paper (best quality),* Size 11\*8.5 " | 8000 | Set | Within 10 days after placement of supply order | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 2 | Non-Medical Proposal Forms ( 4 Leaves 8 pages) 80 Gm Imported Paper (best quality), Size 11\*8.5 | 15000 | Set | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 3 | Medical Juvenile form 3 pages 80 GM A4 Size | 500 | Set | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 4 | Non Medical Juvenile 80 GM A4 Size Double side printing | 500 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 5 | Health Register card 13.5 \* 10.5 80 gm (MKTG) | 500 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 6 | Medical Expense Reimbursement form 68gm. Legal Size (MKTG) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 7 | Payment Voucher 12\*11 68 gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 8 | Fresh Recruitment Form (3 pages ) Legal Size 68 Gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 9 | Sawalnama Form A4 68 gm (MKTG) | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 10 | Nomination form A4 size 68gm.(MKTG) | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 11 | Certificate Form SM & AM A4 Size 68 gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 12 | Renewal of Registration (Double Side Printing) Legal size 68 Gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 13 | Declaration & Statement form Legal Size (68 Gm) | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 14 | Rule 11 form (Agcy) Legal Size 68 Gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 15 | Requirement Letter for SR Appointment 68 Gm A4 Size | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 16 | Renewal of Registration Letter/Notices A4 size (68 gm) | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 17 | Attachment / Detachment Letter SO/SR/SM A4 Size 68 gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 18 | File Cover (Bleech Card) Steel Clip with agent data printing | 2000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 19 | Coding Register (10 x 14) 80 gm 400 Leaves | 3 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 20 | Audit Progress report Legal size 70 gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 21 | Audit Observation Sheet 10\*7 68 gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 22 | Sector Head/AM/SM Confidential Report( 68 GM) Legal Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 23 | Proposal Position Register 13\*8 size 80gm. 400 pages | 5 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 24 | ND Decleration for Revival of policies 68gms Legal size | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 25 | File Cover (Bleech Card) with State Life Monogram & with steel clip | 5000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 26 | N D Endorsement 68gm. Legal size | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 27 | Insurance Mohtasib Proforma A4 Size 68gm (200 Pages) | 50 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 28 | Policy Issuing Register 13\*8 size 80gm. 400 pages | 5 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 29 | Policy Envelop ( Size 13 x 10 ) | 8000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 30 | Medical Fee Proforma Legal Size 68 gm (Double Side Printing (MKTG) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 31 | Requirement Letter (500 Pages per pad ) A4 Size 68 Gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 32 | Policy File Covere with plastic tape from Top with Steel Clip12\*8.75" from one side | 8000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 33 | Maturity Claim form A4 Size 68 Gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 34 | Maturity Cheque Covering Letter A4 Size 68 gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 35 | Maturity Requirement Letter A4 Size 80 gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 36 | Death Claim Covering Letter A4 Size 80gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 37 | Claim Form A (Dawidar Ka Bayan) 80 Gm A4 Size Containing 2 Pages | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 38 | Claim Examiner Report Legal Size 80GM | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 39 | Medical Attendant Certificate Containing 2 pages 80 Gm A4 Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 40 | Claim Form – C ( Sanade Shanakht) 80 Gm A4 Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 41 | CLAIM Form “AJAR KE SANAD” 80 Gm A4 Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 42 | Covering Letter of D.V. (Urdu) A4 Size 80gm (Claim) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 43 | Cheque Covering letter to Zonal Head A4 68 GM (Claim) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 44 | Urdu Letter (JAWAB ARZ) A4 Size 80 gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 45 | AIB Covering Letter Legal Size 68 GM | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 46 | Claimants Statement (Legal Size) 68 gm. Containing 2 Pages | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 47 | Medical Certificate A4 Size 68gm. (Contaning 2 Pages PHS | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 48 | Cancellation Revalidation stubs 7\*9 Size 68 gms | 200 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 49 | Declaration of Good health (DGH) A4 Size 68gms | 100 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 50 | Application for Revival PSF (Non Medical) Double side printing 4 pages A4 Size 80 gms | 5000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 51 | Application for Revival PSF (Medical) Double side printing 4 pages 80gms A4 size | 1000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 52 | Requirement Letter 3pages (3color) legal size 55gm. Flying paper | 100 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 53 | Cheque Dish. Intimimation letter legal size 68 gm. | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 54 | Three Specimen Signature letter 68gms A4 size (Claim) | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 55 | Acknowledgement Receipt 68gms 7\*6 size (Policy Documents) | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 56 | Surrender paid Register 13\*8 size 200 pages 80 gm. | 1 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 57 | Surrrender Sector Head Proforma legal size 68GM | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 58 | Policy Request Letter A4 size 68 