



TENDER NOTICE NO.HR&A/SLIC/RYP/006/2025

July 07, 2025

Sealed financial bids are invited through Single Stage Two Envelop Procedure from pre-qualified/non-prequalified GST/NTN registered firms having own Office Phone/Fax number (if found contrary the tender will be rejected) preferably based at Rahim Yar Khan for the following items on below mentioned terms and conditions:-

<u>SR.#</u>	<u>DESCRIPTION</u>	<u>Qty.</u>
1.	<u>SOFA SET (5-SEATER)</u> Frame made of Seasoned Sheesham Wood with Arm, seats of Master Molty Foam (10 years warranty) or equivalent & Posh shish with fine quality cushioned with lacquer finish (size of frame/sample may be seen in the office). (3+1+1)	19
2.	<u>CENTER TABLE</u> Frame Made of Seasoned Sheesham Wood with Lamination Top of Format with lacquer finish (size of frame/sample may be seen in the office).	19
3.	<u>Executive chair/cane chair</u> Revolving Chair Cane Office executive chair.Cane chair - Reliable and comfortable-Breathable cane used in seat and back- Shesham/keekar wood used in whole chair-Shine/Matt polish finish-Height adjustment system-Tilt mechanism system. (Sample may be seen in the office).	19
4.	<u>TABLE (5'x3') WITH SIDE RACK (3'x1.5'x16")</u> Made of Seasoned Sheesham vin board with lapping of solid Sheesham wood where needed having 3-Drawers on channels with locks and glass top with side rack made of sheesham vin board with lipping/foot of solid sheesham wood with lacker finish.	19
5.	<u>STEEL FILE CABINET</u> Made of Steel 21-Gauge with four drawers on channels having silver hamer paint with lock.	19
6.	<u>VISITOR CHAIRS</u> Made of Seasoned Sheesham wood with arm, Seat & Back with Master Molty Foam (10 years warranty) or equivalent, poshished with fine quality cushioned with lacquer finish (size of frame/sample may be seen in the office).	57



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Zonal Office

4th floor State Life Building
Abu Dhabi Road Rahim Yar Khan
Ph:068-9230027 Fax:068-9230028
E-Mail:zhrykzn@statelife.com.pk
Toll Free:0800-09099

TERMS AND CONDITIONS .

- i. Bidding documents, containing detailed terms and conditions along with the list of items required are available for the interested bidders on EPADS Portal.
- ii. Bid Security amount must be deposited Rs.100000/- of the tender in form of "Pay Order/Demand Draft" or "Call Deposit receipts" in favour of "State Life Insurance Corporation of Pakistan" as earnest money which will be refunded to the unsuccessful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender.
- iii. The rate validity of tender will be upto **December 31, 2025** from the date of opening of tender.
- iv. **Tender closing date 29-07-2025 at 11:00 A.M. Tender opening date 29-07-2025 at 11:30 A.M.** This advertisement is available on PPRA EPADS and State Life website.
- v. On finding substandard quality as and when noticed during process, the security deposit may be forfeited in favor of the Corporation.
- vi. The Firm/Suppliers will be bound to supply the required items as whole consignment within 30 days after the issuance of Purchase Order; otherwise the Corporation has a right to cancel the Purchase Order.
- vii. State Life Insurance Corporation has the right to Increase/decrease the quantity without consultation as and when required, as per requirement and available budget.
- viii. The bidders will attach their respective copies of valid NTN and Sales Tax Certificates. A certificate to the effect that the firm is not black listed.
- ix. The Corporation reserves the right to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
- x. Before placing the Purchase Order to the lowest bidder, he will be bound to provide us the Samples of required items for the checking/observing their quality by the Competent Authority. If found unsatisfactory, no purchase order will be issued, and the matter will be dealt accordingly.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 068-9230036 or Mr. Bashir Ahmed, Assistant Manager 0302-9444696.

Makhdoom Shahrukh Jamil

Secretary Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
State Life Building Abu Dhabi Road
Rahim Yar Khan

This Tender is available at the following web sites

.www.eprocure.gov.pk
.www.statelife.com.pk



TENDER DOCUMENT

Procurement of Furniture and Fixtures State Life Rahim Yar Khan

Sealed Technical & Financial bids are invited in accordance with PPRA rules, under ‘Single Stage–Two Envelope Procedure’ Through (E-PADS) from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the Procurement of following Furniture Items.

The sealed bids should be submitted through E-pads on date as per mentioned on E-pads at 11:00AM and bids will be opened on the same day at 11:30 AM in the presence of the bidders or their representatives.

Details of Furniture and Fixtures with Specification

Sr. No.	Items	Sample	Qty
01	<p>Table 5 x 3 WITH SIDE RACK (3'x1.5'x16")</p> <ul style="list-style-type: none"> 03 draws with channel with lock Glass Polish Top farmeca with wooden gola all side Bottom wooden border all side <p>Color–dark brown</p> <p>SideRack:Top glass 06 mm with glass polish All side wooden border Computer tray One draw, One locker with locks Length 38" width 22"</p>	 	19
02	<p>Executive chair/cane chair:-</p> <p>Office executive chair. Cane chair - Reliable and comfortable- Breathable cane used in seat and back- Shesham/keekar wood used in whole chair- Shine/Matt polish finish- Height adjustment system- Tilt mechanism system.</p>		19



