



TENDER NO # RE-HYD/SECURITY SERVICES/2025

**TENDER DOCUMENT
FOR SECURITY GUARDS SERVICES
AT STATE LIFE BUILDINGS
HYDERABAD, MIRPURKHAS, SUKKUR,
LARKANA & PLOTS AT BENAZIRABAD
(NAWABSHAH).**

**State Life Building # 03 Real Estate Department, Thandi sarak
Hyderabad**

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**TENDER DOCUMENT FOR SECURITY GUARDS SERVICES AT STATE LIFE BUILDINGS HYDERABAD, MIRPURKHAS,
SUKKUR, LARKANA & PLOT AT BENAZIRABAD (NAWABSHAH)**

Signature and Seal of the firm

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Dated: _____

M/s. _____

**SUBJECT: TENDER FOR SECURITY GUARDS SERVICES AT STATE LIFE BUILDINGS
HYDERABAD, MIRPURKHAS, SUKKUR, LARKANA & PLOTS AT BENAZIRABAD
(NAWABSHAH).**

Dear Sir,

We are enclosing herewith the tender documents of the above job comprising the following: -

- a. Mandatory Requirement
- b. Technical Bid Evaluation Criteria
- c. General Information
- d. Scope of Work.
- e. Terms & Conditions
- f. Special Terms & Conditions.
- g. List of Buildings / Required staff details.
- h. Bill of Quantities.
- i. Forms of undertaking.

Kindly submit your bid online through EPADs and physical for the job along-with the above documents duly signed before **20-05-2025** at **11:00 AM**.

Technical Bids will be opened online through EPADs on same day at 11:30 hrs in the presence of tenderers or their authorized representatives who may desire to be present.

Regards,

Engr. Amjad Ali
Deputy Manager (RE) Hyd.

Encls: As above.

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a) **MANDATORY REQUIREMENT FOR QUALIFICATION OF FIRMS**

- a) National Tax Number from FBR and holding the valid NTN Certificate (copy required)
- b) Certificate of Registration / Incorporation (SECP)
- c) Holding the valid Licenses as Security Company from province Home Department and / or Ministry of Interior of concerned registered association (copy required)
- d) Affidavit on stamp paper (original), declaring that the company is not black listed by any Government Agency / Corporation / Private firms and is not involving in litigation with State Life OR any Government / Public sector Organization.
- e) SST registration (Copy required)
- f) Registration with EOBI + SESSI
- g) **The firms / contractors having already served in State Life for any period during last 10 years having received minimum of 03 unsatisfactory service letters / memos from SLIC for any period stand disqualified, shall not be eligible to participate in the bidding period.**

Seal & Signature of Contractor

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**TENDER DOCUMENT FOR SECURITY GUARDS SERVICES AT STATE LIFE BUILDINGS HYDERABAD, MIRPURKHAS,
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b) TECHNICAL BID EVALUATION CRITERIA

S.no	Parameters against which technical evaluation shall be done	Annexure/ Page ref#	Scoring brackets	Total / Maximum points allocated
1	Company Profile			
1.1	Years of Experience in Security Works:			
	Less than 4 years		02	10
	5 to 7 years		04	
	8 to 10 years		06	
	11 to 15 years		08	
	Above 15 years		10	
1.2	Security Contracts executed by the firm during past 05 years (Rs. 30 million or above per contract)			
	03 contracts		5	20
	05 contracts		10	
	10 contracts		15	
	More than 10 contracts		20	
2	Relevant Experience (Copy of evidence required)			
2.1	Proof with details of Ex-Army guards to be proposed and deployed in State Life, CV's along with last 03 months pension slips and proof of company employee / pay roll.			
	Up-to 05 but not less than 03 Ex-Army Guards		05	10
	Above 05 Ex-Army Guards		10	
2.2	Security Contracts /Projects (in hand more that 30 million per annum per contract)			
	02 contracts		05	20
	03 contracts		10	

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	More than 03 Contracts or equal to 05 contracts		15	
	More than 05 contracts		20	
2.3	Last 12 months company pay roll to prove and shown the 50 number of security guards who are permanent employees of the company with employees' code.		5	5
3	ISO Certified – 9001		5	5
4	Total Turn Over in last 03 Years (Bank Certified Statements)			
	More than 20 Million		10	30
	More than 30 Million		20	
	More than 40 Million		30	
	Total marks			100

Note: Qualifying marks = 70 or above

(ANY MISDECLARATION / MISSTATEMENT WILL BE TAKEN SERIOUS AND COMPANY CAN BE BLACKLISTED. SAME WILL BE ANNOUNCED AND INFORMED IN THE NEWSPAPERS, PPRA AND TO OTHER RELEVANT AGENCIES)

