

TENDER NOTICE NO. HR&A/H&AI/LHR/2/2025
Procurement of Air Conditioners for H&AI, Lahore Office through E-PADS

State life Insurance Corporation of Pakistan, invites Bids in accordance with PPRA rules, under **Single Stage- Two Envelops** procedure from experienced & reputed GST/Income Tax/Sales Tax Registered Firms/Dealer/Supplier (Federal/Provincial) having relevant experience for **Procurement of 05 No.s of Air Conditioners for H&AI, Lahore Office through E-PADS** through <https://eprocure.gov.pk>.

	Description of the job.	Tender Enquiry No.	Closing date & time for Submission of Bids	Date & Time of Opening of Technical Bids
	Procurement of Air Conditioners for H&AI, Lahore Office through E-PADS	HR&A/H&AI/LHR/2/2025	14-04-2025 Until 10:00 a.m.	14-04-2025 at 10:30 a.m.

All details are available in Tender documents (Attached herewith) and can be downloaded from **PPRA E-PADS (E-Pak Acquisition and Disposal System)**. Bids will be opened on the same day at **10.30 am** in the presence of bidders or their representatives, who wish to be present at the Tender Opening meeting. No tender will be entertained without bid **security/earnest Money/CDR of Rs. 20,000/-**. Original Bid Security in form of bank draft/Pay order/CDR in favor of “**State Life Insurance Corporation of Pakistan**” must be submitted to undersigned before the opening of Bids.

State Life Insurance Corporation reserves the right to reject all bids or proposals at any time prior to the acceptance of bids or proposals in accordance with PPRA Rule No.33.

Incharge HR & Admin
Health & Accident Insurance (H&AI),
State Life Building, 15-A Davis Road, Lahore.
Ph. 0313-0415786
0334-0000708

TENDER DOCUMENTS

HR&A/H&AI/LHR/2/2025

Procurement of Air Conditioners for H&AI, State Life Lahore.

Sealed Technical & Financial bids are invited in accordance with PPRA rules, under **‘Single Stage–Two Envelope Procedure’** Through <https://eprocure.gov.pk> (**E-Pads**) from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the Procurement of Air Conditioners for H&AI, State Life Lahore.

The bids should be submitted through EPADS on date as per mentioned on EPADS and PPRA website until **10:00 AM**, dated **April 14, 2025** and bids will be opened on the same day at **10:30 AM** in the presence of the bidders or their representatives.

Details of Air Conditioners with Specifications

Description	Detail
Air Conditioners	<p>Type: Inverter (Heat & Cool option) Capacity: 1 Ton (12000 BTU or above) Compressor: T3 Climate class & Dual-stage Rotary Refrigent Type: R-410 Gas Air Flow Technology: 3D Airflow Filter: Indoor built-in anti fungus pre filter Pipe: Standard refrigent pipe (length as per layout) Extra Refrigerator Pipe (as per need) with PVC Duct Drain Pipe with PVC duct (as per need) Electric Wiring/Power Cable, Circuit Breaker (Bush) as per layout Durability: Fireproof PCB, Anti-corrosion, self-cleaning evaporator Heavy Duty wall Mounted Brackets made of steel for Outdoor Wire Type: Wire 7/36 Multi-strand, 99.99% pure copper, heat-resistant, fire-retardant concealed in PVC Pipes Warranty: One-year Parts + Ten years compressor warranty Installation: Indoor Units must be installed with high-quality ceiling-mounted brackets to ensure durability, stability, and safety as per our requirement. With Complete Installations and ready to use</p>
Quantity Required	05



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Health & Accident Insurance,
Regional Office,
State Life Building No.11
15- A, Davis Road
Lahore -54000
Phone: 042-99203486
Fax No. 042-99203492

Reminder:

- It is compulsory for the vendor to visit the site in order to get the exact estimate of mentioned items and materials.
- **Local Warranty period** of all above mentioned items shall be One-year Parts + Ten years compressor warranty.
- Rates shall be inclusive of installation materials, taxes and Labor charges.

Incharge HR & Admin

Health & Accident Insurance (H&AI),
State Life Building, 15-A Davis Road, Lahore.

Ph. 0313-0415786

0334-0000708



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Health & Accident Insurance,
Regional Office,
State Life Building No.11
15- A, Davis Road
Lahore -54000
Phone: 042-99203486
Fax No. 042-99203492

