



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

**TENDER DOCUMENTS**

**FOR**

**SUPPLY OF BOTTLED**

**MINERAL DRINKING WATER**

Prepared By: **Human Resources Admin & Procurement**  
**State Life Insurance Corporation of Pakistan,**  
**State Life Building No 1, The Mall, Rawalpindi.**

**RAWALPINDI ZONE**

## **INTRODUCTION**

State Life Insurance Corporation of Pakistan (SLIC), established in 1972, is the country's largest provider of Life and Health Insurance. We offer innovative solutions in Life, Health, Takaful, and Corporate Insurance, ensuring financial security for all Pakistanis while prioritizing customer satisfaction. SLIC's dedication to continuous improvement has enabled it to maintain a prestigious AAA rating in the insurance industry. Its assets having value in the trillions, highlight its financial strength and stability. Looking ahead, SLIC is committed to identify and capitalize on emerging opportunities within the insurance sector. This forward-thinking strategy aims to drive further expansion and innovation, allowing SLIC to explore untapped markets and contribute to the growth of Pakistan's insurance industry and overall economy.

# **TENDER DOCUMENTS FOR** **SUPPLY OF BOTTLED MINERAL DRINKING WATER**

## **Table of Contents**

<b>S. No.</b>	<b>CONTENTS</b>	<b>PAGE NO</b>
<b>1</b>	<b>Bid Invitation</b>	<b>04</b>
<b>2</b>	<b>Bill of Quantity/ Scope of Work</b>	<b>05</b>
<b>3</b>	<b>Instructions to the Bidder (s)</b>	<b>06</b>
<b>4</b>	<b>Special Conditions</b>	<b>07</b>
<b>6</b>	<b>Evaluation Criteria</b>	<b>08</b>
<b>7</b>	<b>Form of Bid</b>	<b>09</b>
<b>8</b>	<b>Undertaking</b>	<b>10</b>

# **BID INVITATION OF TENDER NO.RZ/HRA&P/03/2025**

State Life Insurance Corporation of Pakistan, Rawalpindi Zone invites Bids through E-PADS for Supply of Bottled Mineral Drinking Water from reputed Companies/Vendors who are registered with Tax Departments and fulfill the terms and conditions of Tender.

## **SCHEDULE OF TENDER**

<b>Nature of Procurement</b>	<b>Estimated Cost</b>	<b>Bid Security Amount</b>	<b>Closing Date &amp; Time of Bids</b>	<b>Opening Date &amp; Time of Bids</b>
1. Supply of Bottled Mineral Drinking Water at State Life Building No 1, the Mall road, and Building No 8, Kashmir Road, Sadler Rawalpindi.	<b>Rs. 1,300,000/-</b>	<b>Rs. 65,000/-</b>	<b>12-09-2025 &amp; 11:00 AM</b>	<b>12-09-2025 &amp; 11:30 AM</b>
2. Provision of 22 latest Model Water Dispensers				

## **SCOPE OF WORK**

<b>Nature of Services:</b>	1. Supply of Bottled Mineral Drinking Water at State Life building no 1, the Mall road, and Building no 8, Kashmir Road, Saddar Rawalpindi
	2. Provision of 22 latest Model Water Dispensers returnable after expiring/termination of Contract
<b>Mode Of Supply:</b>	3. Twice in a week at 11 am positively.
<b>Bottle Capacity:</b>	4. 19 liters
<b>Monthly Consumption:</b>	5. 500 Bottles, per Month approximately.
<b>Service of Water Dispensers:</b>	6. Twice in a Month
<b>Contract period:</b>	7. Initially for 01 year and extendable for 01 year more upon same rates and over mutual understanding.

1. Bidding process shall be adopted under “**Single Stage-Single Envelop**” method laid down in PPRA rules 2004.
2. The bids prepared in accordance with PPRA Rules and Tender terms & conditions may be submitted through E-PADS only and same will be opened as per above mentioned schedule in the presence of bidder (s) representatives who wish to be present.
3. Tender documents can be purchased for Rs. 1000/- from following address.
4. State life reserves the right to reject any or all bids or proposal at any time prior to the acceptance of bid, or proposal, under provision of PPRA rules No.33(1).
5. In Case of any clarification or query the Companies/Vendors may visit the office and contact Mr. Mudassar Rehman, Assistant Manager (HR&A), 7<sup>th</sup> floor, State Life Building No 1, The Mall Rawalpindi, cell No. **0315-5337463** during office hours (09 am to 05 pm).

**In-Charge (HRA&P)/Secretary,**  
Zonal Procurement Committee (ZPC),  
State Life Building No 1, The Mall, Rawalpindi.  
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