Seal & Signature of Contractor

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Signature and Seal of the firm

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c) GENERAL INFORMATION

- 1- The bid shall be submitted online through EPADs contain separately the **"Financial Bid"** and the **"Technical Bid"**. All contractors / Firms are advised to submit Bid Securities physically on or before opening date and time.
- 2- After Technical Evaluation, **"Financial Bid"** of technically accepted bidders will be opened with prior intimation to all qualified bidder(s) through EPADs.
- 3- All queries / clarifications required from bidder shall be addressed through EPADs on working days before the closure of Bid Submission date. No clarification shall be given on telephone.
- 4- State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.
- 5- **The bidder should be registered and shall have N.O.C. from Ministry of Interior, Government of Pakistan, Islamabad or Provincial Home department.**
- 6- The bidder should confirm in their offer that they have its own ammunition & communication equipment required for Security services.
- 7- The deployment / number of Security Guards can be increased or decreased by the Competent Authority as per requirement, quoted rates should be inclusive of all Government duties and Taxes.
- 8- The successful contractor will follow all instructions issued by corporation in connection of Security Service.
- 9- Child Labor rules and basic human rights will not be violated by the Contractor.
- 10- The Firm / Contractor shall be bound to provide the sanctioned strength of Security Guards at all-time even on holiday including Sunday and confirmation in this regard should be submitted in their offer otherwise their bids shall be rejected straightaway.

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- 11- The Firm / Contractor will be responsible for any theft or pilferage committed in the premises and shall make good all the loss incurred to SLIC.
- 12- The Firm / Contractor will confirm in their offer that the Guards will use / wear neat and clean uniform with cap and badges.
- 13- **Firm / Contractor shall be responsible for personal hygiene of the Security Guards and confirmation in this regard should be submitted in their offer.**
- 14- Indiscipline Security personnel involved in immoral activities will not be allowed to serve.
- 15- The Procuring Agency may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring Agency and Bidders will thereafter be subject to the deadline as extended.
- 16- A bid security will be required. The amount of bid security required is **Rs.1.0 MILLION**. Each bidder shall furnish original Bid Security as stipulated in the Bidding Data in Pak Rupees in the form of Demand Draft or Pay Order in favor of **"State Life Insurance Corporation of Pakistan"** before closing time of bid submission with Employer (SLIC). Bid will be rejected if original bid security is not received by Employer before closing time.
- 17- **Bid security**
 - a The security company will submit Bid Security of **Rs. 1.0 MILLION** with the tender in the shape of Pay Order in favor of "State Life Insurance Corporation of Pakistan". The tender without bid security will be rejected.
 - b Must be valid twenty-eight (28) days after the end of the bid validity period of 180 days. Accordingly, a bid with a bid security that expires before twenty-eight (28) days after the end of the bid validity period shall be rejected as non-responsive.
 - c Any e-bid not attached with Bid Security shall be rejected by the Employer as non-responsive.
 - d Un-successful Bidder's bid security will be discharged / returned as promptly as possible.

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- e The bid security will be returned to successful bidder upon submission of Performance Guarantee after signing of contract agreement.
 - f The bid security may be forfeited; if a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form.
 - g In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.
- 18- The bids should be valid for 180 days from the date of opening of Tender otherwise their offer shall be rejected straightaway.
 - 19- The bidder should submit an Affidavit that all the documents, particulars / information furnished are true and correct with their bid otherwise their bids shall be rejected straightaway.
 - 20- The bidding documents and any Contract executed pursuant to this bidding documents shall be governed by and construed in accordance with the laws of Pakistan. The Government of Pakistan and all Bidders responding to this bidding documents and parties to any Contract executed pursuant to this bidding documents shall submit to the exclusive jurisdiction of the Pakistani Courts.
 - 21- The successful Security Firm shall have to arrange and provide an Insurance Coverage of Rs.1,000,000/- (Rupees Ten Lacs Only), in favor of State Life Insurance Corporation of Pakistan to cover any incident occurred or damage caused by the negligence on part of security personnel deployed by the Security Company in the building.
 - 22- All the payments to the security staff / workers of the contractor shall be made by the contractor himself in the Bank Account of staff within first five days **of every month and as per Laws** presently in force or amended in future and the Corporation shall not be responsible in any way. **Contractor will ensure that the minimum wages announced by Government of Pakistan / Province will be adhered to at all times and should submit documentary evidence to the concerned agency / department as and when required.**