Terms & Conditions

1. The bids shall comprise of two separate proposals as the 'financial proposal' and 'technical proposal'.
2. Proposals shall accompany a Pay Order/Bank Draft/CDR of not less than **Rs. 20,000/-** in favor of State Life Insurance Corporation of Pakistan as earnest money which may be released after uploading of Final Evaluation.
3. Successful Firm/Company must submit **5% of Quoted Bid as Performance Guarantee** after award of work order which shall be returned after expiry of warranty period of supplied items and shall be subject to deductions on account of unsatisfactory delivery / performance.
4. No bid will be accepted without earnest money/CDR.
5. Bid will not be accepted if a vender is under litigation with State Life or blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. Personal influence will also disqualify bidders.
6. All the bids must include G.S.T. and all other applicable taxes.
7. **The Bids Prices shall be evaluated on basis of Lowest rate and Quality Based.**
8. The selected firms will provide items within 20 days from receipt of supply orders as per sample to be approved by SLIC. If supply is not made in due time, a fine of 0.5% of contract value per delayed day will be charged to the firm. If supply/ installation is delayed beyond 40 days from receipt of supply order, the earnest money will be confiscated
9. The approved bidder immediately after receipt of Work Order shall provide a sample of the Item to SLIC for scrutiny and approval. After the sample is approved, the bidder shall supply/ install rest of the items as per approved sample.
10. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders/Bids in line with PPRA rules.
11. Bid validity period shall be 90 days from the date of opening of financial bids. This period can be extended by SLIC with the consent of bidders.
12. No advance payment will be made. Payment will be processed upon satisfactory delivery / Installation of items. In case of non-compliance or failure of execution of order within the specified time or supply of sub-standard items and Services, Performance Guarantee shall be forfeited in favor of the Corporation.
13. Most advantageous/Successful Bidder shall submit Bids also in hard copy to Incharge HR & Admin.
14. Vendor must have Company office or site Office situated in Lahore.
15. **Warranty of the supplied items must be valid for minimum One-year Parts + Ten years compressor warranty.**
16. **The supplier will be responsible to assemble/ install /deliver/Ready to use items in all aspect as per requirement and in case of failure to maintain quality in installation, the same will be fixed at his risk and cost besides penalty as may be imposed by Competent Authority in SLIC.**
17. The bids shall be uploaded on EPADS for **"Procurement of 05 No.s of Air Conditioners for H&AI, State Life Lahore Office"**.
18. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

Undertaking:

We hereby confirm to have read all the terms and conditions carefully mentioned in the tender documents and we agree to abide by all those conditions.

Signature and stamp: _____
(Sign and stamp by Vendor)



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Health & Accident Insurance,
Regional Office,
State Life Building No.11
15- A, Davis Road
Lahore -54000
Phone: 042-99203486
Fax No. 042-99203492

A: - Mandatory requirements

- Verifiable documentary proof for all below requirements are mandatory and vendor/supplier will be disqualified if not comply with all below points.

Eligibility/Evaluation Criteria

1. Sales Tax Registration (Copy of Certificate).
2. Income Tax Registration (Copy of Certificate).
3. Experience certificate of Similar Work (at least 02 Copy of Certificates).
4. Affidavit/Undertaking that the firm has never been blacklisted by any organization/Government on Judicial Stamp Paper.
5. Original Bid Security in form of bank draft/Pay order/CDR of **Rs. 20,000/-** in favor of “**State Life Insurance Corporation of Pakistan**” must be submitted to Incharge P&GS H&AI, State Life Insurance 15-A Davis Road, Lahore before the opening of Bid.
6. Maker’s name and model of Items must be clearly mentioned in quoted bid.
7. Items must fully comply with the Specifications mentioned above.
8. Successful Firm/Company must submit **5% of Quoted Bid Value** as Performance Guarantee Which shall be returned after expiry of Local warranty period i.e. 01 Year.

(The bidders who have not complied with all Above-Mentioned Eligibility / Qualification points shall be Disqualified)

TECHNICAL EVALUATION:

S No	Description	Max Points	Points Secured	Page Number
1	COMPANY PROFILE			
	i. The company established within 1 to 2 years (Proprietorship) = 10 Marks ii. The company established more than 2 years = 20 Marks Note: Certificates Required	20 Marks Maximum		
2	FINANCIAL STATUS : (Verified by Bank Statement, Annual Tax Return)			
	Annual Turnover • Between 1- 5 Million = 10Marks • 5-10 Million = 15 Marks • Above 10 Million = 20 Marks (Max)	20 Marks Maximum		
3	SIMILAR WORK EXECUTED BY FIRM IN PAST:			
	Contracts completed Less than 4 Lacs for each contract= 5 Marks Contracts completed Greater than 4 Lacs and Less than 6 Lacs for each contract = 15 Marks Contracts completed Greater than 6 Lacs for each contract = 20 Marks Note: Work Order Required	20 Marks Maximum		
4	WORK COMPLETED WITH OTHERS:			
	Work completed with reputed Govt./National/ Multinational Firms= 05 Marks for each Firms Note: Purchase/Work Orders Required	20 Marks Maximum		
5	MINOR REPAIR AND MAINTENANCE:			
	Provide Repair Service for one year = 10 Marks Provide Repair Service for two years = 20 Marks Note: Note on company Letter head Required	20 Marks Maximum		
	Total			

Total Points = 100

Minimum Qualification Points = 60

(Related Document Page number to be mentioned in given space)

Date _____

FINANCIAL PROPOSAL

(For Procurement of Air conditioners F.Y 2025)

(SUPPLY OF AIR CONDITIONERS)						
One vendor would be selected on Lump sum Basis on Least cost and Quality Base						
S#	Description	Qty.	Unit Price without GST	Amount of GST 18%	Unit Price with GST	Total Cost (No of Units x Unit price including all taxes)
1	Supply and Installation of Air Conditioner (As per Specifications mentioned above)	5				

(Filled Financial Proposal to be submitted on your company's letter head.)

Name of Supplier: _____

Signature with Date
(Sign and stamp by Vendor)