03	<p>Visitor Chair: Back Height: High Back Back Material: High Quality High Quality Foam (Seat & Back covered with high quality fabric or leatherette Sheesham wood sample can be seen in office Standard size</p>		57
04	<p>Center Table-: Center table high quality wooden coffee table with glass top.</p>		19
05	<p>Sofa Set 3+1+1 Seater: Fabric Upholstery Solid wooden legs Solid wood inner Frame Polyurethane Cushioned seat Design: Standard Weight Capacity: 600 lb.</p>		19
06	<p>Steel File Cabinet: 4 Drawer File Cabinet with Lock, Office File Cabinets for Home Office, 18" Deep Metal Narrow Vertical Filing Cabinet, White File Cabinet Office Storage Cabinet Organizer fits Letter/Legal Size Silver/Black Color 18"D x 15"W x 52"H</p>		19



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Terms & Conditions:

1. Proposals shall accompany a Pay Order/Bank Draft/CDR of Rs.100000/- not less than Rs.100000/- in favor of State Life Insurance Corporation of Pakistan as earnest money which may be released after Final Evaluation of unsuccessful firm/company & no bid will be accepted without earnest money CDR.
2. Bid will not be accepted if a vender is under litigation with State Life or blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. Personal influence will also disqualify bidders.
3. All the bids must include G.S.T. and all other taxes applicable.
4. The Bids Price shall be count as a whole.
5. All Submitted bids must be duly signed and stamped.
6. The approved bidder immediately after receipt of Work Order shall provide a sample of the Item to SLIC for scrutiny and approval. After the sample is approved, the bidder shall supply/ install rest of the items as per approved sample.
7. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders/Bids in line with PPRA rules.
8. No advance payment will be made. Payment will be processed upon satisfactory delivery / Installation of items. In case of non-compliance or failure of execution of order within the specified time or supply of sub-standard items and Services, Performance Guarantee shall be forfeited in favor of the Corporation.
9. The supplier will be responsible to assemble/ install /deliver/Ready to use items as per requirement and in case of failure to maintain quality in installation, the same will be fixed at his risk and cost besides penalty as may be imposed by Competent Authority in SLIC.
10. The sealed bids envelope should bear the phrase of "Procurement of Furniture & Fixture for State Life Rahim Yar Khan Zone".
11. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall up on request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.
12. The bids prepared in accordance with the instruction in bid documents must reach at the office of Dy. Manager HR&A 4th floor State Life Building RYK on or before 29-07-2025 at 11:00 am.
13. Tender closing date 29-07-2025 at 11:30 am Tender opening date 29-07-2025 at 11:30 am positively.



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Undertaking:

We hereby confirm to have read all the terms and conditions carefully mentioned in the tender documents and we agree to abide by all those conditions.

Signature and stamp: _____
(Sign and stamp by Vendor)



- Verifiable Documentary Proof

Verifiable documentary proof for all below requirements is mandatory.

The bidders who have duly compiled with the Eligibility / Qualification and Evaluation criteria will be eligible for further processing.

Sr. No.	Eligibility / Evaluation Criteria	Requirement	Supporting Documents to be Attached as	Page No.
1	Sales Tax Registration (copy of certificate)	Mandatory	Annex-A	
2	Income Tax Registration (copy of certificate)	Mandatory	Annex-B	
3	Experience Certificate for similar work (copy of certificate)	Mandatory	Annex-C	
4	Affidavit/ undertaking that the firm has never been blacklisted by any organization/ government on judicial stamp paper.	Mandatory	Annex-D	
5	Proof of Active Taxpayer List	Mandatory	Annex-E	
6	Earnest Money/ Bid Security 2% of total tender amount through bank draft/ pay order (To be attached with Financial Proposal)	Mandatory	Must be attached with Financial Proposal only	



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Technical Evaluation

SR.#	Description	Max Points	Points Secured	Page Number
1	GST registration for relevant Item			
	Up to 03 years	10		
	More than 03 years	20		
2	After Sales Services (Polishing and Minor Repairing)			
	02 times for one year	15		
	04 Times for two years (2 Times each year)	20		
3	Number of Orders executed (PKR) Similar Nature			
	0.5 to 1.0 million	20		
	1.0 to 1.5 million	30		
	More than 1.5 million	40		
4	Number and Nature of Clients (Similar Work)			
	03 or more Private clients only	15		
	03 or more Private and Government both clients	20		
	Total			



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FINANCIAL PROPOSAL

For Purchase of Furniture and Fixtures

Financial year 2025

Name of Supplier: _____

SR.#	Description	Qty.	Unit Price	GST Rs.	Total Price
1	Office Table with Side Rack				
2	Revolving Chair/Cane Chair				
3	Visitor Chair				
4	Center Table				
5	Sofa Set 5 Seater				
6	Steel File Cabinet				

Signature and Stamp:



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Purchase of Furniture Fixtures for Area Managers, State Life Rahim Yar Khan Zone

With reference to the subject procurement following committees are proposed:

Dr. Khalid Rehman	In charge PHS	Convener
Ashfaq Ahmed	Zonal Accountant	Member
Makhdoom Shahrukh	In-charge HR & ADMIN	Secretary/Member
Muhammad Amjad	In-Charge N.B	Member

Technical Evaluation Committee

Dr. Khalid Rehman	In charge PHS	Convener
Ashfaq Ahmed	Zonal Accountant	Member
Makhdoom Shahrukh	In-charge HR & ADMIN	Secretary/Member
Muhammad Amjad	In-Charge N.B	Member

Inspection Committee

Dr. Khalid Rehman	In charge PHS	Convener
Ashfaq Ahmed	Zonal Accountant	Member
Makhdoom Shahrukh	In-charge HR & ADMIN	Secretary/Member
Muhammad Amjad	In-Charge N.B	Member

_____	User Department	Member
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Submitted for information and necessary approvals, please.