- 23- Further the Contractor shall ensure regular payments of EOBI & SESSI to concerned department for staff deputed at State Life properties and shall submit undertaking to this effect with every month bill.

d) SCOPE OF WORK

1. The Security Company will provide Shot Guns/Rifles (Semi-automatic) and Pistols / Revolvers in good and working condition duly licensed by Federal / Provincial Government in the name of firm / company.
2. The Security Company will provide complete uniform with badges, caps, shoes etc. Extra Uniforms as and when needed.
3. The Security Company shall provide torches, hand detectors, car checking mirrors and other safety related equipment at each building / location **as per requirement** for proper checking of pedestrians and vehicles.
4. Proper parking of the **State Life** Officials /authorized tenant's vehicles in the buildings will be the responsibility of the security staff deputed in the parking area.
5. **State Life reserves the right to terminate the contract at any time without assigning any reason whatsoever by giving one-month advance notice.** Three months prior notice in writing shall be served by the security company for termination of contract.
6. If any Guard / employee of the Security Company found not suitable for the job by State Life, the employee be replaced by the Security Company within one day of receiving notice.
7. State Life reserves the right to use any Ex-Army Guard / Supervisor as escort or depute on duty with senior officers of State Life under intimation to Security Company.
8. Any change / turnover of guards / supervisory staff to be done with prior permission of State Life Insurance Corporation of Pakistan (at-least at 03 days prior notice).
9. This contract will be for a period of one (01) year.

10. DEDUCTIONS & PENALTIES:

- a During duty if any guard(s) is found asleep, missing from duty, State Life Insurance reserves the right to impose penalty / deduction of security charges. Supervisor Security Company shall maintain security register at each location detailing the duties, incidents etc, which will be duly checked by respective building In-charge daily.
- b If services provided are not up-to mark, deduction from monthly bills in range of up-to 10% of monthly bill excluding wages value will be made as assessed by State Life Officer. Such decision will be binding on Contractor / Firm. Deduction for not providing equipment will be as under;

Car Checking Mirror	Rs. 500/- per day
Metal Detector	Rs. 500/- per day
Torch	Rs. 500/- per day
Improper / ill-uniformed	Rs.300/- per day
Performing Inefficient Duty / Restlessness	Rs.300/- per day

- c In case of noncompliance of deployment of Guards as per contract i.e. non-placement of **Ex-Army /Forces Guards** with placement of unarmed guards or insufficient guards, placement of over aged guard(s), lethargic guard, guards without proper uniform, and not as per contract deployment / terms, SLIC reserve the rights to deduct the salary @ 1.5 times the salary of guard per day for such guard.
- d **State Life will make up-to 10% deduction (excluding wages) from the respective monthly bill(s) of the security company in case of unsatisfactory performance** during that month.
- e **Shifts are to be arranged by the Company so that each guard is provided adequate leave and is replaced by another guard during his absence from duty. To ensure full deployment and working schedule of security guards deputed in the SLIC buildings & plots should follow 24/7/365.**
- f **Security Company shall ensure that no guard makes double duty at any location and also no other contract guards are allowed to make double duty on SLIC locations.**

g **EOBI/SESSI deposit receipts of last month for all security personals deputed at SLIC location must be submitted with every running bill.**

11. The company/firm to ensure the duties of the security guards on fortnightly rotation basis **with the approval of State Life.**
12. **Security Supervisor / Officer of the firm shall submit "Performance Report" to respective Building In-Charge(s) of State Life on daily basis about "Guards and Security Services, Duty Inspection Performa"** to be prepared for inspection of guards and on non-submission of the weekly "Duty Officer Inspection Performa" would be considered as noncompliance on the part of the security company.
13. **The Company will provide and ensure that their employees while providing Services must be in uniform, have received and understood the Services / duties to be performed and have the following in their possession:**
 - a. Computerized National Identity Card (CNIC)
 - b. Company identity card should be prominently displayed on his uniform.
 - c. A torch for guards on evening and night duty.
 - d. Licensed arms and all other equipment necessary for him to perform the services.
 - e. For any licensed arms carried by any guard, arms license in relation thereto.