gm. | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 59 | Loan application form 68gms legal size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 60 | Loan Assignment letter 8\*5+6\*5 size 68 gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 61 | Loan Schedule 68gm. Legal Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 62 | Continuation of Previous Assignment Legal Size 68 gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 63 | Option Change Letter 68gm A4 Size | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 64 | Loan Intimation & Requirement Letter Legal Size 68 gm. | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 65 | Special Revival Plan (legal size 68 gm.) | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 66 | Spcial Revival Requirement Letter (A4 size 80 gm. | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 67 | Special Revival endorsement 68gms A4 size | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 68 | Special Revival Reinstatement of policy (A4 size 68gm. | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 69 | Policy Transfer Letter A4 size 68 gm. | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 70 | N.O.C. for transfer of policy (A4 size) 80gm. | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 71 | Change of Nomination letter 68gm A4 size PHS | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 72 | Change in policy letter 68gm. A4 size PHS | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 73 | Premium deposit slip A4 size 68 gm. PHS | 100 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 74 | Indeminty Bond legal size 68GM | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 75 | Affidaivit legal size 68GM | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 76 | Cheque Intimation Letter to NB A4 size 68gm | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 77 | Loan & Advances Register 80 Gm Size 13\*9.5 " (Double Side Printing) 250 Leaves (PAYROLL) | 2 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 78 | Petty Cash adjustment Register 2 pages color graphing 11\*11( 80 gm) | 3 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 79 | Schedule Book 4 color 400 pages 7 x 9 55 Gm | 50 | Book | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 80 | Cheque Register for Commission Section | 5 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 81 | Cheque Issued Advice Legal Size 68 gm | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 82 | Cheque Realization Pad F&A legal size 68GM | 20 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 83 | B.M. Book (7.5 x 4 ) 55 GM Triplicate included carbon | 50 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 84 | Dr. consultation slip 12\*6 68 gm. | 50 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 85 | Reference slip 12\*6 - 68gm (double side printing) | 100 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 86 | Medical Expense Reimbursement form 68gm. Legal Size | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 87 | Iqrar Nama form 80gm legal size double side printing (Medical Cell) 100 pages | 500 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 88 | Health card 13\*10 size 80gm (double side printing) (Ledger P&GS) | 400 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 89 | Photo requisition slip 6\*5 (68gm) | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 90 | Stationery demand form 8\*10 size (68gm) | 30 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 91 | Leave application form A4 size (68gm) | 50 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 92 | Late Sitting form A4 size (68gm) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 93 | Tour approval form A4 size (68gm) | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 94 | Application for two months salery advance legal size 68gm | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 95 | J.V. PAD 12\*11size 68gm | 100 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 96 | G.D.V. PAD legal size 68gm (double side printing) | 50 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 97 | Overtime form 13\*8 size 68gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 98 | Travelling proforma 13\*8 size 68gm | 5 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 99 | Courier service ledger 15\*9.5 size 80gm (double side printing)250 leaves 500 pages | 1 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 100 | Letter Register 15\*10 size 80gm (double side printing 250 leaves 500 pages (or Chq Deposit Reg) | 1 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 101 | Envelop 7\*4.5 size White Window 80 gm | 5000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 102 | Envelope 8.5\*5.5 size White window 80gm | 5000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 103 | Envelope 9\*4 size Brown | 2000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 104 | Envelope 11\*5 size Brown | 2000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 105 | Envelope 12.5\*10.5 size Brown | 5000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 106 | Envelope 18\*15 Brown | 2000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 107 | Envelope 18\*15 Brown (with cloth) | 1000 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 108 | General Pad A4 size 80gm | 10 | Pads | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 109 | Circular 4 color Art paper 115 gm Legal Size | 100 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 110 | Circular 3 color Art paper 115gm legal size | 100 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 111 | Circular 2 color Art paper 115gm legal size | 100 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 112 | Circular 1 color Art paper 115gm legal size | 100 | Pc | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 113 | KYC (form) Double side printing A4 Size 80 gm 100 pages | 30 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 114 | Check List for AML/CFT/Policy - 2020 (100 Pages) | 50 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 115 | Risk Profilling Sheets A4 size 80gm Double side (100 pages) | 50 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 116 | Claim Pyment Vouchers | 50 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 117 | Paid For Register for NB | 10 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |
| 118 | Payment Register for Payment Section F&A | 10 | Pad | = do = | 27.01.2025 11:00 (AM) | 27.01.2025 11.30 (AM) |