Seal & Signature of Contractor

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e) **TERMS AND CONDITIONS**

1. State Life will not under any circumstances provide any space for stay of security guards beyond the duty hours. In case such situation arises, Security Company shall arrange space at its own.
2. State Life will provide only one room exclusively for changing and keeping uniforms. However, it will not be used for sleeping / night stay.
3. All taxes, SST, Government levies and charges etc shall be borne by the Security Company.
4. All Ex-Army security supervisors / guards are required to produce Discharge certificates
5. All the payments to the workers of the contractor shall be made by the Security firm / contractor within first five days **of the start of month** and as per Laws presently in force or amended in future and the Corporation shall not be responsible in any way. Contractor will ensure that the minimum wages announced by Government of Pakistan will be adhered to at all times and should submit documentary evidence if and when required by concerned agency / department.
6. **The company shall deposit the salaries of the security staff deputed under this contract in to the respective bank account and submit the monthly statement /documentary evidence to proof that wages are being paid as per government rules.**
7. The Security Company shall be responsible for any damage / theft of office equipment / assets and fixtures. In case of any mis-happening, security Company will pay for the damages / compensation and handle all lawful obligations / **litigations**.
- 8- State Life will supervise and regulate the duties of the staff through its Real Estate Department. The Security Company shall follow instructions in respect of work as mentioned in the Scope of Work.
- 9- All **security staff** / workers should have their CNICs. The age of the security guards shall not be less than 20 years & over **55** years (Healthy and physically fit).

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- 10- Height of deputed guard at SLIC locations is not less than 5 Feet and 4 Inches, weight not less 60 KG and more than 80 KG (not disable person)
- 11- The Security Supervisors / guards should be at least matriculate, preferably educated and can read identity cards, business cards, gate passes and can write in Urdu or English.
- 12- State Life shall not be responsible for any loss, damage, injury sustained during the performance of their duties.
- 13- **In the employment of its staff the Company must ensure that all such persons are of reputable character and are adequately qualified / trained for rendering the Services as are required to be performed by this Agreement. For security reasons, the Company must maintain a profile of each of its employees. Their antecedents and character be verified from Police.**

Seal & Signature of Contractor

f) SPECIAL TERMS AND CONDITIONS

1	Nature of Job.	Security Service contract for State Life Buildings Located in Hyderabad, Mirpurkhas, Sukkur, Larkana & Plot at Benazirabad (Nawabshah)
2	Place of submission of Tender.	Office of the in-charge Real State Department 7 th floor State Life Building No.03, Thandi Sarak Hyderabad.
3	Date and time of opening of Tender.	a. Submission of bid on 20-05-2025 at 11:00 AM b. Opening of Technical Bid on same day at 11:30 AM . c. Opening of Financial Bid shall be intimated later to the post qualified bidders.
4	Tender – Bid Security.	Original Bid Security of Rs. 1.0 MILLION in the shape of pay order / bank draft / Bankers Cheque in favor of "State Life Insurance Corporation of Pakistan" to be submitted before the time of opening. Tenders with pay order / bank draft having different names shall be rejected.
5	Release of Bid Security.	a. Bid Security of lowest two bidders will be retained up-to award of contract and will be returned to remaining bidders after financial evaluation of the bid of the successful bidder. b. To the successful bidder on providing Performance Guarantee in shape of Bank Guarantee up-to 10 % of bid amount. This Guarantee shall be returned on satisfactory termination / conclusion of the contract (without interest).
6	Bid Validity Period	180 days
7	Places of duty.	State Life Commercial Buildings Hyderabad, Interior Sindh & Plots at Benazirabad (Nawabshah) in Annexure "A" .
8	Mode of payment.	State Life will pay monthly bills based on actual Guards deployed for the services. The payment will be made on satisfactory services each month after all deductions as per contractual obligations .
9	Contract Period.	One Year (12 months).
10	Date of commencement.	03 days from the date of acceptance of letter of award.
11	Deduction from Bills.	<ul style="list-style-type: none"> • Income Tax, SST or any other taxes levied by the Government of Pakistan • Deductions as per contract for non-fulfillment of contractual obligations referred in the Scope of Tender terms.
12	Timings of duty	24-hours (In shifts)
13	Insurance Cover.	The successful Security Firm shall have to arrange and provide an insurance coverage of Rs. 1,000,000/- (Rupees one million Only), in favor of "State Life Insurance Corporation of Pakistan" to cover any incident occurred or damage caused by the negligence on part of security personnel deployed by the Security Company in the building.
14	Rotation.	Duties of guards on quarterly rotation basis within or different locations.
15	Black Listing	As per State Life Black Listing Procedure / PPRA rules

Seal & Signature of Contractor

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(g) LIST OF BUILDINGS & STAFF DEPLOYMENT DETAILS

Sr. #	Building No.	Captain (R)	Supervisor (Ex-Army)	Lady Searcher	Armed Guards	Total
1	SLB No.3, Thandi Sarak, Hyderabad	1	2	1	15	18
2	SLB No.2, Gul Centre, Fatima Jinnah Rd., Hyderabad.	-	-		3	3
3	State Life Plot, Sakrand Road, Banazirabad	-	-		2	2
4	SLB M. A. Jinnah Road, Mirpurkhas	-	1		5	6
5	SLB Minara Road, Sukkur.	-	1		4	5
6	SLB Quaid-e-Awam Road, Larkana	-	1		5	6
	TOTAL	1	5	1	34	41

Note: The above deployment /quantity of security guards may vary/alter as per requirement of State Life (SLIC) at any location/building.

Seal & Signature of Contractor

(h) DUTIES OF CAPTAIN(R)

1. He shall be responsible for overall Security services provided to State Life for its properties at **Hyderabad, Mirpurkhas, Sukkur, Larkana & Plots at Benazirabad (Nawabshah)**.
2. He shall ensure that all the security personnel deputed by the company are as per criteria set forth by State life are fit to serve and possess good character and no criminal record.
3. Must check all the weapons provided by the company fortnightly. Ensure all the weapons are licensed and operative.
4. He will be stationed at State Life Buildings Hyderabad, Interior Sindh Buildings & Slic Plot Benazirabad during day office hours, a week. He will visit all the State Life properties in subject highlighted.
5. He will be required to inspect the properties from all Security aspects. Do the Risk assessment, propose security plan for implementation of State Life.
6. He shall make intermittent visits, ensure guards deputed are performing their duties, are properly dressed, fit and fine, ensure deployment plans, mitigate absenteeism, report and investigate any mishap, ensure liaison with law enforcing authorities. Shall lead in emergency response situation and containment.
7. Shall have proficiency in operating security technology like CCTV, access control systems, and alarms.
8. Meticulous attention to detail and a composed demeanor during high-pressure emergency scenarios.
9. Knowledgeable about pertinent security laws, regulations, and industry best practices.
10. Must workout security assessment, imminent threats, plan response and held regular meetings with SLIC for preventive or post mitigation.

Seal & Signature of Contractor

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FINANCIAL BID



(i) **BILL OF QUANTITIES**

S. #	Description	Suggested Minimum wages/Salary per Guard per month (Rs) (Not less than as suggested below)	EOBI	SESSI	Profit	SST on Profit	Income tax	Total	QTY	Grand Total per month
		A	B	C	D	E	F	G=A+B+C+D+E+F	H	G X H
1	Captain (Retired)								01	
2	Security Supervisor (Ex-Army)								05	
3	Armed Security Guards (Trained from reputed company /APSSA								34	
4	Lady Searcher								01	
								TOTAL=	41	
	Total per month	=								
	Total Per Annum	=								

5	Walkie Talkie 04 Sets	Free of cost as per requirement
6	Mirrors detectors etc. in all buildings	
7	Metal/Explosive Detectors in all buildings.	
8	Transport mechanism for captain(R) for visits of properties in subject Highlighted.	

Rupees in words (_____per annum)

A Senior Management of Real Estate Division will interview the Captain (R) from army prior to post.

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A transport mechanism shall be provided to Army Captain(R) posted by company for inspection of properties as per assessment.

The Army Captain(R) shall visit properties in Hyderabad & Interior Sindh on weekly basis to inspect the Security of buildings and plots, work out security plan, assess risk and prepare preventive & post mitigation plan.

All expenses are shall be included in above quoted cost B.O.Q.

State Life will not make any separate payment for any reason.

Note: The above rates quoted shall be inclusive of all profits, all taxes viz income tax, SST, EOBI, SESSI, Group Insurance etc. as per government rules.

Seal & Signature of Contractor

(i) **UNDERTAKING**

DATED: _____

IT IS CERTIFIED AND CONFIRMED THAT ALL THE TERMS AND CONDITIONS MENTIONED IN THE TENDER DOCUMENT/ PROPOSAL ARE READ CAREFULLY BY US AND ALL THE INFORMATION FURNISHED /ATTACHED BY US WITH THE TECHNICAL / FINANCIAL BID ARE TRUE AND CORRECT.

Signature _____

STAMP _____

Name _____

Designation _____

Date and Place _____

Seal & Signature of Contractor

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FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

ANNEXURE "B"

Guarantee No.....
Executed on.....
Expiry date.....

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _Dated.....

KNOW ALL MEN BY THESE PRESENTS that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract)
For the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of relevant Clause, Defects after Taking Over, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

Signature _____
(Seal)

1. Name _____

Corporate Secretary (Seal)
Title & Address

2. Name _____

Title & Address
Corporate Guarantor (Seal)